

Facilities Council Meeting 2/28/2017 Notes

Bobby, Brian, Craig, Jennifer, Wilgen, Anna, Susie, Mike, Alen, Paul

Agenda request – Energy and recycling policy agenda – move up so that Anna can participate? Move to 1st item after approving

- change to up to 245

Jennifer has two items to request – comments on Long Range financial plan (last meeting is tomorrow). Fac Council feedback - move to end of meeting

Agenda approved

Approved January 10 minutes (last two meetings had no quorum)

Announcements

- Transportation fee allocation committee approved bike lane – Bike Lane Facility bids came out higher than initially anticipated – seeking one more member does not have to come from Fac Council – meets typically 3rd week of each term (Thursday). Total time commitment is approximately 6 hours per year.
- Ask Finance Council to provide a representative – Jennifer will contact
- Bobby – just a heads-up that he may have an off-campus job that may require him to step aside from some governance responsibilities
- Craig – lights back on on Cloverleaf – getting that fixed – put back on list
- Brian - Acknowledgement of Lane being a community partner with the weekend events on Saturday 2/25 and prior weekend event too, on 2/19

Recycling and Energy Conservation Policy Work – First reading – to come back for a 2nd reading (Mike presented)

Anna presented some ideas on edits –

- Remove “natural” in Purpose
- Last: add “with methods” instead of suggested edit
- Jennifer: question on following SEED – SEED has not been used before – requires some additional work – these would have increased cost and demand expectations

Mike: Recycling Policy – Proposed new combined – rather than a separate COPPS on Sustainability-Energy Conservation

Ideas –

- Reusing consummables – Zero waste diversion is not really 0%!
- Keep same language (**with** methods) here as well

- Call out 3 pillars of sustainability
- People-planet-profit cycle – what is recoverable waste and what does it mean to have a policy that would be exciting to read and implement?

Changes will be incorporated and pushed out to Fac Council for a 2nd read

**Christina Howard – conversation about the new Learning Plan:
Establish and sustain excellence in teaching and student learning**

2017-2012 Learning Plan Draft – slight difference compared to what is online at https://www.lanec.edu/sites/default/files/conversation/long-range_financial_plan_contents.pdf

Core Themes and Indicators document is proceeding as a new document that has not yet been widely disseminated

Jennifer briefed Christina on our Facilities Master Plan process and how they will work together towards end of fiscal year

Learning Plan – goal is to circulate their work to the other Council Chairs

Lots of conversations about what is learning at Lane? How can this understanding inform the development of the plan? Co-curricular elements are important, too.

Brian asked about Indicators in the learning plan – learning indicators include Fac Prof Dev, OER, Assessment, Online Learning – what is supportive of understanding of teaching and learning – how do we know that we have an excellent learning environment?

Titan Times – online messaging board system – survey tool for input from students – they will use this process to get focused input – may be helpful to us for our master plan, too

Seeking aspirational indicators here rather than minimal indicators which may be sufficient for accreditation

See #7 on handout – Teaching and Learning Structural Principles

What would a structural aspect (question for Fac Council) look like to facilitate student access to an exceptional learning environment?

- Students in the past have asked about availability of informal learning environments – places “on the grounds” where design standards come into play (e.g., 2nd floor of Center building)

- Learning disabilities accessibility – tests to verify are problematic (physical/psychological/financial – because tests can be expensive to document needs)
- Designing spaces that are multiple purpose – furniture that is modular – lockable cabinets in some rooms
- Larger rooms with dividers that can be moved into smaller rooms
- Lots of ideas about resource/space utilization – Christina took lots of notes
- Question about technology council/learning council integration? – online learning and other facilities might need some attention for external environments and online environmental learning – student support issues
- Learning plan can take the lead and tech council and facilities council can then respond to those structural/pedagogical needs if changes are coming
- Timeline is beginning of November as a delivery goal – something meaty to come for fall inservice – email Christina directly if other ideas come forward
- Appreciation for Christina’s visit and conversation around the table

(Bobby handed over meeting to Brian at 3:50 PM)

Facilities Master Plan Discussion (Jennifer)

Draft list of principles established to help organization up front

Some are planning concepts – some are outcomes to help you assess how the process works

Favorable comments on first read for 2/23/2017 draft shared
Equity piece should be fleshed out in more detail – overlaps with Diversity Council piece here – Equity Lens work will be their work product and will help us with #5

Edits will move this to approval next meeting

Revenue discussion – moving to abundance thinking

Facilities use – parking - did we charge enough for the recent weekend events to recover our costs?

Facilities Use subcommittee work continues to help – 50/25/25 fee split is helping to create the rainy day fund – theatre is one group that still operates so MDTA

Long range financial plan information (draft 2/28/17)

Does Fac Council want to develop information to share as part of the process?
Jennifer drafted some material

Suggestion to move the maintenance item to be incremental – Jennifer will edit and also add some explaining language

Building 18

CMGC contractor accepted our contract – so hiring and architectural team start very soon – \$2.9 M is targeted maximum price for Building 18 – plan is for project to start with actual construction around 19 June and completed in December 8, move in by start of winter term.

Minimize impacts on low level classrooms for fall utilization – do most of that work over the summer

Bond Update

Archives project is ahead of schedule and under budget – no noise complaints
Lights have been on continuously in building 4 (lower) and 18
BLT meeting on Monday 3-5 – walkthrough open to others if construction allows it – check with Alen if interested