

2005-06 Assessment Team Work Plan: 05-06 Year End Report

Item	Targets	Projected Completion Date	Date Completed	Responsibilities						
				A-Team	Learning Council	Faculty Council	College Council	Divisions / Chairs	IRAP Office	OISS
ESTABLISH ASSESSMENT TEAM										
1. Draft charter and secure approval		Oct. 05	Nov. 05	X	X					
2. Develop and review Assessment Team work plan.		Feb. 06	Dec., 05 LC review, Jan. 06	X	X			S	S	S
3. Appoint Assessment Team members and chair	<ul style="list-style-type: none"> • Develop request for Faculty Council • Members apply and get appointed 	Dec. 05 Feb. 06	Feb. 06	X		X				
REVIEW ASSESSMENT PLANS										
4. Review and update Lane's Comprehensive Assessment Plan to include systematic program assessment procedures	<ul style="list-style-type: none"> • Create a work team, CAP team 	Dec. 05 complete by June 06	pending; re- evaluate need	X					X	X
5. Review program assessment plans; provide feedback to program coordinators on the quality of their plans	<ul style="list-style-type: none"> • Create a work team • Develop a rubric for reviewing assessment plans • Meet with Division Chairs & program leads • Assess progress, readiness and needs 	Dec. 05 Feb. 06 June 06	Dec. 05 Mar. 06 June 06	X				X		
6. Align learning outcomes assessment, curriculum development, ongoing college planning and resource allocation	<ul style="list-style-type: none"> • Analyze current processes • Create links with other stakeholders • Recommend improvements • Advocate for "closing the loop" 	ongoing	ongoing advocacy	X	X	X	X	X	X	X

S = A-team shared information
X = Carries joint responsibilities

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SUPPORT ASSESSMENT											
7. Develop strategies and processes to support systematic program assessment	<ul style="list-style-type: none"> Identify resources Solicit, select and award assessment projects 	Apr. 1, 06	Feb. 06 Mar. 06	X					S	X	X
8. Provide a variety of discussion forums and professional development on assessment issues	<ul style="list-style-type: none"> Fall inservice Spring inservice? Application not accepted Assessment Team develop plan to provide coaching & training as needed Assessment seminar 	Plan by Apr. 1, 06 Seminar, Spring term 06	ongoing	X					S	X	
9. Collaborate with college teams establishing data storehouses and technological tools for assessment	<ul style="list-style-type: none"> Learn what ODS is doing Connect Assessment plans as needed with ODS team 	June 06	June, 06	X						X	
10. Ensure that assessment activities are in alignment with accreditation standards and are congruent with employee contracts and college policy		ongoing		X	X					X	X
REPORT ON ASSESSMENT ACTIVIES AND RESULTS											
11. Develop quarterly report on ongoing assessment efforts [for Learning Council and Accreditation Coordinating Team] 11. Provide annual report to Learning Council and Accreditation Coordinating Team.	<ul style="list-style-type: none"> Develop format of report (IRAP) Assessment team review report Learning Council provide feedback on report Create web-site reporting formats. 	by June, 06	June, 06 Web-site: in process	X	X	X				X	

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12. Develop annual report on how program assessment results are used to improve the educational program at Lane	<ul style="list-style-type: none"> • “Closing the loop” report posted on website • Develop Fall 06 inservice on assessment projects: “Closing the loop” 	June 06	In process	X	X			S	X	S

ASSESSMENT TEAM HIGHLIGHTS FROM 05-06

- Developed a rubric for designing and assessing program assessment plans.
- Used the rubric as a basis for conversations about assessment with divisions, reaching out person-to-person.
- Supported eight assessment projects in Spring 06, plus assessment activities in Nursing, Math and Social Science through faculty release time.
- Sponsored and lead an outstanding Assessment Seminar providing support, professional development, and inspiration for faculty involved in program assessment.
- Published “Sustaining Teaching: The Value of Assessing Outcomes that Matter,” by Mary Brau, Kate Sullivan and Sarah Ulerick, in the *Community College Moment, Vol. 6*, Spring 2006.
- Acquired technical consulting and assistance from Michael Levick, beginning Spring 06.
- Maintained a high level of commitment, enthusiasm and camaraderie among A-team members throughout a difficult year.

RECOMMENDATIONS FOR ADVANCING A CULTURE OF SYSTEMATIC PROGRAM ASSESSMENT AT LANE

1. *Assessment efforts require an information technology infrastructure that provides ready access to data about student learning and success.*
2. *Assessment planning, activities and results should be integrated with Division and college-wide planning processes, including Unit Planning, resource allocation, and fundamental redesign planning processes.*