Testing Accommodations: Reader and Scribe Student Agreement

Center for Accessible Resources (CAR)

All students using reader and scribe testing accommodations are responsible for understanding the following:

A Reader:
- Will only read what is on the test in a direct voice.
- May be asked to re-read parts of the test and state the punctuation.
- May be asked to adjust speed and volume.

A Scribe:
- Will record exactly what the student dictates.
- Is not responsible for organizing or paraphrasing a student’s thoughts into a final, “readable” draft.
- Is responsible for general spelling and sentence-ending punctuation. Students are responsible for detailing to the scribe any specific class-related spelling, terminology, or punctuation.
- Will not make any corrections unless instructed to do so; otherwise, what has been dictated by the student will be turned in as is.
- For responses requiring equations, the student must specify where to place figures and operands.

Reader and scribe accommodations may be substituted for accessible technology if appropriate.

I have read and understand the agreement for students using reader and scribe testing accommodations requested through the Center for Accessible Resources at Lane Community College.

Date: ______________

Signature: ____________________________________________________________

Print Name: ___________________________________________________________
To request this information in an alternate format, please contact the Center for Accessible Resources at (541) 463-5150 or accessibleresources@lanecc.edu

Lane Community College complies with all applicable federal and state laws regarding non-discrimination, equal opportunity, affirmative action, and providing reasonable accommodations for persons with disabilities.