

## **ADA/504 Compliance Committee Meeting Notes January 24, 2012**

**Attended:** Nancy Hart, Dennis Carr, Dave Willis, Margaret Robertson, Gweneth VanFrank (TRiO STEM, ext. 3138), Shalimar Steinberg (Advanced Tech., ext. 5033), Lynn Lodge, Dave Fors, Pamela McGilvray, Mark Richardson, Jyoti Naik (FMP, ext. 5568), Darcy Dillon, Kathy Torvik, Jace Smith, Helen Garrett, Cathie Reschke (recorder)

**Absent:** Dawn Barth

### **REVIEW AGENDA & ADD TOPICS:**

**New Topics:** Discussed ideas for a new committee name that is more inclusive in nature, more focused on disability culture rather than authoritative or compliance oriented. The committee ultimately decided to leave name as is: ADA/504 Compliance Committee. It was concluded that the committee has the authority to address compliance and provide leadership for innovations in creating access.

### **ONGOING/ FOLLOW UP TOPICS**

#### **Committee Membership:**

- Helen Garrett is a new member of the committee, included as a representative of the Executive Team.
- Dave Fors has been added since IT is such an integral part of life on campus for everyone, including those with disabilities
- Facilities Management and Planning (FMP) will send one representative to each meeting.
- Student representation on the committee includes one student identified by ASLCC, and one identified by Disability Resources.
- Jyoti Naik, newly hired Campus Architect, will be included in the committee membership.

### Task Assignments:

- Nancy determined it was impractical to develop a spreadsheet to track projects/tasks, with the intention of sending out several times each year... too much duplication.
- Shalimar will start up an ADA/504 group on MyLane to post notes and additional information. Disability Resources will use their webpage to link to the meeting minutes. [Shalimar]
- **ALL:** send Shalimar a note in order to provide your email address, and for her to invite you to join the group on MyLane.[Completed by Bethany on 5/21/12]

### Signage:

- Jyoti Naik will be arranging a meeting to address Wayfinding and signage on campus. [Jyoti]
- Evacuation sign height will be investigated, including the correct height and font. Status? [Cathie & Dawn]
- Verbiage on signs needs to change across campus. Current language: disability/disabled/handicapped. New language: accessible. (Mark will complete this task as soon as a work order is created. Status?) [Mark Richardson]
- Dave Willis suggested that the Design Guidelines (from Facilities Council) should be reviewed & considered by the ADA/504 Committee. [All]
- Temporary Signage needs (ex. Bldg 11) send information to Dave Willis [All]

### Wayfinding:

- Wayfinding should include evacuation signage, tactile mapping, and inclusion of the Blind/Visually Impaired community in this process, so that they will know how to use these resources (e.g., the tactile map) and can learn how to find their way around campus. [Gweneth/Margaret]
- Facilities has not ordered any detectable guidance markers (truncated domes). Are they required? Margaret, Kathy Torvik, Gweneth, and Lynn have met to discuss ideas to incorporate symbols to give guidance to those considering

things like sculptural installations. Proposal is for Lane to develop standards and publish them. Status? [Margaret]

- Gweneth emphasized that tactile floor mapping is very important. Also, having a scale (tactile) model of campus, created by Drafting and Art students could also be helpful. Shalimar plans to talk with Drafting class and Facilities office to see the possibility of making a model. [Shalimar]
- Transportation Fund moneys may be able to be used for Wayfinding, if ET (Executive Team) agrees. [Dave W?]

**Deferred Maintenance:** no report

**ADA Access Website/link:**

- Lynn showed University of Montana's website, focusing on the "report barriers" webpage; also explored Landmark College's website "accessibility" link at the bottom of the page. [Shalimar]
  - Discussion about how Lane can create a similar map using GIS mapping which is taught in Lynn Songer's classes. Shalimar will present the opportunity for GIS class projects to Lynn.

**Parking:**

- Refer concerns or complaints to Mark Richardson (write to [facilitiesoffice@lanec.edu](mailto:facilitiesoffice@lanec.edu) and cc: Nancy & Dennis). [All]

**EvacuTrac:**

- New motorized EvacuTrac has been purchased and installed in the basement of the Center bldg. Training TBA by Dawn Barth. [Dawn]

**Other:**

- Lane is not in compliance with furniture requirements such as accessible tables and chairs 1 per 25. Jyoti will be working to increase these resources. [Jyoti]