



FACILITIES COUNCIL
MEETING NOTES
April 5, 2006, 3:00 p.m.
Bldg. 7/201

Present: Dawn DeWolf, Mason Davis, Robin Geyer, Glenn Goss, Happi Matthews,
Marie Matsen, Bob Mention, Margaret Robertson, Susan Tatar

Absent: Karen Catlin, Sandy Ing-Wiese, Patrick Lanning, Mike Ruiz, Tracy Simms

1. Agree on Agenda

Agenda was approved.

2. Approve Minutes

Minutes were approved.

3. Announcements

Margaret announced that the SCUP (Society for College and University Planning) journal, "Planning for Higher Education" was advertising a "Call for Manuscripts on Planning in Community Colleges" for articles to appear in the spring 2007 issues. Marie announced that the managing editor for SCUP's "Planning for Higher Education" will publish an article on sustainability in the SCUP journal and NACUBO's (National Association of College and University Business Officers) publication in the spring. The article will mention Lane. Mason commented on the talent shown in the pottery collection in the art gallery. Happi announced he is running for ASLCC president.

4. Transportation Draft

The council discussed the draft presented by the Long-range Transportation subgroup and made suggestions which included adding a goal of sustainability, providing clarification on the parking lot improvements, and clarifying the transportation fee section. Margaret commended the Long Range Transportation group for their hard work.

5. Long Range Plan Timeline

Bob Mention handed out "Planning for the 2008 Bond Election" which included a planning schedule. For Calendar 2006, item #1 to identify programs the Health & Wellness building will accommodate is in process. The governance councils are working on item #2, to set up and start a process to identify and prioritize other educational and non-educational needs of the college. Bob explained that design costs begin to accrue before the election but costs would be recoverable with bond funds. The Health & Wellness building is eligible for other sources of revenue and may not have to rely on the passage of the bond levy. Lane will know next year if they will have capital construction funds. Marie addressed concerns about using Capital Improvement funds for projects during a budget shortfall. Bob pointed out that the Longhouse was not a bond project.

6. Space Standards and Space Utilization

Mason summarized the "Classroom Utilization Report" dated March 22, 2006 which had been distributed to council members. Some facilities need spaces improved for optimum use and two buildings, building 12 and 17, appear to need renovation or rededication to become more functional. Mason pointed out that the report only looked at time utilization, not space utilization. Dawn said that instructional chairs were looking at use of peak time for instruction. The council discussed its role in setting policy concerning space utilization.

7. Standard 8

Marie will list items from the Standard 8 Improvement Plans that haven't been done and present them to the council.

8. Participatory Process

Margaret and Dawn handed out a "Preliminary: Campus Community Survey" for the council to review. The plan for the process is to start small and build participation of individuals and groups over time and use the process to gather information as well as educate. Bob noted that there were needs such as infrastructure that the survey would not address. Happi said the ASLCC was planning a student survey and Margaret and Dawn agreed to collaborate with the student group. Happi also noted that student elections May 1-3 would be a good time to gather student input.

An action item for council members is to read over the questions and respond by e-mail to Margaret and Dawn. The timeline to finish a survey instrument is this month.

9. Next Meeting

April 19, 3:00-5:00 p.m., Bldg. 7/201

Meeting adjourned at approximately 4:45 p.m.
Submitted by: Susan Tatar