

Enrollment and Student Financial Services

Financial Aid

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How to Use ExpressLane to Review Your Financial Aid Information

You will use ExpressLane to complete the necessary requirements for your Financial Aid application. If you need additional assistance, contact Enrollment and Student Financial Services at 463-3100.

To access ExpressLane go to Lane's home page at <http://lanecc.edu>

Click on the ExpressLane selection.



Enter your 'L' number and PIN when requested.

Your Lane ID number is included in this mailing.

If you are accessing ExpressLane for the first time, use your 6-digit birth date (mmddyy) as your first PIN – then change it as required and follow the instructions on that page to create your Security Question-and-Answer.

Once you have successfully logged in, follow the **4 Easy Steps** to view your information, **download required forms**, and track the progress of your application.

ExpressLane Main Menu

Welcome, Lane Student, to ExpressLane Web Services! Last web access on Feb 20, 2009 at 11:57 am

Enrollment and Student Financial Services

Register for classes; View your schedule; View grades; View and print transcripts

Financial Aid

Review the status of your financial aid applications; Check status of student requirements; Review award information; Accept loan offers.

Personal Information

View or update your address(es), phone number(s), e-mail address(es), or emergency contact information; View name change & social security number change information; Change your PIN and/or security question and answer.

Step 1. Click here to view your Financial Aid information.

See other side for accessing your Financial Aid information. →

Step 2. At the **Financial Aid – Main Menu** screen, to review your requirements, click on “**My Financial Aid Eligibility Requirements**” then click on “**Student Requirements**”. You can select another choice to review other information.

My Overall Status of Financial Aid

View: Student requirements and messages, Cost of attendance, Financial Aid awards, Academic progress, Holds, Financial Aid history.

My Financial Aid Eligibility Requirements

Review Student Requirements and Financial Aid Holds (which may prevent payment of awards); Display academic progress history.

My Award Information

Review awards by aid year; Accept loan offers by aid year; Display award payment schedule; Review award history; View history of loan applic

FAFSA on the Web

Application forms and information about applying for financial aid is available at this site.

Step 3. At the **Select Aid Year** screen, follow the instructions to select the **AID YEAR** you want to review.

Step 4. The Student Requirements screen is where you will track the progress of the requirements that have been requested of you. This screen will give you the necessary instructions to assist you in completing your requirements.

Student Requirements Aid Year

Unsatisfied Requirements

Outstanding Requirement	Status	Fund
<u>Independent Verification Worksheet Requirement</u>		
Student Federal Tax Return	Requested	

By clicking on any **Outstanding Requirement** that is **underlined**, you will be able to **download the document** necessary for you to complete or you will be taken to another page where you can satisfy the requirement.

Note: Click **Requirement Messages** below to view the messages that apply to the above requirements.

SAMPLE

Requirement Messages

Click on **Requirement Messages** to view the message that applies to an unsatisfied requirement. The message provides an explanation and/or direction to complete the requirement.

Satisfied Requirements

Completed Requirement	Status	Fund
Title IV Funds Release Authorization	Student Authorization	Granted

Make sure to close your browser to protect your privacy when exiting.