



EMERGENCY MEDICAL TECHNICIAN - BASIC Fall 2009 - Winter 2010 APPLICATION INFORMATION

IMPORTANT NOTICE:

**The Emergency Medical Technician program entry application is an on-line application process with a \$35 fee.
For your application to be considered you must meet all application requirements.**

1. PROGRAM ADVISING

A. Program Counseling & Advising

It is HIGHLY recommended that applicants work with a counselor/advisor in the Counseling Department to review program requirements. It is the applicant's responsibility to be aware of program entrance and degree completion requirements.

The enclosed information is intended for program entrance only and does not include information on courses required for degree completion.

Program Information: <http://lanecc.edu/hp/>

Program Advisors: Health Careers Counseling and Advising Team, (541) 463-5244.

Application Process: E-mail questions to EMTBasicProgram@lanecc.edu.

2. APPLICATION PROCESS & DATES

Acceptance into this program is limited to the first 48 qualified applicants.

2A. Selection Criteria.

Apply early, the program fills up quickly. Program admission *is based on first applied and qualified, first admitted*. The program is limited to **48** students. In addition, there will be designated alternates. An alternate is allowed to enter the program if an admitted student declines. Remaining alternates are given admission priority the following session.

2B. Submission Day and Time.

First applied is based on date and time of the completed application process which includes: Admission to Lane, Program On-line Application and payment, and receipt of transcripts from colleges - other than Lane - to Enrollment Services (if applicable). The last item received will be your recorded submission time.

2C. Important Dates:

Program On-line Application submissions begin: **Jun 30, 2009**
 Transcripts from schools other than Lane, be received at
Lane's Enrollment Services, Attn: HP Application Transcript by: **5 p.m., Jul 27, 2009**
 Program On-line Application submission deadline: **5 p.m., Jul 30, 2009**
 Notification of Program Acceptance begins **6 weeks after submission of completed application**
 Mandatory Orientation **Sep 24, 2009**

3. APPLICATION REQUIREMENTS

Application. To apply to this program, you must:

- Be 18 years or older prior to program entrance.
- Have a High School or GED Diploma or 2 or 4-year degree from an accredited college.
- Be admitted to Lane Community College as a college-credit student.
- Meet Proficiency Requirements as described below.
- Complete the Program On-line Application as described below.
- Submit transcripts, if needed, to Enrollment Service as described below.

4. FALL 2009 ENROLLMENT REQUIREMENTS

Enrollment Requirements. If accepted into the program, you must complete the following. **Failure to do so will result in forfeiture of acceptance status.**

- **Be 18 years or older** prior to program entrance.
- **Attend the Mandatory Orientation.** *Students accepted into the program or given alternate status must attend the orientation session - see **Important Dates** above. Location will be announced in notification of program acceptance.*
- **Documentation of program/clinical requirements which will include:** a physical exam, immunization, CPR certification, and proof of insurance. Drug testing and a background check are required. ***Specifics will be included in program acceptance notification and discussed at the Mandatory Orientation.***

5. TESTING & DOCUMENTATION REQUIREMENTS

- **Lane Community College Testing.** If testing for reading and/or math proficiency, contact the Lane Testing Department.

Important: Testing is done by appointment only and must be done through the Lane Community College Testing Office located in Building 1, phone (541) 453-5324. For information or to schedule an appointment at <http://lanecc.edu/testing>, click "Placement". For testing information on the Accuplacer computerized tests and review tools, click "Links to Study Strategy Website."

- **Lane Community College:** transcripts from Lane DO NOT need to be submitted.
- **College Transcripts** (other than Lane). Transcripts for most colleges may be ordered from the school's website. Send or submit transcripts to **Lane Enrollment Services, Attn: HP Application Transcript, 4000 East 30th Ave. Eugene, OR 97405.** Official, sealed, transcript(s) must be received or postmarked no later than the Enrollment Services deadline listed in [Section 2](#).

Transfer Credits. For information regarding transfer credits, visit Lane Community College Enrollment Services website at <http://lanecc.edu/es/transferringcredits.html>. Use the links on this site for transfer information and to look up transferable credits. The transferable credit tool is unofficial. Make sure to consult with a program advisor or counselor.

- **High School Transcripts:** transcripts from high schools DO NOT need to be submitted.

6. NOTIFICATION

You will be notified of your status by email approximately **6 weeks after you have submitted your application.**

You are NOT considered an applicant to the program until you meet all application requirements.

5. APPLICATION WORKSHEET

*Use this check list to make sure you meet and do all the necessary steps in the application process.
This check list is for your records and will help you when filling out the on-line application.*

All Fall 2009 applications to this program must be completed on-line. You must meet the following criteria to have a complete application process and to be considered for the program. Review the following steps carefully.

NOTE: ²For Testing and Documentation Requirements, see [Section 5](#).

- _____ **1. Advising.** Meet with a Health Career counselor or advisor, (541) 463-5244.
- _____ **2. Admission to Lane.** If you are not currently a Lane student, complete **Lane’s college admission process** and obtain a student “L” number at <http://www.lanecc.edu/es/admissions.html> .
- _____ **3. E-mail Account.** You will need to obtain an E-mail address if you do not already have one. Lane’s Enrollment Services and the Emergency Medical Technician Program use E-mail to send information and notifications. Please set your “spam filter” system to accept mail addresses containing @lanecc.edu .
- _____ **4. Reading Proficiency.** You must meet **one of the following reading proficiency** standards. You will need the following information to complete the Program On-line Application.

One Only	Course or Test	Credits	Grade or Score	Term/Yr or Test Date	School
	RD 090 College Reading Skills, or higher, with a grade of Pass, C- or better. ² – or -				
	WR 115 Intro to College Writing or higher with a grade of Pass, C- , or better. ² – or -				
	Accuplacer Reading Comp. Test taken October 2004 or later . Minimum test score of 76 required. ²	Score ≥ 76			Lane

- _____ **5. Math Proficiency.** You must meet **one of the following math proficiency** standards. You will need the following information to complete the Program On-line Application.

One Only	Course or Test	Credits	Grade or Score	Term/Yr or Test Date	School
	MTH 020 , or higher, with a grade of Pass, C- or better. ² –or-				
Math placement Parts A, B, & C	Math Placement Test Part A, October 2008 or later. Score of 7 or above ² – and -	$A \geq 7$			Lane
	Math Placement Test Part B, October 2008 or later. Score of 7 or above ² – and -	$B \geq 7$			Lane
	Math Placement Test Part C, October 2008 or later. Score of 7 or above. ²	$C \geq 7$			Lane

_____ **6. Minimum level of academic performance.** You must meet **one of the following** academic requirements. You will need the following information to complete the Program On-line Application.

One Only	Academic Documentation Type	Course	Credit	GPA/ Score	Year/ Compl eted	School
	GED Certificate² - or -	N/A	N/A	N/A		
	High School Diploma² - or -	N/A	N/A	N/A		
	College Degree (2 or 4-year)² Transcript must indicate degree completion.	N/A	N/A	N/A		

_____ **7. Age requirement.** You will be 18 years or older prior to program entrance.

_____ **8. Complete the Emergency Medical Technician Program On-line Application.** You will be charged a **\$35 non-refundable application fee.**

Before you begin the on-line application

- You must have a student "L" number to complete this process.
- You must have an E-mail address to complete this process.
- You must have a Visa or MC credit card to pay the application fee.
- You will be asked specific information about schools, grades, courses and/or testing scores.

To access the Program On-line Application and for detailed steps on "How to Complete the Online Application" go to <http://lanecc.edu/hp/programdates.htm> .