



FACILITIES COUNCIL
MEETING NOTES
February 15, 2006, 3:00 p.m.
Bldg. 7/201

Present: Karen Catlin, Robin Geyer, Glenn Goss, Marie Matsen, Happi Matthews,
Bob Mention, Margaret Robertson, Mike Ruiz, Susan Tatar

Absent: Dawn DeWolf, Mason Davis, Sandy Ing-Wiese, Patrick Lanning, Tracy Simms

1. Agree on Agenda

Bob asked to add a discussion on what the council wants to achieve at the joint meeting with Learning Council. Agenda approved as amended.

2. Approve Minutes

Minutes approved.

3. Budget: Suggestions for Strategies

Marie explained the current and projected future budget deficits. She asked the council for ideas that might help in decision making for the college. She said that for this year some construction and remodel projects are postponed, except for the Longhouse and wastewater treatment plant.

The group discussed the part-time staff layoffs, the next bond measure and public perception. They also discussed using current space as much as possible and a remodel/renovation bond rather than a construction bond. Marie said that remodels and construction may have to be done in different ways and that we have to think of the cost of maintaining older buildings. Other suggestions were: short-term moratorium on capital improvements; study the schedule compression where most class scheduling is done between 9:00 a.m. and 2:00 p.m.; centralize classes on Saturdays in fewer buildings; use of distance learning; involve staff in unit planning; discuss doing work more efficiently; provide incentives to staff for cost-cutting suggestions that become implemented; reduce travel; and evaluate cost of faculty and staff on councils and committees.

Marie said there is an open invitation for individuals, groups and councils to give input. There would be many more discussions before any proposals are sent to the budget committee or the board

4. Discussion on Joint Meeting with Learning Council

The Facilities Council/Learning Council Summit is scheduled for February 24, 1:00-4:00 p.m. in Center 407.

The council listed items they want to know:

- Demographic projections
- Program mix and needs: student/teacher ratio, accreditation needs
- What are the LC's short- and long-term plans and FC could give a summary of its own plans
- What is the LC's planning horizon

- What programs need space
- Share what FC heard were program needs that made up the facilities long-range plan
- What are their thoughts on individual disciplines vs. mixed communities for space utilization and space assignment
- What delivery methods are going to be provided in the future: more distance learning, more traditional?

Layoffs vs. Construction and Review Facilities Council's Role were added to the "parking lot" for future discussion. Continue to e-mail Margaret Robertson and Ken Zimmerman for summit topics.

5. Board Work Session Update

Margaret attended the work session. The Board discussed construction and remodeling priorities for the next bond issue. They agreed to let the Facilities Council continue with their work on principles and long-range planning, and come back with some recommendations by the end of spring term. The Board will then reassess in July. Margaret noted that the Council is charged with policy work, but does not make decisions about which projects to build.

6. Work Plan for Master Planning

Margaret handed out copies of the following documents. She asked the council to review and give her suggestions or feedback.

Work Plan: Facilities Council 2005-06

Campus Planning Policy Examples

Campus Planning Policy Germination-Observations from Facility Council Members

Participation Strategies: Some Options

7. Toward a Memorable Campus: Design Principles Framework

Agenda item was postponed.

8. Involving the Larger Campus Community

Agenda item was postponed.

9. Next Meeting

March 1, 3-5 p.m., Bldg. 7/201

Meeting adjourned at 4:50 p.m.

Submitted by: Susan Tatar