

**Program Advisor** Betty Svarverud, (541) 463-5378

**Program Counselor** Carolyn Litty, (541) 463-5236

**Program Contact** Annie Caredio, (541) 463-3503

Note: All HRTM and CA numbered courses (except electives) required for this program must be taken for a grade, not pass/no pass, and must be passed with a grade of “C-” or better.

**Two-Year Associate of Applied Science Degree**

**First Year**

	<b>Fall</b>	
CG 203 Human Relations at Work <sup>H</sup> .....	3	
HRTM 105 Restaurant Operations <sup>D,G</sup> .....	3	
HRTM 106 Introduction to Hospitality Management <sup>D,G</sup> ....	3	
HRTM 109 Principles of Meetings and Convention Management <sup>D,G</sup> .....	3	
MTH 025 Basic Math Applications <sup>*,D,M</sup> .....	3	
Total Credits	15	

	<b>Winter</b>	
CS 120 Concepts of Computing: Information Processing <sup>S</sup> ..	4	
HRTM 104 Introduction to Travel and Tourism <sup>D,G</sup> .....	3	
HRTM 110 Hospitality Sales and Marketing <sup>D,G</sup> .....	3	
HRTM 120 Communications and Guest Relations <sup>D,G</sup> .....	3	
MTH 052 Math for Introductory Physical Science <sup>*,S</sup> .....	4	
Total Credits	17	

	<b>Spring</b>	
CA 159 Kitchen Operations <sup>D,G</sup> .....	3	
HRTM 130 Hospitality Information System <sup>D,G</sup> .....	3	
HRTM 140 Security in the Hospitality Industry <sup>D,G</sup> .....	3	
BT 165 Introduction to Accounting Cycle .....	4	
WR 115W Introduction to College Writing: Workplace Emphasis <sup>*,D,W</sup> .....	3	
Total Credits	16	

	<b>Summer</b>	
HRTM 280 Co-op Ed: Hospitality Management <sup>D,G</sup> .....	7	
Total Credits	7	

**Second Year**

	<b>Fall</b>	
HRTM 225 Hospitality Management Lab <sup>*,D,G</sup> .....	2	
HRTM 230 Hotel Operations 1 <sup>D,G</sup> .....	3	
HRTM 260 Supervision in the Hospitality Industry <sup>*,D,G</sup> ....	3	
HRTM 265 Hospitality Financials 1 <sup>D,G</sup> .....	3	
HRTM 279 Buffet and Banquet Planning <sup>*,D,G</sup> .....	2	
Total Credits	13	

	<b>Winter</b>	
HRTM 225 Hospitality Management Lab <sup>*,D,G</sup> .....	2	
HRTM 231 Hotel Operations 2 <sup>*,D,G</sup> .....	3	
HRTM 275 Hospitality Financials 2 <sup>*,D,G</sup> .....	3	
HRTM 279 Buffet and Banquet Planning <sup>*,D,G</sup> .....	2	
Arts and Letters requirement <sup>R</sup> .....	3	
Total Credits	13	

	<b>Spring</b>	
HE 252 First Aid <sup>D,P</sup> .....	3	
HRTM 225 Hospitality Management Lab <sup>*,D,G</sup> .....	2	
HRTM 279 Buffet and Banquet Planning <sup>*,D,G</sup> .....	2	
HRTM 286 Fundamentals of Wine, Spirits, and Beer <sup>D,G</sup> .....	3	
HRTM 290 Hospitality Leadership <sup>*,D,G</sup> .....	4	
Total Credits	14	

**One-Year Certificate of Completion**

	<b>Fall</b>	
HRTM 105 Restaurant Operations <sup>D,G</sup> .....	3	
HRTM 106 Introduction to Hospitality Management <sup>D,G</sup> ....	3	
HRTM 109 Principles of Meetings and Convention Management <sup>D,G</sup> .....	3	
HRTM 230 Hotel Operations 1 <sup>D,G</sup> .....	3	
HRTM 265 Hospitality Financials 1 <sup>D,G</sup> .....	3	
WR 115W Introduction to College Writing: Workplace Emphasis <sup>D,W</sup> .....	3	
Total Credits	18	

**Winter**

CIS 101 Computer Fundamentals.....	3
HRTM 104 Introduction to Travel and Tourism <sup>D,G</sup> .....	3
HRTM 120 Communications and Guest Relations <sup>D,G</sup> .....	3
HRTM 231 Hotel Operations 2 <sup>*,D,G</sup> .....	3
HRTM 275 Hospitality Financials 2 <sup>*,D,G</sup> .....	3
MTH 025 Basic Math Applications <sup>*,D,M</sup> .....	3
Total Credits	18

