

This application is for the purpose of establishing the applicant's position on a "Ranked Pool" of eligible applicant's.

Required Documentation

Applicants are responsible for providing verifiable original or official documentation for <u>ALL Program minimum</u> <u>requirements</u> and any additional "Ranking Points". These documents should be included with the original application however; they *must* be received by the close of applications on the 19th of July to be considered. **Documentation of "***Minimum Qualification*" not received by the 19th of July will not be accepted.

Required Documents (Official):

- High School Diploma /GED
- High School or College Transcripts Showing graduation
- > Transcripts with High School or College level Algebra with a "C" or above
- Oregon State Drivers License

Ranking Point Documents:

- Certificate of Service Peace Corps, Vista, Americorp, or NGB-17
- > Copy of Diploma B.S. / A.S., Trade school Certificate
- Veterans: Copy of DD-214
- > Letters from Electrical Contractor(s) documenting previous experience
- Letters of Recommendation from Electrical Contractor or previous employer
- > Copy of Career readiness certificate / ASVAB / Post HS Official Transcripts

Women and minorities are encouraged to apply

See Attached for Job requirements and description

Employment Department Eugene 2510 Oakmont Way Eugene OR 97401 (541) 686-7601•TDD (541) 686-7764•Fax (541) 686-7954

May 21, 2019

To: Joint Apprenticeship & Training Committee Attn:Randall Tyle Account Representative AREA III INSIDE ELECTRICIAN JATC 1907 GARDEN AVE STE 209 EUGENE OR 974031965 Job Listing ID: 2354384 Listing Date: May 13, 2019

Thank you for the Job Listing you recently placed with our office. Recruiting for qualified applicants has begun.

To update us on the progress of your recruitment, you can logon to iMatchSkills® from <u>www.Employment.Oregon.gov</u> or call us. Providing you with timely service is a priority to us. You have the option to manage your job listings 24/7 online with iMatchSkills®. You can also receive support by contacting our office during business hours. When calling, please refer to the Job Listing ID shown above.

If you have any questions or changes to the Job Listing, or would like to learn more about how to manage jobs in iMatchSkills®, please contact us at (541) 686-7601 or fax us at (541) 686-7954.

Job Seeker Contact Information:

Joint Apprenticeship & Training Committee

Whom to Contact: Account Representative

Application Deadline: July 19, 2019

Referral Instructions:

Additional Job Seeker Referral Instructions:

Please apply in person to the Employment Department WorkSource Lane at:

2510 Oakmont Way Eugene, OR 97401 to obtain a REFERRAL SHEET and an APPRENTICESHIP RANKING PACKET from WorkSource Lane staff. AFTER you obtain a referral sheet, packet and gather required materials:

* Picture ID or birth certificate to verify age.

* Valid driver license to drive company vehicles.

Then RETURN to WorkSource Lane between the dates of:

7/8/19 through 7/19/19 between 10 am to 2:45 pm to meet the employer representative.

The employer representative will speak with individual candidates to discuss the Apprenticeship requirements, training and hand out applications to qualified candidates.

** This process may take up to 45 minutes.

Work Site Information:

OR, OR 97401

Job Information:

Hours per week:	40	Position is:	Full Time
Duration:	Six months or more Shifts Available: 1st (Day)		
Wage:	16.18 \$ per H	our	

Job Title: Electrician Apprenticeship - Apprenticeship Opportunity

Job Description:

** This employer supports a Certified Work Ready Community initiative and prefers candidates with the National Career Readiness Certificate (NCRC). To obtain your NCRC, please contact WorkSource Lane at 541-686-7601 or your local WorkSource Oregon office. **

Requirements:

* Minimum 18 years of age upon acceptance into the program.

* Picture ID or birth certificate to verify age.

* Valid driver license to drive company vehicles, driving record will be checked.

* Official High School transcripts, if transcript does not show "graduated" you must also provide a copy of your High School Diploma or GED.

* Math Requirements:

- One year of high school algebra or equivalent with grade average of "C". The equivalent may be one term of college algebra with a "C" (2.0) or above, or if the Algebra course listed on your transcript was labeled something else (IE: Math 2), a letter from the school that indicates the class is equivalent to Algebra, will be required. Letter must be signed and on official school letterhead.

Applicants need to be aware that they will be required to place at or above Math 60 (LCC - Math Placement) prior to

starting the required classes.

