Financial Aid

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4000 East 30th Avenue * Eugene, OR 97405-0640
Digital Drop Box - https://www.lanecc.edu/financialaid/document-intake-form



Request for Change

Name: _	L#:
	Phone: ()
Allow two weeks for processing. Check your myLane account for changes to your offer and/or messages regarding your request. If your request is denied, or if we need additional information a message will appear in myLane. From the myFinances tab, click on Financial Aid Status then Overall Status of Financial Aid. Select appropriate aid year, click Messages to view any active messages. Messages remain available for 30 days.	
Change Enrollment Level	Prior to disbursement Adjust my enrollment to: (if not attending, write "0")
	Summer: credits Fall: credits Winter: credits Spring: credits
	Enrollment changes after disbursement: If you have increased your enrollment to at least half time after disbursement, loans will disburse within 1-2 weeks, if otherwise eligible. However, Pell Grant amounts cannot be adjusted unless a Pell Adjustment Request form is submitted and approved. Form and instructions may be found at lanecc.edu/costs-admission/paying-college/financial-aid/financial-aid-forms
Increase Student Budget	Increase my student budget and loans (If you wish to be considered for an unsubsidized loan and your Financial Aid Offer does not already include this option, you must complete an
	Unsubsidized Loan Request form and attach it to this request):
	☐ Required differential or program fees. (Attach documentation of fees.)
	Required tools or supplies. (Attach documentation showing they are required and their costs.) Note: Financial Aid cannot consider optional items.
	An increase to your budget may increase your student loan eligibility up to the annual limits. It does not increase grants. Any increase to loans may be spread equally among all terms of the academic year.
	Change my loans to reflect the following:
Change Loans	☐ I have completed at least 45 credits. Consider me for second year loan amounts. <i>Note:</i> if you are enrolled in a one-year program, you cannot qualify for second year loans.
	\square I would like to accept \$ in Direct Loan(s) that I previously declined.
	\square I would like to decline/cancel the Direct Loan(s) that I previously accepted.
Other Requests	☐ I would like to decline my Federal Work Study offer and be considered for any remaining loan eligibility. (If you wish to be considered for an unsubsidized loan and your Financial Aid Offer does not already include this option, you must complete an Unsubsidized Loan Request form and attach it to this request.)
	Explain and attach supporting documentation
Signature: _	Date:
Office Use Only:	Decision: 🗖 APPROVED 🗂 DENIED 🗗 PENDING