Financial Aid
Phone: (541) 463-3400 Email: Finaid@lanecc.edu
Digital Drop Box: https://www.lanecc.edu/financialaid/document-intake-form.

Parent Income

Lane Community College SM

2019-2020 SPECIAL CIRCUMSTANCES REQUEST

Student name: _____ Student L#: _____

Parent name: _____ Student phone: ( ) -

If there has been a **significant** change in the financial information provided by your parent(s) since you filed your FAFSA, you may ask for a review of your parent(s) financial situation. Requests are reviewed in the order received. You must have an award letter from our office before your request will be reviewed. Please allow two to eight weeks for processing. A second appeal will not be considered based on 2019 income changes unless you experience an additional substantial change in your financial information. lanecc.edu/financialaid/request-tax-transcript.

YOUR REQUEST WILL NOT BE REVIEWED WITHOUT DOCUMENTATION

Check the box that best matches your parent(s) circumstances:

Circumstance	Tax Year	Guidelines	Documentation Required
Loss or reduction of Income	2018 2019 or 2020	Make sure your parent(s) income for the year chosen is less than your 2017 income	● Tax Return Transcript/Signed Return and W-2s, 2018 or 2019 If no wages, provide wage transcript from the IRS Termination Notice **and** W2-to-date from employer
Medical/Dental expenses paid in 2018 or 2019 that were not reimbursed by insurance/third party.	2018 2019	● Federal law states that we can only consider medical expenses in excess of 11% of you Adjusted Gross Income. ● You can find your AGI on your most recent tax return.	● Tax Return Transcript/Signed Return for year chosen **and** a copy of Schedule A; **OR** ● Out of pocket expenses exceeding 11% of your AGI **and** documentation of your figures (i.e., W2s and paid statements from provider)
Death of a Parent	2018 2019	Your parent earned income in 2017/18 and is now deceased	● Obituary or death certificate ● Tax Return Transcript/Signed Return or W-2s from year chosen. If no wages, provide wage transcript from IRS
Divorce/Separation of parents	2018 2019	Your parents are now divorced or separated since filing your FAFSA	● Copy of the divorce decree or a statement on letterhead from an attorney, counselor, or clergy person ● Tax Return Transcripts/Signed Return and W2s for the parent who provided more than 50% of your support in 2018 or 2019
Other unusual circumstance	2018 2019	Type and sign a statement detailing the unusual circumstance you/your parent(s) have experienced.	● All document(s) that support your circumstance ● Provide documentation from an independent third party that supports your statement (eg. hospital records, court filing, housing documents).

Check all benefits received in 2018 or 2019

SSI WIC Food Stamps Free/Reduced School Lunch TANF Dislocated Worker

Did you receive any child support payments in the most recent tax year?If so how much $_____Month/Year

Signing this form certifies that all the information reported on it is complete and accurate. I understand that incorrect information may affect future financial aid funding, result in a $20,000 fine or both. Requests are processed in the order in which they are received, and will take two to six weeks to review. All decisions are final.

Student Signature_____ Date _____

Parent Signature _____ Date _____