Employer Notes:

Veterans may apply to the program at any time if they meet the minimum qualifications of the program and if they are: a) Members of the Regular services who have been discharged from active duty service with a DD214 issued with the past 24 months indicating an Honorable Discharge;

b) Members of the Selected Reserve or Individual Ready Reserve with a DD214 issued within the past 24 months; or c) Members of the Oregon National Guard with a DD214 issued within the past 24 months.

Individuals qualifying under this exception will be scored and placed at the top of the Ranked Pool of Eligibles.

- Ranking Document will be used to qualify candidates

- Applications are used to establish the applicants ranking in a pool of applicants only and DO NOT guarantee acceptance into the program.

- Applicants will be selected in ranked order, unless eligible for standard exceptions.

- Some employers may require substance abuse testing.

Job Duties:

- On the job training and education for this apprenticeship may include any of the following duties:

- Read blueprints, install, alter, maintain and repair electrical wiring systems and equipment both low and high voltage such as wall electrical outlets, signaling systems, pumps, transformers, motors, streetlights and appliances. Install and repair / maintain multiple types of circuits and lighting systems in residential, commercial or industrial settings.

- May operate earth moving equipment, aerial equipment, forklifts, pneumatic equipment used in the installation and repair of electrical equipment.

- Work closely with engineers, general contractors or architects.

- Work may be in extremely hot, cold, dirty, cramped or wet conditions depending on the job required.

- Comply with operating or safety standards.

- Communicate in English language with customers, clients, or the public in face to face, one on one settings, or by telephone.

- There is a 2 night a week (3 hours per class) school commitment.

WorkSource Oregon is an equal opportunity employer/program. Auxiliary aids and services, alternate formats and language services are available to individuals with disabilities and limited English proficiency free of cost upon request.

WorkSource Oregon Departamento de Empleo es un programa/empleador que respeta la igualdad de oportunidades. Disponemos de sevicios o ayudas auxiliares, formatos alternos y assistencia de idiomas para personas con discapacidades o conocimiento limitado del ingles, a pedido y sin costo.

TTY/TDD - dial 7-1-1 toll free relay service. Access free online relay service at: <u>www.sprintrelayonline.com</u> TTY/TDD - marque gratis al N? 7-1-1 de servicio de remision. Acceda al servicio gratis de remision enlinea:<u>www.sprintrelayonline.com</u>

Electrician

Being an electrician is a physically demanding job. Electricians may work in conditions that are extremely hot, cold, dirty, wet or cramped. Additionally, electricity is dangerous and can potentially kill or injure.

ESSENTIAL FUNCTIONS:

- Installs, alters, maintains, and repairs electrical wiring systems and equipment, both high and low voltage (i.e., wall electrical outlets, signaling systems, air distribution systems, pumps, transformers, motors, streetlights, and appliances)
- Installs and maintains and repairs motors, transformers, and control equipment
- Installs, maintains, and repairs multiple types of circuits and lighting systems in a Residential, Commercial and Industrial setting
- Draws circuits and line diagram for controls;
- May operate earth moving equipment, aerial equipment, fork lifts, pneumatic equipment used in the installation and repair of electrical equipment;
- May be required to respond to emergency calls after normal working hours.
- Demonstrates continuous effort to cooperatively and jointly to provide quality customer service.

Required Abilities:

- Distinguish between the full range of and work with color coded electrical wiring.
- Use graphic instructions such as blueprints, schematic drawings.
- Regularly make complex mathematical computations.
- Exercise independent thought and action within the scope of specific assignments.
- Follow precise verbal instructions.
- Comprehend and make inferences from written materials.
- Ability to correctly use measuring equipment (tape measure or other device)
- Make precise arm-hand positioning movements (operates hand and power tools).
- Lift arms above shoulder level to work in ceiling areas, on light fixtures,
- Work in small, cramped areas such as ceiling, crawl spaces, equipment spaces
- Climb ladders or steps to reach work areas. (heights greater than ten feet)
- Remain in a standing position for extended periods of time.
- Work in a variety of weather conditions with exposure to the outdoor elements.
- Move heavy objects (50 pounds or more) long distances (more than 20 feet).

- Travel across rough, uneven, or rocky wet or muddy surfaces.
- Express ideas on technical problems clearly and concisely orally and in writing in the English language.
- Communicate orally in the English language with customers, clients, or the public in face-to-face oneon-one settings, or using a telephone.
- Observe, monitor, or compare data to determine compliance with prescribed operating or safety standards.
- Make decisions and coordinate work based on information given by the customer.
- Work safely without presenting a direct threat to self or others.