**PHYSICAL THERAPIST ASSISTANT PROGRAM**

**Advisory Committee Meeting Minutes**

**Date: October 23, 2013**

**Building: 30 Room: 122**

**Note Taker: Marleena Pearson**

**Meeting called to order: 6:01 p.m.**

**PRESENT**

Members: Jill Andrews PT, Chair Rick Bocko, PT; Maggie Cooper. PT; Vice Chair Dennis Wilkerson, PTA; Donovan Riley PT; Camilla Fortune PT, Kirsten Camerer PTA, Danielle Curran PT, Heather Chavin, and Candace Taylor, PT

Faculty/Staff: Christina Howard, MPT, Program Coordinator; Marleena Pearson, Admin Support; Sheryl Berman, Division Dean

**ABSENT**

Members: Joan Globus, PT; Leslie Godfrey, PTA;

**WELCOME AND APPROVAL OF MINUTES: Approval of April 2013 Minutes, all approve.**

**INTRODUCTIONS:** Round table introductions.

**AGENDA ITEMS:**

**I. General Update: (Sheryl Berman, Dean)**

While the Health Profession division is doing well, the college as a whole is facing the same budget constraints as all community colleges in the state with enrollment down and government funding shrinking. LCC is looking at a 2 million dollar deficit, which President Spilde has said will not lead to layoffs or reduction in program offerings, but will mean no new positions. The full effects of the upcoming changes in healthcare are still unknown; the division is communicating with PeaceHealth, Cascade Health Solutions, and Trillium to be ready to adapt to meet the needs of the workforce.

LCC is currently the only college in the state to be approved as a training facility for the Community Healthcare Worker; this will be a short program of approximately 120 hours with a goal of providing outreach, social services, and taking of vitals.

**I. Continuing Education: (Sheryl Berman, Dean)**

Healthcare continues to be a high growth industry with rankings as 1 or 2 in Lane County, 1 or 2 in Oregon, and in the top 5 for the nation for employment projections. At LCC Health Professions offers the second most expensive programs but as they are providing employment opportunities additional funding sources are needed to remain sustainable. Sheryl would like to see LCC as the Career and Technical Healthcare Continuing Education Center, and proposes the committee brainstorm on topics for courses and seminars that could be offered starting in Spring 2014. The committee offered multiple ideas for topics, guest speakers, and partnerships to start an LCC Doc Talks or expand the OPTA Doc Talks in the Eugene area. Sheryl collected contact information for volunteers and topics/speakers **(\*AI 1)**. Christina updated the committee on the APTA Clinical Instructor Program being offered by Debbie VanDover at MHCC that was available to those taking on students at no cost, and will follow up on if those not working with students will have an option to pay to attend. **(\*AI 2)**

**II. PT Program Update LCC/RCC (Christina Howard, Program Coordinator)**

Christina has created a monthly memo for faculty to disseminate program updates and the year in accomplishments that she will share with the committee to keep them in the loop with the program. **(\*AI 3)** Susan Reynolds PT is a fantastic instructor and is communicating consistently. The program has similar demographics as LCC cohort with slightly higher number of veterans as that was the target group for the grant. Bruce is doing great with their Friday labs. The entire Fall 2013 cohort of 34 students has been achieving roughly the same academic success to previous groups. However the sheer volume of students has meant an increase potential for students to distance themselves, but by putting them into groups with a mix of LCC and two RCC students and direct instructor contact based on visible activity in Moodle the goal will be to keep them engaged. This will be monitored to balance student success and prevent instructor burnout. The RCC cohort is scheduled to be a onetime cohort due to the limited three year grant, but market/community will be monitored to determine if it is feasible to support a cohort every other or third year. Christina would like to ask committee members to participate in the site reviews of new clinical sites within their local areas to ensure it is a safe and effective learning environment and the committee agreed this would be an appropriate function for them as liaisons between the academic and industry community.

**III. Advisory Committee subcommittees: (Christina Howard, Program Coordinator)**

 The program would like to create subcommittees to focus on the areas of scholarship fundraising, workforce focus groups, and curriculum alignment with job expectations. It was requested that a PTA Advising Calendar be created so members could better understand judge their required level of participation before adding subcommittee duties. **(\*AI 4)**

**Scholarships:**

The subcommittee will research various fundraising activities including possible donor website, donor wall, mailers and other thank you acknowledgements and Christina will connect them to the appropriate LCC contacts in HP division and foundation. Heather Chavin and Dennis Wilkerson signed up to be a part of this subcommittee.

 **Workforce:**

We would like to host focus groups in the Winter (Jan-March) with divergent points of view over an intimate dinner, a low stakes environment for open ended discussions. Members would then have a review session after the dinner to discuss what they heard and how to use that information to moving forward. Candace Taylor, Dennis Wilkerson, Rick Bocko, and Jill Andrews signed up to be a part of this subcommittee.

**Curriculum:**

Based on feedback from the students regarding content the program was adapted to remove the human relations requirement of HO 102 as the required subject matter was covered in PTA 200. We would like to continue to improve the curriculum by asking recent graduates what they did not get from the program that they are using on the job and what would they like more of. During the accreditation process the volunteer response rate to surveys was high, but it has dramatically dropped. Created a Linked In alumni group to better communicate and track graduates. Candace Taylor, Kristen Carmichael, and Jill Andrews signed up to be a part of this subcommittee.

**(\*AI) ACTION ITEMS:**

1. **Sheryl will follow up members who volunteered to create seminars and CE courses.**
2. **Christina will determine scope of invitation mailing list for APTA CI Program.**
3. **Christina will send the monthly memo and year in accomplishments to committee members.**
4. **Marleena will create a PTA Advisory Committee Google calendar.**

**NEXT MEETING: January 28th 6 pm-7:30 pm 30/121**