

EARLY CHILDHOOD EDUCATION ADMISSION REQUIREMENTS

FOLLOW THE STEPS OUTLINED BELOW

1. Be admitted to Lane Community College as a college credit student with an assigned L number.
2. Complete the required Admissions Tests in Reading, Writing and Math. Contact testing by going to the Placement Testing quick link through the main Lane Home Page @ <http://www.lanecc.edu/testing/>.
3. Complete the Early Childhood Education Application on-line, available on the Early Childhood webpage at www.lanecc.edu/cfe/ece.
4. Contact Jean Bishop, Early Childhood Program Coordinator for an intake appointment. She can be reached at: bishopj@lanecc.edu or 541-463-5287, bldg. 24, room 121. You will set up a lab schedule for ECE 140 at your intake appointment.
5. Submit (by faxing or uploading) the forms listed below to American DataBank at www.lanecccompliance.com.
 - **Central Background Registry confirmation letter**
 - **PPD Test results (TB Test)**
 - **Measles Immunization**
 - **Food Handlers Card (copy)**



If you have completed steps 1-5

Congratulations, you are done!

**If you do not have the necessary forms please complete the steps below.
Once completed, go to #'s 1-5 above and complete as directed.**

Application for Enrollment in the Central Background Registry: Fill out and submit the on-line form at www.childcareinoregon.org. Include our center name (**Lane Child & Family Center and License # CC052137**). The cost is \$3.00. You will receive a confirmation letter in approximately 2 weeks.

Food Handlers Card: Take the test and obtain a card on-line at www.lanecounty.org or take the test in person at the Environmental Health Office at 125 E. 8th Avenue, Eugene. The testing fee is \$10.00.

Current PPD Test Results and Measles Immunization: PPD (Tuberculosis) test with documented results must be within 12 months prior to starting the program. You must supply proof of measles immunization or have up-to-date documented vaccination records. You can obtain both at the LCC Health Clinic, Building 18.