



(541) 463-5167 ~ Fax: (541) 463-4166 ~ <http://www.lanecc.edu/ces> ~ CES@lanecc.edu

Registration & Invoice Form
Career Day 2010 “Guiding Your Vision”
 Main Campus, Center for Meeting & Learning, Building 19
Wednesday, April 21, 10 a.m. – 2 p.m.
 (Recruiter check-in begins at 8:30 a.m.)

Name of Company _____			
Registration Contact Person _____		Title _____	
Mailing Address _____	City _____	State _____	Zip _____
Phone _____	Fax _____	Email _____	
Web Address (your web address will be posted on our website) _____			
Representative 1 _____		Representative 2 _____	
Recruiting for the following Majors _____			

- Attendance Notification:
 _____ Yes, we plan to attend.
 _____ No, we do not plan to attend. Please retain us on your mailing list.
- If planning to attend, please calculate your fee below, and mail the non-refundable registration fee (\$100) and this form to the address above by April 9. Registration fee after April 9 is \$125. Payments can be made by credit card (Visa, MasterCard) or check (payable to Lane Community College).
- Fee includes: One parking pass, two lunches, one 3' x 6' table with linen table cloth and two chairs.
- Our Federal Tax ID Number is 93-0546223.
- Please provide us with the additional information as needed:
 _____ Electrical outlet. Check here if you will need access to an electrical outlet (please remember to bring your own extension cord).
- The Center for Meeting and Learning has wireless capabilities.

Sponsorship Opportunities and Registration Fee calculation:

Registration fee (includes 2 lunches) \$100 per table:.....	\$100 x number of tables _____	= \$ _____
<u>Additional</u> lunches please add \$10 per person:.....	\$10 x _____	= \$ _____
Late fees please add \$25 per table:.....	\$25 x _____	= \$ _____
Total Amount Enclosed		= \$ _____
Number of Regular lunches _____		

Upon receipt of your registration form and payment, a confirmation packet, which will include a campus map, parking permit, and additional details will be mailed to you. For further information, contact Lori Kramer (541) 463-5859, kramerl@lanecc.edu.