

LEARNING COUNCIL MINUTES
April 13, 2018, 1:00 to 2:50 in Board Room

Present from Learning Council: Aryn Bartley (Faculty), Kerry Levett (ASA), Claire Dannenbaum (LCCEA), Ian Coronado (by position), Phil Martinez (MSC), Christina Howard (LCCEA), Patrick Blaine (MSC), Jennifer Frei (ASA), Adrienne Mitchell (Faculty Council), Jim Salt (LCCEA), Wendy Milbrat (LCCEF), Tammy Salman (by position)

Absent: Marleena Pearson (LCCEF), Victoria Rodriguez (student), Keely Blylevin (student)

Notetaker: Elizabeth Andrade

Item	Notes
Admin Tasks	<ul style="list-style-type: none"> ▪ Wendy Milbrat was introduced as a new member representing the Classified employees ▪ Agenda approved ▪ Pending minutes for approval: Minutes from 3-8-2018 meeting Minutes from 3-23-2018 meeting
Chair Report (Christina Howard)	<p>Howard talked about the letter that President Hamilton sent to the college employees after Jane Harmon left. New Vice President of ASA will start in June. The responsibilities of the Vice Presidency will be handled by the three Executive Deans in the meantime. Levett and Frei will inform the council soon regarding who will be acting as Vice Chair of this council.</p> <p>Howard also reminder members that this is her 3rd year as chair and she is stepping down.</p>
Guided Pathways Grant implementation (Kerry Levett)	<p>Levett informed that the college has been awarded with this grant, there are a series of events for the 9th & 10thst of May, invitations were sent out from Harmon to based on position and on the recommendations of the grant. Invitees to this initial group have started discussions on how to move strategically and who needs to be included by position – anticipate a large group of 25 people; Reminded Learning Council that all the primary units will be represented in the overarching committee. There will be some time for the application process. Including the length of services, term limits structure.</p> <p>Discussion:</p>

	<ul style="list-style-type: none"> • Confusion because the grant was framed as providing funds for faculty and staff professional development. Why is a committee of 25 people needed? • Statement that the state expects Lane to make progress in pathways. Decisions made now are because we are implementing parts that are institutional goals. Lane is responsible for meeting state goals. Member questioned state agency referred to (Oregon Community College Association). Stated that OCCA has no authority over this college, it was clear by President Hamilton that there is no obligation to implement guided pathways. • Reminded that according to minutes of March 9th meeting, we asked for broad representation. And on March 23th we asked that faculty be notified about the grant, but nothing like that has happened. Transparency in communication is missing and is necessary. It seems like the process to invite faculty has started but no campus communication has been gone out. It sounds like small group conversations have been going on for a while, frustrated about leadership not following up on their part. • Levett indicated that she has not been included in the conversations between Jane Harmon and President Hamilton. • We as a council can recommend that we need to see the communication coming forward, to show the communication. • Levett invited Dannenbaum to get together to put a plan to move forward this project. • There are two pieces needed, 1) communication to faculty, and 2) what is happening to guided pathways, it needs more discussion. The discussion need to happen in Learning C. and Faculty C. • Chair informed that the discussion will continue since this is a standing item in the agenda
<p>Learning Plan Development Subcommittee (Jen Steele)</p>	<p>Howard explained the timeline for implementation of the plan.</p> <p>Jen Steele informed that the plan vision has been presented to Diversity Council and College Council. The presentations have demonstrated that there is a general interest in the vision for the plan, but these conversations shown that a pause on the timeline is necessary. She explained that for the people involved with this work all the information is easy to understand, but the type of engagement for the rest of the college is different, and since the plan is for the entire college, it needs a broad participation. Steele expressed that a change on bringing the plan to the board in July as planned might be needed. More time is going to be needed to spend with the college to make sure that we heard all the voices. It should include all the council and “we should give ourselves time to think</p>

	<p>about this vision.” She asked the members on how they felt about extending the timeline and include the new Vice President of ASA.</p> <p>Discussion: Howard expressed that she wanted the Learning Plan to meet the needs of the college and reminded that we have already extended it from a two year work plan to three years. If there are no administrative concerns for the delay, then she supports it. Many members expressed their opinions and supported the extension of the deadline.</p>
<p>Copps Tracking Policy Development Priorities (Christina Howard)</p>	<p>Syllabus Howard explained that the goal is to advocate for a mechanism that create syllabi that meet ADA regulations and provide consistent course information as reflected on the course outline in order to serve students in the same consistent way.</p> <p>Discussion about whether or not learning outcomes are needed on all syllabi. The New and Revised course forms for Curriculum Committee requires this. Salt questions when and how this became a requirement and who has authority to make these changes. Pedagogy differs with respect to decision to use learning objective and outcomes. Salman stated courses cannot be approved by the state without learning outcomes. Bartley reminded that any changes should still allow faculty to craft a syllabi that matches their pedagogy and allow some flexibility in language and organization.</p> <p>Howard asked for volunteers to form a subcommittee to work on language for this policy. There was not consensus and additional information from state regulations is needed. Salman will bring those guidelines. Conversation was tabled.</p> <p>Howard, Coronado, and Salman will draft language and bring it back</p>
<p>Policy Review (Christina Howard)</p>	<p>Instructor Hours on Campus Howard started the conversation stating that this seems not to be a Policy because it has no contractual language, and it is a procedure. Salt indicated it is not a procedure, it is a policy mislabeled. This is something this council can review, and it can potentially be negotiated with the union and be part of the contract.</p>

	<p>Coronado expressed interest in amending it. i.e. instructors who teaching online. Another example is Cooperative Education in the technical programs.</p> <p>This particular policy has come up in the library, language should be more deliberated in some way, issue between faculty and instructor.</p> <p>Policy is very outdated, and it is not applied consistently.</p> <p>Perhaps this council can recommend that this policy be retired.</p>
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