



FACILITIES COUNCIL
MEETING NOTES
January 9, 2007, 3:00 p.m.
Center Bldg. Rm. 407

Present: Janet Anderson, Rob Dow, Glenn Goss, Sandy Ing-Wiese, Bob Mention, Stephen Pruch, Margaret Robertson, Mike Ruiz, Susan Tatar

Absent: Dawn DeWolf, Hanna Ebener, Robin Geyer, Cathy Lindsley, Patrick Lanning

1. Agree on Agenda

Agenda was approved.

2. Approve Minutes

Minutes for December 12 were approved.

3. Announcements

Margaret noted no other meeting time could be found to accommodate Lee Imonen's schedule.

4. FMP Director Position

The council reviewed the job posting and discussed qualifications. Stephen asked for comments, especially regarding the overall direction. Bob began a discussion on the core value of sustainability and the council discussed certifications that might be appropriate, including knowledge or experience with LEED certification for projects as well as some of the preferences a candidate should have, such as project management. Stephen asked that council members continue to send comments before the February posting.

5. Space Standards – Review Material and Identify Next Steps

Margaret provided information by e-mail and handouts including space standards comparison with other standards and the Council of Educational Facility Planners International (CEFPI); examples of guidelines and policies from Nevada and California education commissions; *Perspectives on Campus Planning*; and notes from *Space Planning for Institutions of Higher Education*. Bob explained the handout dated December 11, 1996 for space standards which are currently used as a guideline. One of the purposes of the discussion was to find ways to analyze the use of space and how analysis and evaluation can guide planning for projects, especially bond planning. The council discussed the need for objective ways to evaluate usage and utilization, and what role the Facilities Council has in space utilization and space standards.

After much discussion, Margaret asked if the council wanted to continue to pursue development or adoption of utilization and space standards. All members approved. Bob asked for standards for new construction and remodels, but said that work would require a task force or subcommittee to meet over several months to develop a report. Mike Ruiz offered to look for more comparisons for space standards among facilities and make recommendations, and look at utilization. Susan offered to ask the Resource25 team about utilization, and Bob offered to get information from the classroom use taskforce. Status reports will be due at the first Facilities Council meeting in February.

6. Design Guidelines – Identify Goals

Agenda item postponed.

7. Meeting Days and Times
The council agreed to continue meeting at the same time.

8. Suggested Agenda Items

9. Next Meeting
January 23, 2007, 3:00-5:00 p.m., Center 407

Meeting adjourned at 5:00 p.m.
Submitted by: Susan Tatar