



FACILITIES COUNCIL
MEETING NOTES
November 28, 2006, 3:00 p.m.
Center Bldg./407

Present: Rob Dow, Sandy Ing-Wiese, Bob Mention, Margaret Robertson, Susan Tatar

Absent: Janet Anderson, Dawn DeWolf, Hanna Ebener, Robin Geyer, Glenn Goss,
Patrick Lanning, Cathy Lindsley, Marie Matsen, Mike Ruiz
(Faculty union representative, TBD)

1. Agree on Agenda

Agenda was approved with the addition of an announcement after minutes are approved.

2. Approve Minutes

Minutes were approved. Sandy Ing-Wiese informed the council that public forums on securing the east entrances were scheduled for December 6 and 7.

3. Announcement

Margaret announced that an instructor at Station 7, a homeless shelter for youth, had students read material by the authors referenced in articles on physical space that supports learning. Those articles were sent out in December 2005 to the council.

4. Tennis Court Siting

Bob explained that the proposed Health & Wellness building would be built in the location of the tennis courts and was presenting possible sites to relocate the courts to the Facilities Council (FC) to make sure FC policies were being met. Bob said he had contacted staff in Athletics and PE for input on criteria that should be used for siting. Criteria prioritization for instructional needs is being looked at by others in the college.

Bob explained the criteria used for choosing possible sites for the four courts:

- Within walking distance of the PE building.
- North-south orientation, or covered courts.
- Located in the PE/Athletics neighborhood.
- Would not obstruct long range plans for future of fields.
- Visible from north end of PE building.
- Capable of expansion in the future.

Bob proposed three possible sites:

- Berm north of parking lot A, near Gonyea Road.
- Northeast side of the fields near Eldon Schafer and 30th Avenue.
- North end of the soccer bowl.

The council discussed pros and cons of the sites. The Longhouse site and the current cross-country track were taken into consideration. Bob noted that future expansion of the campus may go into the current soccer bowl and discussed some other expansion ideas for the future that might impact siting for the tennis courts.

Margaret said that FC policies and the Long-Range Strategic Campus Plan were reviewed for any issues with siting and none were found. Margaret did note that the Long-Range Strategic

Campus Plan mentions marking of entrances and she expressed her concern about a tennis court near 30th Avenue. Bob said that structures could be screened with use of good design.

Bob said the next step is to evaluate the options and needs. Sandy wanted to know how much a tennis classroom would be used, and Margaret wanted to know if the space could be used for other populations the college is not serving. Margaret said it was helpful reviewing this project to bridge policy and implementation and suggested Bob share other projects with the council.

5. Long Range Strategic Campus Plan – Third Reading

The council discussed the strategic plan and where guidelines fit in. Bob asked for more time to consider how the plan addresses issues around siting and other planning issues. Margaret suggested that while the long-range plan deals with policies campus-wide, another document could deal with guidelines and a third document could be the master plan. This would allow the long-range plan to continue through the evaluation and approval process while the FC takes time needed to develop other documents including design guidelines.

The council unanimously agreed that Margaret could forward the long-range plan to College Council and some of the other councils with language that guidelines would be forthcoming. Margaret offered to ask councils if they would want her to make a presentation of the plan.

6. Campus Wide Conversations: Next Steps

The council discussed Rob's idea for student participation with pictures and paper in places students congregate. Other ideas discussed were Torch articles, flyers, student survey during spring registration, and a web site. Margaret volunteered to put together a plan for getting broad participation and the council agreed. A draft plan would be ready by the next meeting.

7. Work Plan

Margaret handed out a Work Plan, briefly reviewed the Product and Tasks, and noted that developing design guidelines would be a big project requiring participation. In reference to the space assignment policy, Bob noted that a space assignment procedure was approved by the Executive Team and was posted on the web. Margaret said that the FC should approve policy; Bob noted that what he and Marie developed was implementation and that we need policy that supports that plan. Bob will e-mail the FC members with information and web address for the space assignment procedure. The council discussed Existing Documents listed on the Work Plan including FC policies, the Emergency Preparedness Plan, and COPPS. One of the tasks is to review the documents and separate policy from procedure.

Margaret identified the immediate tasks for FC being the Long-Range Strategic Campus Plan and space assignment policy.

Margaret handed out brochures, "Involving the Community in Neighborhood Planning", from the Urban Land Institute.

8. December Meeting Schedule

The council discussed meeting dates and decided to meet December 12 with the next meeting January 9. Discussions would be by e-mail for members who could not meet on December 12. The proposed agenda would include space assignment, review of campus-wide conversations, and review of guidelines to work on.

9. Next Meeting

December 12, 3:00-5:00 p.m., Center/407

Meeting adjourned at 4:45 p.m.
Submitted by: Susan Tatar