



Employment Skills Training

2008-2009

Career and Technical Programs
Cooperative Education Division
(541) 463-5203

Certificate of Completion,
less than one year

Purpose To upgrade existing skills or provide additional skills to help an individual become more employable in an occupation for which he or she has existing training or experience.

Learning Outcomes The graduate will:

- Prepare for employment in a short period of time through an individualized program of academic coursework.
- Learn appropriate skills on-the-job.
- Access library, computing and communications services, and obtain information and data from regional, national and international networks.
- Formulate questions that can be addressed with data and collect, organize and display relevant data to answer them.
- Interpret the concepts of a problem-solving task, and translate them into mathematics.

Employment Trends Employment varies by occupation.

Wages Wages vary by occupation.

Costs in Addition to Tuition (estimate) Costs vary depending on courses taken.

Number of New Students Admitted Annually There is no cap on admission at this time.

Criteria Used for Admission Admission is based on a combination of academic background, prior experience, clarity of vocational goals and demonstration of student commitment. In addition, an appropriate cooperative education internship site must be available for the student's educational plan.

Admission Information Cooperative Education Division office, Bldg. 19, Room 231, (541) 463-5203

Cooperative Education (Co-op) Co-op provides students with on-the-job learning opportunities in a business, industry, government or community organization. Students will connect theory and practice, develop skills and network with professionals and employers while earning credit toward a certificate of completion. A student may take a maximum of 11 Co-op credits as part of this program in combination with other academic classes. Contact Chuck Fike, Employment Skills Co-op Coordinator, Bldg. 19, Rm. 231C, (541) 463-5078.

Program Counselor Debra Ganser, (541) 463-5034

Courses Required Each student's educational plan is individually designed to enhance existing knowledge, skills and abilities.