

Enrollment and Student Financial Services

Financial Aid

Phone: (541) 463-3100

Fax: (541) 463-3983 * Email: finaid@lanecc.edu

4000 East 30th Avenue * Eugene, OR 97405-0640



**APPEAL TO REINSTATE
FINANCIAL AID ELIGIBILITY**

Name

L#

Mailing Address

Telephone #

City State Zip Code

Please complete this form and return to Lane Community College by mail Attn: Financial Aid, by fax to (541) 463-3983, or place in the drop box located in the lobby of Building 1.

You will receive a written response within 1 to 2 weeks, or you may verify your Financial Aid Academic Progress status by checking your ExpressLane account. If your status is:

- **FA Suspension** – your appeal has not been reviewed.
- **Appeal Pending** – additional information is needed before your appeal can be processed.
- **Appeal Denied** – refer to your written response for specific information.
- **Appeal Approved on Probation** – your FA Suspension is resolved. You are eligible for aid.

I did not meet Satisfactory Academic Progress (SAP) requirements during _____ term.

I request that my financial aid eligibility be reinstated for _____ term (you cannot be reinstated for a previous term).

Choose one statement that best describes the basis for your appeal.

___ I had a grade change processed, and it shows on my transcript. Please recalculate my status.

___ I made up credits that are required for my program using my own financial resources.

___ I am taking steps to ensure my future academic success (enrolling in a College Success class, utilizing other college resources designed to assist me, etc.).

___ I had extenuating circumstances that prevented me from meeting SAP requirements. (Attach documentation that supports your circumstances. The documentation must be relevant to the term you did not meet SAP. For most health care issues, you will need to provide a release to return to school from your health care provider. Examples of documentation are statements from health care providers, counselors, and/or social workers, police reports, obituaries, or court reports. In most cases, notes from family members or friends are not considered adequate documentation.)

