



Center for Accessible Resources

Protocol for Working with Individuals with a Seizure Disorder Center for Accessible Resources (CAR)

Faculty and staff may wonder what their role is when students or other staff/faculty have an observable seizure. Below are the steps that faculty should take:

- **Call Public Safety at 5555 FIRST**
- Be specific about location and ask someone to stand at the entrance where responders are likely to come in the building.
- Ensure that the student's space is clear of any furniture or other items that may cause the person harm during the seizure (i.e. backpacks).
- Keep person from falling if possible and guide the person to the floor.
- Try to position the person on their side so any fluid can drain from the mouth.
- Do not put anything in the person's mouth, hold, or restrain the person in any way.
- If possible, clear the room to ensure safety of other individuals.

Public safety will determine if an ambulance needs to be called, or other steps need to be taken. Do not cancel the emergency call, allow Public Safety to evaluate the situation on arrival. Visit LCC's COPPS emergency plan for more information on medical emergencies: <https://www.lanec.edu/copps/documents/emergency-plan>

If a student discloses to you that they have a seizure disorder, please refer them to CAR.

To request this information in an alternate format, please contact the Center for Accessible Resources at (541) 463-5150 or accessibleresources@lanecc.edu

It is a policy of the state Board of Education and a priority of the Oregon Department of Education that there will be no discrimination and harassment on the grounds of race, color, sex, sexual orientation, marital status, religion, national origin, age, or disability in any educational programs, activities or employment. Inquiries may be directed to the Chief Human Resource Officer, (541) 463-5115.