



Transforming Lives Through Learning

Health Professions 4000 East 30th Ave, Eugene, OR 97405-0640 (541) 463-5617

# RESPIRATORY CARE FALL 2009 APPLICATION INFORMATION

## IMPORTANT NOTICE:

The Respiratory Care program entry application is an on-line application process with a \$35 fee. Transcripts must be received in Enrollment Services by the required deadline date listed below. For your application to be considered, follow the instructions below carefully.

### 1. PROGRAM ADVISING

#### A. Program Counseling & Advising

It is HIGHLY recommended that applicants work with a counselor/advisor in the Counseling Department to review program requirements. It is the applicant's responsibility to be aware of program entrance and degree completion requirements.

The enclosed information is intended for program entrance only and does not include information on courses required for degree completion.

**Program Advisors:** Health Careers Counseling and Advising Team, (541) 463-5244.

**Application Process:** E-mail questions to [RCProgram@lanecc.edu](mailto:RCProgram@lanecc.edu).

### 2. APPLICATION PROCESS & DATES

Acceptance into this program is limited to the first 25 qualified applicants.

#### 2A. Selection Criteria.

*Apply early*, the program fills up quickly. Program admission *is based on first applied and qualified, first admitted*. The program is limited to 25 students. In addition, there will be designated alternates. An alternate is allowed to enter the program if an admitted student declines. Remaining alternates are given admission priority the following year.

#### 2B. Application Process.

<sup>1</sup>First applied is based on date and time of the completed application process which includes: Admission to Lane, Program On-line Application and payment, and receipt of transcripts from colleges other than Lane to Enrollment Services (if applicable). The last item received will be your recorded submission time.

**You are NOT considered an applicant to the program until you have met all application requirements.**

#### 2C. Important Dates:

*On-line Application* submissions begins: .....<sup>1</sup>Apr 14, 2009

*Transcripts* from schools other than Lane, must be received at  
Lane's Enrollment Services by: .....<sup>1</sup>5 p.m., Jul 27, 2009

*Deadline* for On-line Application submission.....<sup>1</sup>5 p.m., Jul 30, 2009

*Notification* of Program Acceptance begins ..... 6 weeks after submission of completed application

*Mandatory Orientation* ..... June 2, 2009

### **3. APPLICATION REQUIREMENTS**

**Application.** To apply to this program, you must:

- Be admitted to Lane Community College as a college-credit student.
- Meet Proficiency and/or Academic Requirements as described below.
- Complete the Program On-line Application as described below.
- Submit transcripts, if needed, to Enrollment Service as described below.

### **4. FALL 2009 ENROLLMENT REQUIREMENTS**

**Enrollment Requirements.** If accepted into the program, you must complete the following. **Failure to do so will result in forfeiture of acceptance status.**

- **Fall term 2009 Enrollment Academic Requirements.** Complete the following courses **before Fall term 2009**.
  - BI 231 (4 cr), letter grade of C- or better.** Pass, No-pass, or lower than C- will not be accepted.
  - BI 232 (4 cr), letter grade of C- or better.** Pass, No-pass, or lower than C- will not be accepted.
  - HO 100 (3 cr) with a grade of Pass, C- or better.** Grade of **No-pass** or lower than C- will not be accepted.
  - WR 121 (4 cr) with a grade of Pass, C- or better.** Grade of **No-pass** or lower than C- will not be accepted.
- **Attend the Mandatory Orientation.** *Students accepted into the program or given alternate status must attend the orientation session - see [Important Dates section](#) above.* Location will be announced in notification of program acceptance.
- **Documentation of program/clinical requirements which will include:** a physical exam, immunizations, CPR certification, and proof of insurance. Drug testing and a background check are required. *Specifics will be included in program acceptance notification and discussed at the Mandatory Orientation.*

### **5. DOCUMENTATION REQUIREMENTS**

- Lane Community College:** transcripts from Lane DO NOT need to be submitted.
- College Transcripts** (other than Lane). Official transcripts for most colleges may be ordered from the school's website. Send or submit transcripts to **Lane Enrollment Services, 4000 East 30<sup>th</sup> Ave., Eugene, OR 97405.** Transcript(s) must be received no later than the Enrollment Services deadline listed in the [Important Dates section](#).

**Transfer Credits.** For information regarding transfer credits, visit Lane Community College Enrollment Services website at <http://www.lanecc.edu/es/transferringcredits.html> . Use the links on this site for transfer information and to look up transferable credits. The transferable credit tool is unofficial. Make sure to consult with a program advisor or counselor.

- High School Transcripts:** transcripts from high schools DO NOT need to be submitted.
- Lane Community College Testing.** If testing for reading and/or math proficiency, contact the Lane Testing Department.

