



## PHYSICAL THERAPIST ASSISTANT FALL 2022 Application Information Packet

**There is a \$50 fee to apply to for this program. You must complete all steps to be considered.**

### **1. PROGRAM ADVISING**

All of the information necessary to make a successful application to the Physical Therapist Assistant Program is included in the following pages. It is your responsibility to be aware of program entrance and degree completion requirements.

**For Advising assistance** in meeting program or application requirements, please email Advising at [PTAProgram@lanecc.edu](mailto:PTAProgram@lanecc.edu)

The following information is intended for program entrance only and does not include information on courses required for degree completion. These can be found in the catalog listing for [Physical Therapist Assistant](#).

### **2. APPLICATION PROCESS & DATES**

#### **2A. Selection Criteria:**

Program admission *is based on a point allocation system*. Up to 24 students are offered admission to the Eugene campus; up to 9 students are offered admission to the Southern Oregon campus at RCC\*\*. If a program-eligible student(s) declines the offer for admission in fall 2022, standby student(s) are offered admission for fall 2022. Standby status does not result in any prioritized admission for subsequent application cycles.

**You are NOT considered an applicant to the program until you meet all application requirements.**

#### **2B. Important Dates:**

**Application opens:** ..... **March 9, 2022 at 12:15 a.m.\***

**Application closes:** ..... **April 07, 2022 at 4:00 p.m.\***

**Interview notification:** Interview status announced via email..... **May 3, 2022**

**Interview Date:** Students need to be available these days..... Eugene Campus **May 10, 2022**  
Southern Oregon Campus **May 11, 2022**

**Application notification:** Application status announced via email..... **May 14, 2022**

**Mandatory orientation:** Required for accepted..... **June 2, 2022**

You must submit your Online Program Admission Application and Payment and other application documents before the deadline on the application close date.

\*Program Online Application and Payment admission system opens approximately 12:15 a.m. and closes approximately 11:45 p.m. each day. You must submit your Online Program Admission Application and Payment and other application documents before the deadline on the application close date. Staff is not available after 5pm, weekends, or holidays to answer questions regarding application issues. Please keep this in mind in case of last minute questions or problems with the system.

\*\*The Southern Oregon campus program is subject to renewal annually. Admission is contingent on an active agreement with Rogue Community College and includes a distant campus student fee for laboratory courses. Students residing in southern Oregon counties (Jackson, Josephine, Klamath) may be prioritized for admission to the Southern Oregon campus.

### **3. PREPARING TO APPLY- APPLICATION REQUIREMENTS**

*Use this check list to complete all steps in the order provided.*

*You must complete all steps and submit all documentation by the close date listed above.*

*Keep this check list as a reference.*

**You must meet the following criteria to have a complete application process and to be considered for the program. Review the following steps carefully.**

- \_\_\_\_\_ **1. Email Account.** It is your responsibility to set your “spam filter” system to accept email addresses containing @lanecc.edu
- \_\_\_\_\_ **2. Admission to Lane as a credit student.** If you are not currently a credit Lane student, complete [Lane’s college admission process](#) and obtain a student “L” number. Make sure to complete all including testing if needed.
- \_\_\_\_\_ **3. Advising.** Verify you meet all the program application requirements. See **Section 1, Program Advising.**
- \_\_\_\_\_ **4. Oregon Resident.** You must be a current resident of Oregon to apply. Verify that your current Oregon address is in [ExpressLane](#)(Homepage, Personal Information channel)
- \_\_\_\_\_ **5. Submit Non-Lane Official Transcripts to Enrollment Services.** All courses used as prerequisites must be recorded on your official transcript and received by Lane Enrollment Services prior to application close date.
- \_\_\_\_\_ **6. Request Course Equivalency Evaluation (if needed).** It is your responsibility to initiate the process for non-Lane courses early and make sure it has been completed by the application deadline.  
Course must be listed on the Course Equivalency Transfer Tool: [Lane Instructions for Transferring Credits](#). If your course is listed on the [Transfer Tool](#), no further action is required. If not, please refer to **Section 1, Program Advising.**
- \_\_\_\_\_ **7. Complete Form 1: Conditions for Application Checklist.**
- \_\_\_\_\_ **8. Complete Form 2: Point Petition Sheet.** Only courses that are listed as complete on an official transcript may be used for points. **Extra points will NOT be awarded if you do not complete the Points Petition Sheet.**
- \_\_\_\_\_ **9. Complete Form 5: PT Aide Work History Verification** if applicable.
- \_\_\_\_\_ **10. Save a Personal Copy of Application Documents** for your files. Your documents will not be returned to you.

