

## Student Affairs Council

Meeting Notes from January 8, 2007

ATTENDANCE:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> MARCIA BELL   | <input type="checkbox"/> JOSEPH "HAPPI" MATTHEWS    |
| <input type="checkbox"/> MARV CLEMONS             | <input checked="" type="checkbox"/> ALISCIA NILES   |
| <input checked="" type="checkbox"/> DAN DAWSON    | <input checked="" type="checkbox"/> KAAREN O'ROURKE |
| <input checked="" type="checkbox"/> BARB DELANSKY | <input checked="" type="checkbox"/> MARY PARTHEMER  |
| <input checked="" type="checkbox"/> DONNA KOECHIG | <input checked="" type="checkbox"/> NADINE WILLIAMS |

OUTCOMES:

DISCUSSION:

**AGENDA**

1. Welcome New LCCEF Classified Representative, Aliscia Niles

Discussion:

- Kaaren welcomed and introduced to the council Aliscia Niles, the new classified SA Council representative, who replaces Shirley Lukacs.

Discussion:

2. Approval of Agenda

- Agenda approved.

Discussion:

3. Approval of Minutes

- Marcia requested that minutes of 11/13/06 be corrected to show that she would be following up on the language for the second paragraph of the Admissions policy. The council agreed to make the correction and approved the minutes.

4. SAGA Report

Discussion:

- The council reviewed copies of the SAGA report. Mary explained that SAGA decided to establish goals for 2006 – 07 by subcommittee rather than Best Practice areas because goals often overlap and fall within several best practice areas. The report describes four subcommittees formed to focus on specific goal areas and, in brief, include:
  - Communications. To develop an online newsletter published twice a year highlighting SAGA goals; update the SAGA Web page (solicit and add a section for faculty tips and assessment data); develop technical capacity to serve communication needs for effective and timely communication with students; continue conversations on data needed, explore use of the CCSSE results, and expand ways to measure engagement of students.
  - Supplemental Instruction. To pilot two SI Courses (one credit per course), add additional section(s) as needed, and facilitate implementation; pilot two non-credit SI Courses; complete cost analysis; work with IRAP to assess the pilot projects, evaluate results and determine the effects on successful completion rates; continue to analyze data, identify "gate keeper" classes that typically have low success rates for students; engage faculty who teach "gate keeper" classes to identify barriers to student success, develop a guiding list to help instructors identify the

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OUTCOMES:	DISCUSSION:
	<p>barriers; work with ALS, Tutoring and other departments to provide services in some “gate keeper” classes; develop a self-assessment questionnaire for students; obtain curriculum development and Eldon Shafer funding, support increasing student fees and departmental/divisional Carl Perkins requests for SI pilot projects, and collaborate with the Title III grant-writing committee.</p> <ul style="list-style-type: none"><li>▪ <u>Early Warning and Alert Systems</u>. To pilot a one-credit “Back on Course” intervention course aimed at students who have had their Financial Aid suspended; assess outcomes, make changes or improvements based on assessment; bring Financial Aid and Enrollment Services’ Satisfactory Academic Progress standards into closer alignment, develop a system of interventions to provide to students at each level of warning or early alert.</li><li>▪ <u>FYRED UP! Lane’s First Year Experiences</u>. To continue the support of the institutionalization of Fall Kick-Off; improve ability to track first year students; improve transitions to college through development of a pre-college sequence of linked courses; evaluate effectiveness of E-Portfolios; develop a College Success course for athletes, explore options for linking it to another class in a Learning Community; gather data and success rates, and explore options for increasing the capacity of FYRED UP to reach more first-year students.</li><li>• SAGA identified the need to develop a fifth active subcommittee to look at issues of appropriate placement in classes based on testing, skill sets, minimum competencies, etc. Goals exist until the subcommittee is formed.<ul style="list-style-type: none"><li>▪ <u>Student Preparedness</u>. To schedule two or more meetings to bring together interested faculty and staff across campus to discuss issues of student preparedness and success; develop a broad list of issues and generate tasks; and initiate a subcommittee with interested members with a variety of perspectives.</li></ul></li><li>• The detailed report and goals of SAGA subcommittees can be found at this link: <a href="#">SAGA Report 2006 – 07</a>.</li></ul>
5. <u>Student Affairs Work Plan 2006 – 07</u>	Discussion: <ul style="list-style-type: none"><li>• Donna distributed to the council a draft of the SA Council Work Plan 2006 – 07. A number of changes were discussed and it was agreed that a revised version would be reviewed for approval at the next meeting scheduled for February 12, 2007.</li></ul>
6. <u>Next Meeting Agenda - Draft</u>	<ul style="list-style-type: none"><li>• Work Plan Revision</li><li>• Follow-up Discussion – Early Warning</li><li>• Achievement List</li><li>• Continue Policy Review</li></ul>
7. <u>Announcements</u>	Donna extended an invitation to the council to attend the Student Success and Retention Conference, February 8 & 9, 2007 at Portland State University.
8. <u>Adjournment</u>	Meeting adjourned at 2:50 p.m. Next meeting, 2/12/07 in Bldg. 3, Rm. 107.