**Important:** Testing is done by appointment only and must be done through the Lane Community College Testing Office located in Building 1, phone (541) 453-5324. For information or to schedule an appointment at <http://lanecc.edu/testing> click "Placement". For testing information on the Accuplacer computerized tests and review tools, click "Links to Study Strategy Website."

## 6. NOTIFICATION

You will be notified of your status by E-mail approximately 6 weeks after you have submitted your application.

## 7. APPLICATION WORKSHEET

*Use this check list to make sure you meet and do all the necessary steps in the application process.  
This check list is for your records and will help you when filling out the on-line application.*

**NEW PROCESS: All Fall 2009 applications to this program must be completed on-line. You must meet the following criteria to have a complete application process to be considered for the program. Review the following steps carefully.**

**NOTE:** <sup>2</sup> See [Documentation Requirement](#) section.

- \_\_\_\_\_ **1. Advising.** Meet with a Health Career counselor or advisor, (541) 463-5244.
- \_\_\_\_\_ **2. Admission to Lane.** If you are not currently a Lane credit student, complete Lane's college admission process and obtain a student "L" number at <http://lanecc.edu/es/admissions.html> . Make sure to complete all "**Steps to Enroll in Credit Classes**" including testing.
- \_\_\_\_\_ **3. E-mail Account.** You will need to obtain an E-mail address if you do not already have one. Lane's Enrollment Services and the Respiratory Care Program use E-mail to send information and notifications. Please set your "spam filter" system to accept mail addresses containing [@lanecc.edu](mailto:@lanecc.edu) .
- \_\_\_\_\_ **4. Reading Proficiency.** You must meet **one of the following reading proficiency** standards. You will need the following information to complete the Program On-line Application.

Check One Only	Course or Test	Credits	Grade	Term/Yr or Test Date	School
	RD 090 or higher with a grade of <b>Pass, C-</b> or better. <sup>2</sup> – or -				
	WR 115 or higher with a grade of <b>Pass, C-</b> or better. <sup>2</sup> – or -				
	Accuplacer Reading Comp. Test taken <b>July 2004 or later</b> . Minimum test score of 76 required. <sup>2</sup>	Score ≥ 76			Lane

- \_\_\_\_\_ **5. Math Application Requirement.** You must have the following information to complete the Program On-line Application.

*Note, Math 60 and 65, or 70 or higher is a new Fall 2009 application requirement*

Check One Only	Course or Test	Credits	Grade	Term/Yr	School
	MTH 060 and MTH 065; 4 credits each, with a <b>letter grade of C-</b> or better. <sup>2</sup>				
	MTH 70 or higher, 5 credits, with a <b>letter grade of C-</b> or better. <sup>2</sup>				

- \_\_\_\_\_ **6. Chemistry Application Requirement.** You must have one of the following information to complete the Program On-line Application.

Check One Only	Course or Test	Credits	Grade	Term/Yr	School
	CH 112 and BI 112, 3 credits each, with a grade of <b>Pass, C-</b> , or better.				
	College level chemistry 100 or higher, 5 credits, with a grade of <b>Pass, C-</b> , or better.				

\_\_\_\_\_ **7. Minimum level of academic performance.** You must meet **one of the following** academic requirements. You will need the following information to complete the Program On-line Application.

One Only	Academic Documentation Type	Course	Credit	GPA/ Score	Year/ Compl eted	School
	<b>GED Certificate.</b> Minimum <b>score of 50</b> (if prior to 2002) or <b>500</b> (2002 or after). – or -	N/A	N/A			
	<b>High School Diploma.</b> Minimum cumulative <b>GPA of 2.5.</b> – or -	N/A	N/A			
	<b>College.</b> List the <b>most recent</b> college courses equal to 12 or more credits showing a minimum cumulative <b>GPA of 2.5.</b> Due to credit variations, course credits may exceed 12 credits. <sup>2</sup>	<b>Course</b> List below	<b>Credits</b> List below	<b>Grade or Score</b> List below	<b>Term</b> List below	<b>School</b> List below

\_\_\_\_\_ **8. Complete the Respiratory Care Program On-line Application.** You will be charged a **\$35 non-refundable application fee.**

Before you begin the on-line application

- You must have a student “L” number to complete this process.
- You must have an E-mail address to complete this process.
- You must have a Visa or MC credit card to pay the application fee.
- You will be asked specific information about schools, grades, courses and/or testing scores.

To access the Program On-line Application and for detailed steps on “How to Complete the Online Application” go to <http://lanecc.edu/hp/programdates.htm> .