

Catering in the Center

The Center for Meeting and Learning features a full service, professional Catering Department. No other food or beverage may be provided by the customer or brought into the facility and no food or beverage may leave the facility following an event.

Service Charge

All Food and Beverage Sales are subject to an 18% Service Charge.

Placing Your Catering Order

For the Catering Office to best serve you, we require that you place your final guest count (guarantee) with your Event Coordinator at least five business days in advance of your event.

If your Catering Guarantee Changes...

You may not *decrease* your guest count after placing your final order five business days in advance of your event. However, up until 72 hours before your scheduled event you may *increase* your guest count. Increases made less than 72 hours prior to your event may result in menu substitutions when necessary.

Special Requests

If you have any special catering needs, custom menu requests or dietary concerns, please feel free to contact the Catering Department at (541) 463-3521 or (541) 463-3500