**Spring**

CG 203 Human Relations at Work <sup>H</sup> .....	3
CIS 131 Introduction to Computer Information Process .....	4
HRTM 140 Security in the Hospitality Industry <sup>D,G</sup> .....	3
HRTM 280 Co-op Ed: Hospitality Management <sup>D,G</sup> .....	5
HRTM 290 Hospitality Leadership <sup>*,D,G</sup> .....	4
Total Credits	19

**Elective Offerings:**

HRTM 150 At Your Service.....	2
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Check current class schedule for terms offered or go to: [www.lanec.edu/culinary/culinary\\_adventuring](http://www.lanec.edu/culinary/culinary_adventuring).

Students may take Cooperative Education in any term approved by the coordinator.

Cooperative Education can be substituted for one term of HRTM 225 Hospitality Management Lab.

Students interested in transferring to a four-year institution should:

1. Complete WR 122 and WR 123 to fulfill the Arts and Letters requirements for the AAS.
2. Add MTH 111 and MTH 112 courses

**Human Services**

**Offered by the Social Science Department**

**Two-Year Associate of Applied Science Degree**

**Purpose** Human service workers are trained to provide a wide range of emotional and practical support services aimed at addressing the needs of people facing a variety of challenges in their lives. Human service workers are employed in diverse settings, serving children, adolescents, families, and adults. For example, human service workers can be found staffing crises lines; supervising young juvenile offenders; working with the elderly to help them maintain their independence; arranging for services for homeless families; coordinating recreational services for people with disabilities; providing parent education; counseling and case managing individuals experiencing addiction; and advocating for victims of domestic or sexual violence. Coursework includes classes that meet the basic requirements for Oregon state certification for chemical dependency counselors. Lane Community College’s Human Services Program prepares students for entry-level employment in public and private non-profit agencies.

**Learning Outcomes** The graduate will:

- be able to communicate effectively with others.
- develop the competency required to work people from diverse backgrounds.
- assess an individual or a family’s needs.
- develop a plan of action using client’s strengths, and link people with community resources.
- use appropriate library and information resources to research

Standard footnotes:

- \* Prerequisite required
- A Meets Arts/Letters requirement
- B Must be passed with grade of “B” or better to use as a prerequisite
- D Degree or certificate requirement; must be passed with grade of “C-” or better
- G Must be taken for a grade, not P/NP; major requirement

- H Meets Human Relations/Social Science requirement
- M Meets Mathematics requirement
- P Meets PE/Health requirement
- R Required for AAS degree—see page 48
- S Meets Science/Math/Computer Science requirement
- W Meets Written Communications or English Composition requirement

- professional issues and support lifelong learning.
- formulate questions that can be addressed with data and collect, organize and display relevant data to answer them.
- understand and apply evidence-based practices.

**Employment Trends** National and state employment opportunities are excellent. The 2004-2014 growth rate for this occupation is projected to be faster than average. Total job openings are projected to be much higher than average (Oregon Employment Division; U.S. Department of Labor).

**Wages** In Lane County, wages range from \$9 to \$20 an hour with an average annual salary of \$28,382 (Oregon Employment Division)

**Costs in Addition to Tuition (estimate)\***

Books ..... \$2,500  
 \* Subject to change without notice.

**Admission Information** Social Science Division, Garry Oldham, Program Coordinator, (541) 463-5194, [oldhamg@lanecc.edu](mailto:oldhamg@lanecc.edu)

**Cooperative Education (Co-op)** Co-op is a significant field placement component that provides opportunities for students to explore their career options while gaining practical experience in the field. Contact Garry Oldham, Human Services Co-op Coordinator, (541) 463-5194, [oldhamg@lanecc.edu](mailto:oldhamg@lanecc.edu).

