



*Transforming Lives Through Learning*

4000 East 30th Ave, Eugene, OR 97405-0640 (541) 463-3000

## **Early Childhood Education ADMISSION PACKET 2009-2010**

Thank you for your interest in the Early Childhood Education program. Our course of study consists of a two year Associate of Applied Science Degree or a one-year Certificate of Completion.

The Application Packet is available to be printed from the Lane Early Childhood Education Website ([www.lanecc.edu/Early Childhood Education](http://www.lanecc.edu/Early_Childhood_Education))

- **Enrollment Services will offer a STUDENT ORIENTATION AND REGISTRATION (SOAR) for new students with Early Childhood Education as their major. The sessions will be on AUGUST 24, 2009 or August 26, 2009. Choose one session to attend. Please call 463-3200 to register or for further information.**
- **An additional advising date for new student Fall term registration will be August 27th from 9 a.m. to 4 p.m. in Building 24. Walk-in's are welcome or you may call 463-5519 to schedule an appointment.**
- **You may also call Jean Bishop at 463-5287, Deb Hupcey at 463-5635, or Marva Solomon at 463-5625 for an intake/advising appointment anytime during the academic year. For summer appointments on August 27th, please schedule with Michel Ronning @ 463-3522.**

### **Contents of the 2009/10 Early Childhood Education Application Packet:**

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Applicants with further questions may contact: Program Coordinator, Jean Bishop, [bishopj@lanecc.edu](mailto:bishopj@lanecc.edu) (541)463-5287; Counselors, Deb Hupcey, [hupceyd@lanecc.edu](mailto:hupceyd@lanecc.edu) (541) 463-5635, or Marva Solomon, [solomonm@lanecc.edu](mailto:solomonm@lanecc.edu) (541) 463-5625 or Department Coordinator Michel Ronning at [ronningm@lanecc.edu](mailto:ronningm@lanecc.edu), (541) 463-3522.

**To become an Early Childhood Education student you must meet all the "Conditions for Enrollment" as listed on page 2. When you formally apply to the program as an ECE major you must return all required documentation within 3 weeks.**

# Steps to Program Admission

## Getting started information

- Apply to become a Lane student 463-3000 or <http://www.lanecc.edu/stuser/admis.htm>. All new students will receive an " L" number as their student identification.
- Complete the required Admissions Testing: CPTS Reading (minimum score 68); CPTS Writing (minimum score 76) and Math Placement Test, Parts A, B and C. There is a \$5 fee for this. Call 463-5324 or go to a Lane testing office. Main Campus Testing Office is in Building 1, Room 116.

## Steps to Early Childhood Education Program Admission

- Fill out an Early Childhood Application, available on line at [www.lanecc.edu/earlychildhoodeducation](http://www.lanecc.edu/earlychildhoodeducation) or by calling Jean Bishop at 463-5287; or Michel Ronning at 463-3522.
- Fill out the Application for Enrollment in the Criminal History Registry (\$3.00 application). You can access the form to complete and submit on-line at [www.childcareinoregon.org](http://www.childcareinoregon.org).
- Pass a Food Handlers test either on line at [www.lanecounty.org](http://www.lanecounty.org) (then click "food handler permit online test" under the Public Health section) or go to the Environmental Health Office at 125 E. 8th Avenue, Eugene and take the test in person. The testing fee is \$10.
- Enroll in a CPR/First Aid class or provide a photocopy of your current card(s). You may contact the CPR Center at (541) 342-3602 or LCC Adult Education Department at (541)463-5252.
- Attach a Report of Results from the Testing Office.
- TB Test results and MMR Immunization required, as well as a physical exam. You may contact your personal physician or go to the on-campus Health Clinic (Bldg. 18).

Schedule and attend an intake interview with an ECE advisor. ATTENTION! All new fall students are strongly encouraged to complete this step at an **Early Orientation and Advising session** on August 24<sup>th</sup> or 26<sup>th</sup>, 2009. For further information contact the Counseling Department at (541) 463-3200 or at [coundept@lanecc.edu](mailto:coundept@lanecc.edu)

If you wish to complete an Associate of Arts Oregon Transfer Degree in addition to an ECE degree please email Advisor Deb Hupcey at [hupceyd@lanecc.edu](mailto:hupceyd@lanecc.edu) or Marva Solomon at [solomonm@lanecc.edu](mailto:solomonm@lanecc.edu) to request a separate advising session.

