

Student Affairs Council

Meeting Notes from March 13, 2006

ATTENDANCE:

- MARCIA BELL
- MARV CLEMONS
- BARB DELANSKY
- DONNA KOECHIG
- SHIRLEY LUKACS

- KAAREN O'ROURKE
- MARY PARTHEMER
- ANDY PRICE
- JEREMY RIEL
- NADINE WILLIAMS

OUTCOMES:	DISCUSSION:
<p>AGENDA</p> <ol style="list-style-type: none"> 1. <u>Approval of Agenda</u> 2. <u>Approval of Minutes</u> 3. <u>What does the Student Affairs Council expect to see if the SA Council plan is being implemented effectively?</u> 	<p>Discussion:</p> <ul style="list-style-type: none"> • Agenda was approved. <p>Discussion:</p> <ul style="list-style-type: none"> • Minutes were approved. <p>Discussion:</p> <ul style="list-style-type: none"> • The council discussed how they expect to see the SA Council plan being implemented. Marcia distributed a print out of her ideas for goals one and two. Continued discussion included how the work from implementers on the plan will align with accreditation: Standard 3. • The council recognized that in all goal areas the following were discussed: <ol style="list-style-type: none"> 1. A uniform process and procedure should be developed for each implementing unit to report goal attainment to the council. 2. Because each department is better informed to evaluate what does and does not hinder student success and retention in their areas, communication, coordination, and implementation of success and retention strategies among departments and service areas are essential. 3. Address policies that get in the way of student success and retention. Identify and recommend revisions as needed. 4. Utilize success and assessment studies (i.e. best practices, Met Life, SAGA, and CCSSE) 5. Coordinate with departments and program instructors to support and participate in successful marketing efforts like "Lane's Preview Night". 6. Make best use of resources to meet objectives in place, prove what helps, and expand activities that have purpose and demonstrate results. • Goal discussion included the following examples of what each goal might look like if it was being implemented effectively: <ul style="list-style-type: none"> ◇ Goal 1: <ul style="list-style-type: none"> ▪ Since each department is so different in Student Services, each implementing unit will need to set up its strategy to measure successes and reports to the council.

Student Affairs Council Meeting Notes Page 2

OUTCOMES:

3. What does the Student Affairs Council expect to see if the SA Council plan is being implemented? (continued).

Next Meeting:
April 10, 2006, 1 p.m. –
2:50 p.m. in Bldg. 5, Rm.
206

DISCUSSION:

- Use best practices, Met Life, SAGA and CCSSE work as resource.
 - At the department level, utilize the SA Council plan and develop a method to report to the council the impact of what is being done that contributes to student success.
 - Establish a system for students to assess service and instruction via e-mail, the Web site, Banner, or other easily accessible technologies.
- ◇ Goal 2:
- Continue elaborate marketing efforts on campus like “Lane’s Preview Night”.
 - Increase marketing efforts through the Web site, Transition to Success, Rites of Passage, First Year Experience, (EOAR) Early Orientation and Registration, KLCC, direct high school recruiting, scholarship opportunities, TRiO, bus ads, Lane ESD, and SB300.
- ◇ Goal 3:
- Develop an early intervention program that informs and engages students with counseling, financial, and instructional programs.
 - Revise current policy that allows students to be dropped from classes due to minimal or seemingly unknown account balances.
 - Create meaningful relationship with college staff. Involved and engaging.
 - Offer convenience to students by adding more afternoon classes beyond the typical 9 a.m. – 2 p.m. instructor work schedule.
 - Create more welcoming facilities for students to use to lounge, eat, study, and socialize. The SLLD (Student Life and Leadership Development) area is too small. Renovate Food Services and various locations on campus.
- ◇ Goal 4:
- Expand relationships with high schools. Assign advisors to specific career centers to promote Lane at least once a month.
 - College Now to promote OTM (Oregon Transfer Module) in conjunction with testing having an advisor there to assist.
 - Coordinate partnerships with employers and community members who can advise students about what they must learn to be successful in their chosen occupation upon graduation.
 - Offer “How to go to college” transition classes.
 - Increase communication with students by:
 - Implementing Banner student module.
 - Encouraging faculty Web pages.
 - Internet message boards.
- * Note: It was recognized by the SA Council members that many of the above examples are at the implementation level and not at the policy and planning levels. These were only examples used to facilitate the discussion.
- Student Services Directors and implementers of Standard 3: Students will join the SA Council meeting to discuss processes for implementing and reporting progress of the SA Council plan.