**Program Advisor** Cindy Lott (541) 463-5232, [lottc@lanecc.edu](mailto:lottc@lanecc.edu)

**Program Counselor** Anthony Hampton (541) 463-5275, [hamptona@lanecc.edu](mailto:hamptona@lanecc.edu)

**First Year**

HS 201 Introduction to Human Services <sup>D,G</sup> .....	3
HS 226 Ethics and Law <sup>D,G</sup> .....	3
HS150 Personal Effectiveness for Human Service Workers <sup>D,G</sup> .....	3
CG 280HS Co-op Ed: Human Service <sup>2,D,G</sup> .....	3
WR 121 English Composition: Exposition and Introduction to Argument <sup>G,W</sup> .....	4
Total Credits	16

**Fall**

HS 155 Interviewing Theory and Techniques <sup>*,D,G</sup> .....	3
Math requirement <sup>R</sup> .....	3
PSY 280HS Co-op Ed: Human Service <sup>2,D,G</sup> .....	3
Choice of: .....	4
WR 122 Composition: Style and Argument <sup>A,G</sup>	
WR 123 Composition: Research <sup>A,G</sup>	
Choice of: .....	4
SP 100 Basic Communication	
SP 111 Fundamentals of Public Speaking	
SP 112 Persuasive Speech	
SP 130 Business and Professional Speech	
Total Credits	17

**Winter**

ANTH 103 Cultural Anthropology <sup>G,H</sup> .....	4
CG 280HS Co-op Ed: Human Service <sup>2,D,G</sup> .....	3
HS 231 Advanced Interviewing and Counseling <sup>5,D,G</sup> .....	3
HS 265 Casework Interviewing <sup>*,D,G</sup> .....	3
Program Elective <sup>4,D,G</sup> .....	3
Total Credits	16

**Spring**

<b>Second Year</b>	
CG 280HS Co-op Ed: Human Service <sup>2,D,G</sup> .....	3
HS102 Psychopharmacology <sup>D,G</sup> .....	4
HS 266 Case Management in Human Services <sup>*</sup> .....	3
Program Elective <sup>4,D,G</sup> .....	3
PSY 201 General Psychology .....	3
Total Credits	16

**Fall**

HS 267 Cultural Competence in Human Services <sup>3,D,G</sup> .....	3
Program Elective <sup>4,D,G</sup> .....	3
PSY 202 General Psychology .....	3
PSY 280HS Co-op Ed: Human Service <sup>2,3,D,G</sup> .....	3
Science/Math/Computer Science requirement <sup>G,R</sup> .....	3
Total Credits	15

**Winter**

CG 280HS Co-op Ed: Human Service <sup>2,D,G</sup> .....	3
Choice of: <sup>R</sup> .....	3
HE209 Human Sexuality	
HE250 Personal Health	
HE252 First Aid	
HE255 Global Health	
HE275 Lifetime Health and Fitness	
HS 224 Group Counseling <sup>5,D,G</sup> .....	3
HS 232 Cognitive Behavioral Interventions <sup>5,D,G</sup> .....	3
PSY 203 General Psychology .....	3
Total Credits	15

**Spring**

- Cooperative Education is a variable credit course (3-12 credits). Cooperative Education is not required every term, but a total of 18 credits must be completed.
- Program electives – Students are required to take 9 credit hours in electives. Possible choices include:
  - HS 107 Aging: A Social and Developmental Perspective
  - HS 205 Youth Addiction
  - HS 206 Counseling the Criminal Addict
  - HS 209 Crisis Intervention and Prevention
  - HS 211 Family Interventions: Children
  - HS 212 Family Interventions: Adolescents
  - HS 213 Family Interventions: Adults
  - HS 220 Prevention I: Preventing Substance Abuse and other Social Problems
  - HS 228 HIV/AIDS and other Infectious Diseases
  - HS 220 Grief and Loss
  - HS 235 The Aging Mind
- Must have taken HS 155 Interviewing Theory and Techniques prior to enrollment.

NOTE: While every effort is made to ensure its accuracy, this catalog is not an irrevocable contract. Lane Community College reserves the right to change provisions or requirements, and students are advised to study the quarterly class schedules and to work closely with a counselor.

## Human Services: Criminal Justice

**Offered by the Social Science Department**

**Two-Year Associate of Applied Science Degree**

**Purpose** To offer men and women preparation for career employment in police, corrections, security management, and other public service agencies. Transferable to four-year colleges and universities, the program is also job entry oriented, depending on the student needs.

**Learning Outcomes** The graduate will:

- express a thorough knowledge of the criminal justice system.
- apply sociological theory to better understand criminal behavior.
- describe the dynamics of interviews and interrogations in investigations.
- explain the nature of public safety career paths and their own qualifications for various careers in criminal justice.
- understand the importance of inter-disciplines and the need for a well-rounded education in public safety.
- qualify for education requirements for entry-level public safety careers.
- use appropriate library and information resources to research professional issues and support lifelong learning.
- formulate questions that can be addressed with data and collect, organize and display relevant data to answer them.