



FACILITIES COUNCIL
MEETING NOTES
March 15, 2006, 3:00 p.m.
Bldg. 7/201

Present: Dawn DeWolf, Mason Davis, Marie Matsen, Bob Mention, Margaret Robertson, Mike Ruiz, Tracy Simms, Susan Tatar

Absent: Karen Catlin, Robin Geyer, Glenn Goss, Sandy Ing-Wiese, Patrick Lanning, Happi Matthews,

1. Agree on Agenda

A report by the work group focusing on participatory process was added to the agenda. Agenda approved as amended.

2. Approve Minutes

There were no changes to the minutes of March 1.

3. Austin Community College Report

Margaret provided information from her visit with the facilities director of Austin CC. She reported that Austin has a governance system but there are no faculty or classified staff representation. Margaret will type up her notes and send out to members of the council who are interested.

4. Sustainability Policies

Changes suggested to the draft policies dated 3/10/06 were:

- Change the definition of U.S. Green Building Council in the Energy Conservation policy to match the definition stated in the Design and Construction policy.
- In the Recycling policy, under "Therefore the college shall", change formatting from unnumbered paragraph followed by one numbered item, to three numbered items. Remove the word "continually".
- Remove the word "continually" from items 4 and 5 in the Energy Conservation policy.
- Remove the word "contractors" from the definition for Integrated Design in the Design and Construction policy.

The council discussed use of energy conservation savings, the definition of lifecycle purchasing, and what constitutes "measurable progress". Marie explained the statement in the Design and Construction policy that dealt with loss of ecological functions due to construction.

Marie proposed and Bob seconded a motion to conditionally approve the three policies while Margaret and Bob would continue to work on the wording. Motion passed unanimously.

5. Preliminary Planning Document

Marie, Bob and Margaret met as a subgroup to come up with an outline for the Long-Range Facilities Plan, which was sent to council members before the meeting. Council members discussed the document and offered ideas for information still needed, including information from the Office of Instruction & Student Services (OISS) and other councils, transportation policy, and information about buildings, open spaces and circulation. Margaret suggested referring to the Learning Council policies and OISS document presented to the board. Mason asked that the 2050 study be included. He also suggested the Facilities Council document be provided to the other councils and OISS with a timeline. Marie suggested Bob send out a timeline for the proposed bond planning and consult with the Facilities Council. Dawn suggested including a needs assessment somewhere in the plan.

Council decided to include a section for the long-range plan itself before the appendix.

6. Participatory Process Work Group

Tracy and Dawn presented an outline of the strategy they proposed. The council discussed timelines and how to focus on getting specific information. Margaret and Dawn will come up with a detailed proposal for council discussion at the April 5 FC meeting.

7. Individual Work Groups

The council discussed and suggested other work groups:

Integration with other councils: Margaret, who would also ask Happi and Patrick

Design criteria: Marie (sustainability criteria) and Margaret

Space standards and utilization: Mason, Bob, Mike, and Susan

Standard 8 review: Marie and Mike

Margaret said that Sonya Christian will meet with the council to discuss Standard 8 at a later date. Susan reported that the transportation plan subgroup planned to present another draft to the council by April 1.

The council discussed how design principles, guidelines, policies, and plans work together. Marie suggested that the council set a goal to have a good framework of the plan by the end of spring term.

8. Next Meeting

April 5, 3:00-5:00 p.m., Bldg. 7/201

Meeting adjourned at 5:00 p.m.

Submitted by: Susan Tatar