#### **4. POINT PETITION DETAILS**

**Please review the details of each requirement and make sure you have completed the form and submitted the documentation.**

Students may use qualifying exam scores in many college subjects through the Advanced Placement (AP), College-Level Examination Program (CLEP), and International Baccalaureate (IB) programs to receive credit in both general areas and various other specific subject areas. Lane grants credits for Military Educational Experience upon review of the recommendations made by the American Council on Education (ACE). More information available here:

<https://www.lanecc.edu/esfs/advanced-placement-international-baccalaureate-and-clep-information>

Students will be awarded full points/equivalent to an A grade based on the evaluation standards on the date the scores are reviewed for applicable courses. Will only be considered with official transcripts on file.

**Section 1. Required Courses to Apply:** All courses letter grade C- or higher. Courses may be repeated; the most recent grade will be used.

**Medical Terminology:** HP 100

**Anatomy & Physiology I:** Minimum of BI 231 or HP 150 or BI 102I. Courses need to be completed Fall 2015 or later. Can use best grade from HP 150 and 152 or BI 231, 232, and 233.

**Writing:** WR 121. Applicants with a prior Bachelor's degree from a U.S. regionally accredited institution may use their degree for points instead of writing course. Can use best grade from WR 121, 122, 123, or 227.

**Physical Science:** Only one is required to apply, no point value.

- GS 104
- PH 101 or PH 102
- PH 201

**Section 2. Extra Course-Related Points:** All courses letter grade C- or higher. Courses may be repeated; the most recent grade will be used.

**General Psychology:** Choice of PSY 201 or 202 or 203 or 215

**Math Proficiency:** Select one option

- MTH 065 TO MTH 095, use highest grade for point value
- Higher than MTH 095

**Anatomy & Physiology Completion:** Select one option, for one point.

- BI 231, BI 232 & BI 233 Completed
- HP 150 & HP 152 Completed
- BI 102I Completed

**Section 3. Required Items to Apply:** Documentation required.

**Cover Letter:** Write one-page cover letter that provides specific examples from an academic or workplace setting of personal accountability, problem-solving, and stress or conflict management. Your letter should use standard business formatting, including a brief introduction and a closing paragraph. Up to 36 students are invited to interview and cover letter evaluation may determine interview eligibility. Cover letters are not awarded points.

#### Section 4. Experience Points Optional:

**Bachelor's Degree in Related Field OR Allied Health License/Certification:** Documentation required to receive points. Select one option, for two points.

- Bachelor's Degree in Related Field. Transcript must indicate degree awarded and be from an accredited institution. Degree information must be entered and official transcript must be received in order to receive points. Only listed degrees are accepted.
- Allied Health License/Certification. Must be a current, unencumbered license or certificate. Licenses/certification information must be entered and documentation received to receive points. Only listed licenses and certificates are accepted.

**Military Service:** Military healthcare service and military status (DD-214)

**Work History:** Applicants who have a recent Physical Therapist Aide (as defined by [Oregon Administrative Rules](#)) work history of at least 40 paid hours and for 6 months or more after 2015 are eligible for 2 additional points. A completed Form 5 PT Aide Work History Verification is required.

**Prior Lane PTA Interview Participation:** Maximum of six points. Include confirmation you were invited to interview for

PTA program admission within the last three years (for admission fall 2019, 2020, or 2021).

**Section 5. Interview Points:** Students who participate in interviews may receive additional points. No entry is needed in this field to apply.

**PTA Program Fall 2022 Interview:** Applicants must be available during interview dates posted on page 1. Interviews are one-on-one using video conferencing (Zoom) and are offered to up to 36 applicants. Interview invitations are based on point totals from Form 2.

