APPRENTICESHIP PROGRAM
For Approved Apprentices Only

FALL TERM 2024

• New Admissions Application deadline is Wednesday, September 25, 2024.
• Registration begins May 2024. See Registration dates and times https://www.lanecc.edu/calendars/registration-calendar
• Registration deadline is Friday, September 27, 2024.
• Fall term classes begin week of September 30, 2024.

GET STARTED – STEPS TO ENROLL FOR CREDIT STUDENTS

Step 1: Complete Lane’s Admissions Application
New Credit Students – Complete Lane’s Admissions Application

Note: Select the program of study “Taking Credit Classes No Degree or Transfer-no Fin Aid”.
Apprenticeship programs are not financial-aid eligible.

Once you complete your application, you’ll receive a confirmation email. You can then log into the admissions portal to check the status of your application and see your next steps. Once your application has been processed, you’ll receive your L-Number (Student ID Number) and student email. You’ll need your L Number to complete the rest of the admissions steps. If you run into any trouble, or have any questions, reach out to admissions@lanec.edu.

Returning Credit Students - Continue with the registration process below (Step 4).
All outstanding balances at Lane must be paid in full in order to register for the current term.

Step 2: Sponsored Accounts
If your employer is sponsoring your apprenticeship classes, refer to the Sponsored Accounts website at https://www.lanecc.edu/collfin/sponsored-accounts.

Step 3: Placement Testing
If you will be pursuing a degree, you’ll need to take a writing placement test and may need to take a math placement test depending on your planned degree.

You must have your student L# before scheduling a testing appointment on the Testing Office website at www.lanecc.edu/testing/placement-testing-information.

Step 4: Register for Classes

You’re ready to register! Sign into myLane to register for classes.

• Click on myEnrollment
• Registration, Class Schedule, and Books
• Registration and Schedule Changes
• Register for Classes
• Login to Lane CAS
• Select correct term and continue
• Click on the tab at the top Enter CRNs (NOTE-if you are using a cell phone, click on the 3 black lines on top right of screen to see the “Enter CRNs” link)
• Enter the class CRN# in the blank box, click on Add to Summary, then Submit at bottom of screen.

Step 5: Complete and return the Student Information Release Form

QUESTIONS: Contact Joy Crump, Project Coordinator, Email: CrumpJ@lanecc.edu / Phone: (541) 463-5496