

## AGENDA Facilities Council Meeting

**Date of Meeting** April 8, 2008  
**Time of Meeting** 3:00 - 4:50 p.m.  
**Meeting place** Center, Room 407

**Chair** Margaret Robertson  
**Recorder** \_\_\_\_\_

**Attendees:** Janet Anderson      Bob Mention  
 Bob Baldwin                      Jonathan Morton  
 Denise Brinkman                Stephen Pruch  
 Dawn DeWolf                     Margaret Robertson  
 Albert Gauché                   Susan Tatar  
 Jennifer Hayward                Nadine Wilkes  
    Dave Willis

**Guests:**

| Person | Time | Topic                            | Action or Decision | Action Items |
|--------|------|----------------------------------|--------------------|--------------|
| all    | 2    | Agree on agenda; select recorder | Decision           |              |
| all    | 1    | Approve minutes                  | Decision           |              |
| all    | 1    | Announcements                    | Information        |              |
| all    | 10   | Work plan review                 | Decision           |              |
|        | 10   | Reports                          | Information        |              |
| ST     |      | Space Assignment                 |                    |              |
| MR     |      | Bond criteria team report        |                    |              |
|        | 30   | Master planning process          | Information        |              |
| MR     |      | Overview                         |                    |              |
| all    |      | Next steps                       | Decision           |              |
| all    | 2    | Suggested agenda items           | Discussion         |              |
| --     | 60   | Subgroup meetings                | --                 |              |

**Next Meeting:**

**Date** April 22, 2008  
**Time** 3:00-4:50 p.m.  
**Location** Center, Room 407

**Decisions, 2007-08:**

| Date     | Topic                            | Decision   |
|----------|----------------------------------|--|
| 10/23/08 | Membership                       | Sustainability coordinator will be a member by position.                                 |
| 11/13/08 | Membership                       | Voluntary representative of Safety Committee will be a member by position.               |
| 01/10/08 | Long range strategic campus plan | Final approval given by College Council  |
| 02/12/08 | Master plan                      | FC will participate in master plan. First step will be to develop outline of components. |

**Action Items, 2007-08:**

| Complete by | Person      | Task  |
|-------------|-------------|---|
| 02/26/08    | Each member | List process steps, components to include in master plan.<br>Together: Develop outline. |