APPRENTICESHIP PROGRAM
For Approved Apprentices Only

SPRING TERM 2026

- New Admissions Application deadline is **Wednesday, March 25, 2026.**
- Registration deadline is **Friday, March 27, 2026.**
- Spring term classes begin week of **March 30, 2026.**

GET STARTED – STEPS TO ENROLL FOR CREDIT STUDENTS

Step 1: Complete Lane's Admissions Application

New Credit Students – Complete Lane's Admissions Application
Note: Select the program of study **"Taking Credit Classes No Degree or Transfer-no Fin Aid"**.
Apprenticeship programs are not financial-aid eligible.

Once you complete your application, you'll receive a confirmation email. You can then **log into the admissions portal** to check the status of your application and see your next steps. Once your application has been processed, you'll receive your L-Number (Student ID Number) and student email. You'll need your L Number to complete the rest of the admissions steps. If you run into any trouble, or have any questions, reach out to **admissions@lanecc.edu**.

Returning Credit Students - Continue with the registration process below (Step 4).
All outstanding balances at Lane must be paid in full in order to register for the current term.

Step 2: Sponsored Accounts

If your employer is sponsoring your apprenticeship classes, refer to the Sponsored Accounts website at https://www.lanecc.edu/collfin/sponsored-accounts.

Step 3: Placement Testing

If you will be pursuing a degree, you'll need to take a writing placement test and may need to take a math placement test depending on your planned degree.

You must have your student L# before scheduling a testing appointment on the Testing Office website at www.lanecc.edu/testing/placement-testing-information.

Step 4: Register for Classes
You're ready to register! Sign into myLane to register for classes.

- Click on "myStudent Services" menu
- "Registration"
- "Register for Classes"
- Select correct term and continue
- Click on the tab at the top "Enter CRNs" (NOTE-if you are using a cell phone, click on panels, then click on the 3 black lines on top right of screen to see the "Enter CRNs" link)

- Enter the class CRN# in the blank box, click on Add to Summary, then Submit at bottom of screen.

Step 5: Complete and return the Student Information Release Form

QUESTIONS: Contact Joy Crump, Project Coordinator, Email: CrumpJ@lanecc.edu / Phone: (541) 463-5496