

Student Affairs Council

Meeting Notes from February 12, 2007

ATTENDANCE:

- | | |
|---|---|
| <input checked="" type="checkbox"/> MARCIA BELL | <input checked="" type="checkbox"/> JOSEPH "HAPPI" MATTHEWS |
| <input checked="" type="checkbox"/> MARV CLEMONS | <input checked="" type="checkbox"/> ALISCIA NILES |
| <input type="checkbox"/> DAN DAWSON | <input type="checkbox"/> KAAREN O'ROURKE |
| <input checked="" type="checkbox"/> BARB DELANSKY | <input type="checkbox"/> MARY PARTHEMER |
| <input checked="" type="checkbox"/> DONNA KOECHIG | <input checked="" type="checkbox"/> NADINE WILLIAMS |

OUTCOMES:	DISCUSSION:
<p>AGENDA</p> <p>Guest:</p> <p>1. <u>Approval of Agenda</u></p> <p>2. <u>Approval of Minutes</u></p> <p>3. <u>Follow-up Tasks</u></p>	<p>Margaret Robertson, Facilities Council/Drafting Instructor</p> <p>Discussion:</p> <ul style="list-style-type: none"> • Agenda approved with changes. Margaret will be joining the meeting later in the hour, and Mary is out and will discuss the follow-up item, GPA/Retention Data, at a future meeting. <p>Discussion:</p> <ul style="list-style-type: none"> • Minutes approved. <p>Discussion:</p> <ul style="list-style-type: none"> • <u>Admissions Policy</u>: Marcia reported that she had worked with Enrollment Services and was successful in expressing the SA Council's concern with the wording of the admissions policy. As recommended, they agreed to change wording and irrelevant reference will be moved. • <u>OISS Achievements</u>: Donna explained that Sonya compiled data on OISS accomplishments as they related to the SA Council Plan, the Learning Plan and the College's strategic directives. She explained that individual goals were posted on the Governance Web site under the Student Affairs Council, "Action Items" link, and, in total, there are 63 pages. She encouraged the council to review the documents when convenient and note any comments/feedback for discussion at a future meeting. • <u>Student Success Conference</u>: Donna shared with the council some highlights from this year's Student Success and Retention Conference held at Portland State University on February 8 and 9, 2007. The conference invited presentations from campuses statewide and several educators from Lane presented on various topics including Learning Communities and Disability Services. Several more from Lane were in attendance. She mentioned that it was a successful conference filled with valuable information. The keynote speaker prepared a .PDF PowerPoint presentation and made it available for download from his internet Web site. Since she's already downloaded the file, Donna said that she will send it via e-mail to the council.

Student Affairs Council Meeting Notes Page 2

OUTCOMES:	DISCUSSION:
3. <u>Follow-up Tasks (continued)</u>	<ul style="list-style-type: none">• <u>Goal 1.1.C Wording</u>: Dan had planned to report to the council but was unable to attend the meeting, though; Happi mentioned that the approval of the revised wording is to be a priority on College Council's agenda. Happi will resend the revision and follow-up on discussions.
4. <u>Review of Revised Work Plan</u>	<p>Discussion:</p> <ul style="list-style-type: none">• The council reviewed the revised work plan and after discussion minor changes were made and the work plan was approved.• Donna, Kaaren, Nadine and Happi agreed to meet as a sub-committee to draft a revised evaluation process for the SA plan. <p>Prior to Margaret's arrival, the council discussed the Facilities Council and their master plan for facility improvements. A list of questions was developed:</p> <ol style="list-style-type: none">1. Is there a "Master Plan" and what is its purpose?2. What is the relation between the Facilities "Master Plan" and the Long Range Plan?3. What is the process for making space decisions?4. Is there an "Academic Plan" or has it been merged with the Learning Plan?5. How does the Long Range Facilities Plan relate to the current and future bond measures and funding? <p>Discussion:</p> <ul style="list-style-type: none">• Margaret joined the council and played a PowerPoint presentation on "Campus Planning at Community Colleges". She started with some background and pointed out flaws in the infrastructure, layout and design of Lane facilities. Campus planning is similar to Urban Planning.• The "Academic Plan" was derived from participatory process by members of the Facilities Council that represent various campus departments. They reviewed the Learning Plan and demographics data obtained from the Office of Instruction and Student Services to assist in the process for strategic campus planning. Though, it was mentioned that not one member represents the student services areas, nor does the process include the SA Council's input. Margaret said that she agreed that there should be a student services representative and the SA Council should be consulted in the planning processes.• The presentation continued on the Academic Plan and working with educational policies, projections/forecasts, population/demographics. Data indicates that enrollment is not expected to increase much.• Research obtained also shows that the atmosphere at Lane can appear unwelcoming. Way finding is a big obstacle for new students and the community. Because of the signage, building numbering, and appearance, new students and visitors can get disoriented and begin to feel inadequate and confused. Examples of unwelcoming environment include: PE and the north side of the Center Building are back doors, when entering the
5. <u>Long Range Facilities Planning Presentation – Margaret Robertson</u>	

Student Affairs Council Meeting Notes Page 3

OUTCOMES:	DISCUSSION:
<p>5. <u>Long Range Facilities Planning Presentation – Margaret Robertson (continued)</u></p> <p>6. <u>Announcements</u></p> <p>7. <u>Adjournment</u></p>	<p>campus from the main entrance. The entrance to the food services area is hidden beneath tons of concrete and before entering one has to pass through smoking areas. Access for the handicapped is unsatisfactory. The Downtown Center is in an excellent location but the facilities are deteriorating and the parking constraints lessen one's desire to attend Lane at that location.</p> <ul style="list-style-type: none">• Studies show that only 25% of learning happens in a classroom. Students want places to gather that intentionally support/invite student learning. The atmosphere and projects need to show care for universal access. Lane needs to protect its assets and students. Planning needs to be swift and unhindered by departments and policy. Need to develop the direction and a critical mass to implement the "Campus Plan" for improved student learning and retention.• Time ran out before Margaret's presentation. The council invited Margaret back for the next meeting to finish the presentation and answer questions, March 12, 2007 at 1 p.m. in Bldg. 3, Rm. 107. <p>Adjourned at 3:00 p.m. Next meeting, 3/12/07 in Bldg. 3, Rm. 107.</p>