

Lane Community College
2008 CALENDAR YEAR PAY PERIODS AND PAY DATES

Pay ID #	Pay Period	Pay Date
SM 1	12/16/2007 to 12/31/2007	1/10/2008
SM 2	1/1/2008 to 1/15/2008	1/25/2008
SM 3	1/16/2008 to 1/31/2008	2/8/2008
SM 4	2/1/2008 to 2/15/2008	2/25/2008
SM 5	2/16/2008 to 2/28/2008	3/10/2008
SM 6	3/1/2008 to 3/15/2008	3/25/2008
SM 7	3/16/2008 to 3/31/2008	4/10/2008
SM 8	4/1/2008 to 4/15/2008	4/25/2008
SM 9	4/16/2008 to 4/30/2008	5/9/2008
SM10	5/1/2008 to 5/15/2008	5/23/2008
SM 11	5/16/2008 to 5/31/2008	6/10/2008
SM 12	6/1/2008 to 6/15/2008	6/25/2008
SM 13	6/16/2008 to 6/30/2008	7/10/2008
SM 14	7/1/2008 to 7/15/2008	7/25/2008
SM 15	7/16/2008 to 7/31/2008	8/8/2008
SM 16	8/1/2008 to 8/15/2008	8/25/2008
SM 17	8/16/2008 to 8/31/2008	9/10/2008
SM 18	9/1/2008 to 9/15/2008	9/25/2008
SM 19	9/16/2008 to 9/30/2008	10/10/2008
SM 20	10/1/2008 to 10/15/2008	10/24/2008
SM 21	10/16/2008 to 10/31/2008	11/10/2008
SM 22	11/1/2008 to 11/15/2008	11/25/2008
SM 23	11/16/2008 to 11/30/2008	12/10/2008
SM 24	12/1/2008 to 12/15/2008	12/23/2008

LEGEND for Payroll Calendar

Color	Description
Light Blue	Holiday
Light Yellow	Paperwork Submission Deadline
Blue-Gray	PTSOA Deadline
Light Green	Employees Submit Timesheets for Approval
Orange	Web Approval Deadline
Pink	SuperUser Deadline
Dark Yellow	Payroll Processing
Black	Pay Day

2008 LCC Payroll Calendar

2 Web Approval Deadline 2 pm
 3 SuperUser Deadline Midnight
 15 Timesheets Due
 16 Web Approval Deadline 2 pm
 17 SuperUser Deadline Midnight
 31 Timesheets Due

JANUARY '08						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY '08						
S	M	T	W	Th	F	S
					1	2
					1	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	

1 Web Approval Deadline 10 am
 1 SuperUser Deadline Midnight
 14 Timesheets Due
 15 Web Approval Deadline 10 am
 15 SuperUser Deadline Midnight
 29 Timesheets Due

3 Web Approval Deadline 10 am
 3 SuperUser Deadline Midnight
 15 Timesheets Due
 17 Web Approval Deadline 2 pm
 18 SuperUser Deadline Midnight
 31 Timesheets Due

MARCH '08						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	29	29
30	31					

APRIL '08						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

2 Web Approval Deadline 10 am
 3 SuperUser Deadline Midnight
 15 Timesheets Due
 17 Web Approval Deadline 10 am
 18 SuperUser Deadline Midnight
 30 Timesheets Due

1 Web Approval Deadline 2 pm
 2 SuperUser Deadline Midnight
 15 Timesheets Due
 16 Web Approval Deadline 10 am
 16 SuperUser Deadline Midnight
 31 Timesheets Due

MAY '08						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE '08						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

1 Web Approval Deadline 2 pm
 1 SuperUser Deadline Midnight
 15 Timesheets Due
 16 Web Approval Deadline 2 pm
 17 SuperUser Deadline Midnight
 30 Timesheets Due

1 Web Approval Deadline 2 pm
 2 SuperUser Deadline Midnight
 15 Timesheets Due
 16 Web Approval Deadline 2 pm
 17 SuperUser Deadline Midnight
 30 Timesheets Due
 31 Web Approval Deadline 10 am
 31 SuperUser Deadline Midnight

JULY '08						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST '08						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

15 Timesheets Due
 18 Web Approval Deadline 10 am
 18 SuperUser Deadline Midnight
 31 Timesheets Due

2 Web Approval Deadline 2 pm
 3 SuperUser Deadline Midnight
 15 Timesheets Due
 17 Web Approval Deadline 10 am
 18 SuperUser Deadline Midnight
 30 Timesheets Due

SEPTEMBER '08						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

OCTOBER '08						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

2 Web Approval Deadline 10 am
 3 SuperUser Deadline Midnight
 15 Timesheets Due
 16 Web Approval Deadline 2 pm
 17 SuperUser Deadline Midnight
 31 Timesheets Due

3 Web Approval Deadline 10 am
 3 SuperUser Deadline Midnight
 15 Timesheets Due
 17 Web Approval Deadline 2 pm
 18 SuperUser Deadline Midnight
 30 Timesheets Due

NOVEMBER '08						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DECEMBER '08						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

2 Web Approval Deadline 10 am
 3 SuperUser Deadline Midnight
 15 Timesheets Due
 16 Web Approval Deadline 10 am
 16 SuperUser Deadline Midnight
 31 Timesheets Due