

VA EDUCATION BENEFITS TERM PLANNER

This planner is required every term for students requesting VA education benefits at Lane Community College. Students will not be certified without this planner. **Please complete and submit to Veteran Services at least 45 days prior to the start of the term to avoid VA benefit disruptions.** All courses must be required for the LCC program listed on the student’s MyLane account. If your MyLane program does not match this planner, please update it ASAP. Your advisor must confirm the courses are required for your LCC declared program. Late submission of this document to Veterans Services will result in delayed VA reporting and may delay receipt of benefits. Courses on this planner that do not match the student’s registration may require a new planner. All courses must comply with VA certification rules.

 Student Name ID (L) Number Student Signature Date

Degree: _____ Major: _____

The courses listed on this planner are required for the student’s LCC program as shown in Banner and are part of the minimum number of credits required for the student to receive the LCC degree or certificate.

 Advisor Name (Print) Advisor Signature or Stamp Date

VA GENERAL RULES: This is not an all-inclusive list. See Veteran Services for unique situations.

- Remedial/deficiency courses (those below 100 level) must be supported with testing results. These specific classes, if taken online, cannot be certified to the VA.
- Elective credits must be the minimum required. Excessive electives cannot be certified to the VA.
- Courses successfully completed cannot be certified again for VA purposes if they are repeated.
- All transcripts from your prior schools must be received BEFORE your enrollment is certified to the VA.
- Students are required to notify Veterans Services at VAEdBenefits@LaneCC.edu if they add or drop a course or change their program of pursuit. Not doing so may result in an overpayment and a debt.
- Students taking all online, telecourse, hybrid courses may have housing reduced to 50% rate by the VA.

WHAT TERM IS THIS FOR? _____

Dept:	Course Number	Course Title	Credit Hours	Requirement (GenEd, Elective, Prerequisite)