|  |  |  |
| --- | --- | --- |
| **Finance Council Routine****Business:** | * Call to order
* Welcome / Introductions, as needed
* Approve meeting minutes for previous meetings, as needed
* Approve the agenda
 | 2 min4 min4 min |
| **General Business:**  | Routine Topics: * Report from Chair and Co-Chair meeting
* Report from Council subcommittee

Discussion Topics:* Identifying long-term financial planning data and forms of analysis
1. FTE
2. Staffing
3. Cash flow
4. Indices/Ratios and Time periods of interest
5. Other?
* Identifying elements of educational environment for review
1. High school population and graduation rates
2. Transfer rates
3. Certification rates
4. Other?
* Identifying policy for review and form of review
1. Distribution formula
2. Fund balances
3. ICP/COPPS
4. Other?
* Scenario options and financial analysis
1. OPE by employee categories
2. Moving to substantially full-time faculty staffing
3. Other?
* Preparation needed for next meeting topics
1. Review Finance Council Charter responsibilities
2. Work Plan
3. Other?
* Changes/Additions to this agenda
* Meeting feedback
* Future Agenda Items
* Next Meeting: December 13, 2018 (bldg. 7 / 212k)
* Adjourn
 | 5 min 10 min10 min5 min5 min5 min5 min5 min |
| **ACTION ITEMS:** | *
 |  |
| **Meeting Schedule** | *3rd Thursday of each month (bldg. 7 room 212k)**Subcommittee between meetings as needed* |  |
| **Membership for** **2014-2015:** | * VP for College Operations (1) – Brian Kelly
* VP for Academic and Student Affairs or designee (1) – Vickie Tier
* CFO for Finance (1) – Greg Holmes
* Associate VP of Strategic Planning (1) - Jennifer Steele
* Classified (2) – Tracy Weimer and Kenny Ascheri
* Faculty (2) –Dennis Gilbert and vacant
* Managers (2) – Patrick Blaine and vacant
* Students (2) – Ryan Freire and Adam Atman
* Additional members by position (0-4) – Zach Evans
 |  |