## Complete the following Conditions for Enrollment for Theory and Supervised Teaching 1, ECE 140:

- For **initial acceptance** into the ECE practicum you must have proof of enrollment in the Criminal History Registry for the State of Oregon. If required, you must also have proof of FBI fingerprint check. You will need this by the first day of class.
- Within **three weeks of acceptance** turn in the following:
  - Verification of Immunizations and TB testing.
  - Photocopied proof of current Food Handlers Card
  - Photocopy of acceptable, current CPR and Pediatric First Aid cards.

**Americans with Disabilities Act** If you need support or assistance because of a disability, you may be eligible for academic accommodations through Disability Services. For more information contact Disability Services at (541) 463-5150, or TDD 463-3079, Building 1, Room 218.

## Associate Degree Early Childhood Education

# APPLICATION FOR ADMISSION

It is the responsibility of the applicant to inform the Child and Family Education Department and the Enrollment Services Office of name or address changes. Admission criteria are subject to change from year to year. It is the responsibility of the student to be informed.

## REQUIREMENTS FOR APPLICATION:

Based on date of entry a student must meet the following requirements to be eligible to participate in **Theory and Supervised Teaching 1, ECE 140** and **Theory and Supervised Teaching 2, ECE 240**, the required lab component of the program:

- Proof of Enrollment in the **Child Care Division Criminal History Registry** (apply online at [www.childcareinoregon.org](http://www.childcareinoregon.org))
- In addition an Oregon FBI Background Check will be required for persons who have lived out of the state 18 months previous to enrollment in the program. The cost for this is \$62.
- **Completed Physical Exam and Health Form** which includes measles immunization and TB skin test.
- **Current Pediatric CPR and First Aid Cards** CPR Center (541)342-3602
- **Lane County Food Handler's Card**

Applicants must also provide: Unofficial transcripts from previous colleges attended. Copies of GED scores or official high school transcripts may also be submitted if available.

I certify that:

The statements and information in this application are true and complete to the best of my knowledge.

If accepted into this program, I will complete all necessary acceptance requirements as agreed to in the application.

Applicant  
Signature \_\_\_\_\_

Date \_\_\_\_\_

Applicants are required to have the above requirements completed within three weeks of the start of the term.

Last Name \_\_\_\_\_

First Middle Name \_\_\_\_\_ Initial: \_\_\_\_\_

Prior Names: \_\_\_\_\_

L# \_\_\_\_\_

e-mail \_\_\_\_\_

Phone \_\_\_\_\_

Birth Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

I have lived continuously at my current address for \_\_\_\_ years \_\_\_\_ months

Current Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Prior address if above is less than 1 year: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Are you a US citizen? Yes No

Are you a resident of Oregon? Yes No

Permanent Address or Parent's Name & Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

EDUCATIONAL INFORMATION

High School: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Date of diploma or GED certificate: \_\_\_\_\_

**Please list previous colleges attended and dates of attendance below:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Additional Information

The Early Childhood Education Program at Lane Community College has been graduating early childhood educators for over forty years. We offer a two-year Associate of Applied Science Degree or a one year Certificate of Completion. The E.C.E. graduate can work in a variety of settings such as:

- ❖ for-profit and not for profit child care centers
- ❖ on-site child care centers in the business community,
- ❖ university and community college laboratory programs,
- ❖ government sponsored programs such as Head Start and Even Start
- ❖ a family childcare business operated from your home.

All students must complete 18 credits of ECE 140 & 240 Practicum, working at the on-site LCC Child and Family Center. A student's final term requires ED 280 Co-op, working in a community childcare center. In addition you must pass all core curriculum classes with a grade of C or better and take the following general education requirements:

- ❖ 3-4 credits of Writing 115 or higher
- ❖ 3-4 credits of Math 25 or higher
- ❖ 3-4 credits of Health or Physical Education
- ❖ 3-4 credits of Human Relations at Work or Cultural Anthropology
- ❖ 3-4 credits of Arts and Letters (100 level or higher)
- ❖ 3-4 credits of Math, Computer Science or Science.
- ❖ 3 additional credits from Arts & Letters, Social Science or Science, Math, Computer Science (100 level or higher).

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Lane Community College is an affirmative action/equal opportunity institution. The college does not discriminate in employment, treatment in, admissions to, or access to its programs, activities and services on the basis of race, color, age, sex, national origin, handicap, or otherwise as proscribed by applicable state and federal laws and regulations, including Executive Order 11246 (affirmative action), Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973.

