

Lane Community College Bond Oversight Committee Charter

Mission

The Lane Community College (LCC) Bond Oversight Committee is charged with reviewing progress on the projects detailed in LCC Bond Measure 20-306, approved by voters in the May 2020 election. The committee shall review progress and monitor bond spending and schedules. A written report shall be prepared and presented annually to the LCC Board and published on the college website.

Committee Operations

The LCC Bond Oversight Committee shall be established as an advisory committee to the LCC Board. The LCC President shall provide committee staffing. The committee shall elect a chair to convene meetings and a vice-chair who shall act as chair only when the chair is absent. No person shall serve as chair for more than two consecutive terms. The committee shall meet at least once annually to:

1. review a list of bond projects proposed for the coming twelve months,
2. review progress on bond projects and quarterly reports for the previous twelve months,
3. determine if the college did what it said it would do; additionally,
4. the committee chair shall present a report annually to the Board of Education.

Membership

The LCC Bond Oversight Committee shall be composed of not more than eleven appointed members:

- Three to five members shall represent Lane Community College District residents at-large
- Three members shall represent district-based construction industry and/or business
- Two members shall represent LCC employees, including one faculty member and one classified staff member
- One member shall represent LCC students
- When possible, a minimum of one member shall reside in the Cottage Grove area and another the Florence area.

Members of the committee shall be selected to reflect a broad, cross-section of district residents, including age, economic status, diversity, and location. LCC Board and/or Budget Committee members are not eligible. Representatives of the district-based construction industry should be selected to represent diversity of functions, e.g., contractors, tradespersons, raw materials providers, and professions (architecture, drafting, planning). College employee members should be selected by their respective union leadership. The student member should be selected by the Associated Students of Lane Community College Student Government (ASLCCSG).

The LCC Board may remove any committee member for any reason. Committee members shall receive no direct or indirect compensation from the college for their services as members of the committee. Committee members may not have an active or pending contract with the college, nor enter into a contract during their term on the committee. The committee may not include any employee or official of the college, or any vendor, contractor or consultant of the college. A committee member serves to advise the LCC Board. If a committee member resigns, violates the Ethics Policy contained herein, fails to attend two consecutive committee meetings without reasonable excuse, or otherwise becomes unable to serve on the committee, the LCC

Board/President may declare the position on the committee to be vacant and appoint another qualified person to the committee with the approval by the Board.

The College shall advertise the availability of committee positions in local media, social media and the college website. Applications shall be screened by committee/staff/board, interviews conducted by staff/board, and final appointments confirmed by the president/board of education.

The College's Vice President of Finance and Operations and Director of Facilities Management and Planning shall serve as ex officio members.

Length of Terms

Terms shall be staggered and not more than three years in duration. At the committee's first meeting, members will draw lots or otherwise select a minimum of three members to serve for an initial one year term, three members for an initial two year term and remaining members for an initial three year term.

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