#### **5. APPLICATION SUBMISSION CHECKLIST**

**Submit the Application Packet to HPApplicationCenter via email.**

Form 1 Conditions for Application (fillable PDF)

Form 2 Point Petition Sheet (fillable PDF)

Cover Letter (Required)

Form 5 PT Aide Work History Verification (if applicable)

Course Equivalency/Substitution forms/emails (if applicable)

Supporting documentation for Experience Points (if applicable)

**Complete the PTA Program Online Application.** You will be charged a **\$50 non-refundable application fee**. *Use the 2021-2022 Health Professions Online Program Admissions Application and Payment Instructions to complete this process (page 5).*

Before you begin the Program Online Application and Payment

You must have a student "L" number to complete this process.

You must have an email address to complete this process.

You must have a Visa or Mastercard card to pay the application fee.

#### **6. ACCESSIBILITY AND ACCOMMODATIONS**

Lane Community College (LCC) is dedicated to providing inclusive learning environments. The Center for Accessible Resources (CAR) coordinates all academic accommodations for students at LCC. If you anticipate or experience academic barriers due to a disability, to request assistance or accommodations, contact the Center for Accessible Resources (541) 463-5150 or [accessibleresources@lanecc.edu](mailto:accessibleresources@lanecc.edu).

#### **7. 2021-2022 HEALTH PROFESSIONS ONLINE PROGRAM**

## ADMISSIONS APPLICATION & PAYMENT INSTRUCTIONS

**Before starting your Online Program Admissions Application & Payment session be sure to:**

- Complete your **credit** admission application to obtain a student L number – a Lane ID number.
- Have an active personal e-mail account (Lane does not issue students Lane e-mail accounts).
- Have a Visa or MasterCard credit card on which to charge the **non-refundable application** fee.
- Verify that you meet minimum requirements to apply.

### Begin your Online Program Admissions Application and Payment:

Click on link to right to begin	<a href="https://crater.lanecc.edu/banp/zwskaolog.P_DisplLoginNew?in_id=&amp;cpbl=&amp;newid=&amp;wapp=Y9">https://crater.lanecc.edu/banp/zwskaolog.P_DisplLoginNew?in_id=&amp;cpbl=&amp;newid=&amp;wapp=Y9</a>
Create a new Application PassPhrase (PIN)	This PIN must consist of between 12 and 16 letters and numbers, with at least one of each. Do not use the same PIN you use to log into myLane or Moodle. This PIN will be used only for this Health Profession program you are applying to. It will not change your myLane PIN. Write down your PassPhrase (PIN)!
Select “Login”	You will receive an assigned ID number (G#) You will need this G# if there is an issue with your application. Write down your G#!
Select “Continue”	<p><b>Make sure you have all the required documents you need to complete this Online Application and Payment process.</b></p> <ul style="list-style-type: none"> <li>• <b>Lane Student ID Number (L Number)</b></li> <li>• <b>Reviewed the <a href="#">Residency</a> requirements to determine form of verification for your Oregon state residency</b></li> <li>• <b>Form 2 (Subtotal of points)</b></li> <li>• <b>Submitted official sealed transcripts to Lane Enrollment Services (if you are using any non-Lane courses on Form 2 or have a Bachelor’s degree).</b></li> </ul>

### Apply for Online Program Admissions:

Admission Term	When asked the term you plan to start – select the term that you are submitting this specific Online Application and Payment for “Fall 2022”.
Enter your name	Make sure your name matches the name you used when you applied to be a Lane Credit student.

### Application Checklist:

Select “Fill out Application”	<p>As you enter the required information in a section, a checkmark will appear to indicate you have completed that section:</p> <ul style="list-style-type: none"> <li>• Follow instructions provided on each screen</li> <li>• Start with “<b>Name – Phys Therapy Asst</b>”</li> <li>• Select “Continue” after each section</li> <li>• Select “Application is Complete” after you have completed all sections</li> </ul>
Admissions Agreement	Select “I agree to the terms” after reviewing the information. This is your Admissions Agreement

### Application Fee Payment:

Select “Submit Payment”	Only Visa or MasterCard will be accepted for payment submission
Application Final Page	This lets you know that the online application and payment process is done.

### Online Program Admissions Application and Payment Completed:

Lane Health Professions Program Admission & Payment Confirmation	You will receive 2 emails at the end of this process. The 1st will be sent to confirm your Online Program Admission Application, with the time it was submitted. The 2nd will be sent to confirm that your payment was received. Please keep both of these emails for your reference.
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