

<p>Tech Council Business</p>	<ul style="list-style-type: none"> ● Any additions to today's agenda? <ul style="list-style-type: none"> ○ Kevin's addition under future topics ● Membership for this year <ul style="list-style-type: none"> ○ Membership Vacancies to work out: Student (1): reach out via Titan Times? Kyle will contact Titan Times. ● Approve Minutes for February 21, 2018: Ian moved, Linda seconded, motion approved unanimously
<p>General Business Attending: Guests: Karen Trembull Recorder: Carl Quorum (7): Kyle, Ian, Tony, Peter, Linda, Bill, Mira, Carl</p>	<p>Planned Topics:</p> <ul style="list-style-type: none"> ● Updates on current planned work: <ul style="list-style-type: none"> ○ Instructional Technology Plan - Ian said the hope is to have incorporated into the learning plan. The first step is to see the satisfaction with Moodle. Pete asked if there is a place to see what the interaction--how much access is there on the site. Ian said Moodle has some tools for this. Pete also said that some systems allow him to create a page, and it automatically optimizes to a mobile phone. Mira asked about assessment of online learning, and Ian said the plan was a self-assessment at some point. ○ Digital Signage Guidelines <ul style="list-style-type: none"> ■ Subcommittee (Kyle, Ian, Tony and Alen) - Kyle said he made a change to the policy reflecting ADA. ○ College-wide Email System: Kyle said there was a meeting with Peer to Peer, and there are lots of bugs that aren't just "quirks". ○ Charter revision suggestions: Bill sought comments to complete the revision. Kyle said this group should just inform on strategic matters (and not tactical). Bill took out all mentions of "tactical". Pete moved to approve, Ian seconded, motion approved unanimously. Bill will send out updated copy to everyone. ○ Survey Development update: (Carl & Ian) <ul style="list-style-type: none"> ■ Draft Survey: A question was added about where students go to get help. Pete asked if we could add an option for people to answer that they have never heard of Moodle is, and Karen suggested that it is an opportunity to teach students what Moodle is. Carl and Ian might create a Moodle section of the survey. Kyle also suggested adding a question about whether students would recommend LCC to others? Anne asked whether this question could be added to the CSSE--Kyle checked and indeed this question is already asked on CSSE. Bill asked about next steps,

and Carl and Ian will present a final version at the next meeting for approval. Ian will send the survey to the group to test. Tony suggested that the last question allows the person to enter their contact information for a drawing. Later, Bill asked if a question could be added about interest in a mobile app. Pete suggested that we ask what people would like a mobile app to do.

- [COPPS Policy on authorization to conduct surveys](#)
- Data Oversight Committee: Bill said It will be composed of people from Enrollment Student Services, Financial aid, faculty, and IRAP. We can take it off our agenda
- Policy Review Subcommittee Update (Anne, Carl, and Kyle)
 - [Information Technology: Bring Your Own Device \(BYOD\) Wireless Access](#) Linda moved to approve, Ian seconded, approved unanimously
 - [Information Technology: Virtual Private Network \(VPN\)](#) Ian moved to approve, Mira seconded, approved unanimously
 - [Student Communications](#) Mira moved to approve, Tony seconded, approved unanimously
 - [Information Technology: Student Communications](#) Linda moved to remove this older policy, Ian seconded, approved unanimously
- College ID Card: No update
- Any other updates?: No
- New Business
 - Mobile App: Bill said this was about a college-wide mobile app. Carl said that this could dovetail with a virtual ID card. Pete said there might be a grad student who would be interested in developing an app. Tony suggested a campus app. Karen showed the Aleutian mobile app as an example. Mira asked who could make this decision, and Bill said it was Student Services. Pete asked about asking other community colleges about their experiences with mobile apps.
 - [General Data Protection Regulation \(GDPR\)](#) - will revisit at the next meeting
 - <https://wcetfrontiers.org/2017/11/27/e-u-regulations-that-are-enforceable-against-us-he/>
 - Suggestion to consider running Technology Council meetings similar to SAC meetings - where one meeting per month is held as the council and the second meeting each month is for subcommittee work: Group was willing to try this. There was also a suggestion that subcommittees could also work and meet at different times (not necessarily at the same time Tech Council would be). Kyle made a motion to next meet on April

	<p>4, 2018, with subcommittees meeting on March 21 (and/or another time they decide), and discuss how it went on April 4, Carl seconded, motion approved unanimously.</p> <ul style="list-style-type: none"> ○ Learning Council’s Learning Plan <ul style="list-style-type: none"> ■ Learning Plan Conversation Kit ○ Records Management & Archiving ○ Moorpark College Strategic Technology Plan - A possible template for modeling our own technology plan 																				
<p>Future Topics:</p>	<ul style="list-style-type: none"> ● Future Topics <ul style="list-style-type: none"> ○ None 																				
<p>Resources</p>	<p>Resources:</p> <ul style="list-style-type: none"> Tech Council Charter Tech Council Work plan 2017 Tech Council Work plan 2018 Tactical Initiatives - Technology Plan 2016-17 Annual Plan Mapped to Core Themes and Strategic Directions 2016-2017 Five Year Plan Five Year Plan Graphic 																				
<p>Meeting Schedule (3pm - 4:30pm)</p>	<table border="1"> <tr> <td>October 4, 2017</td> <td>October 18, 2017</td> <td>November 1, 2017</td> <td>November 15, 2017</td> </tr> <tr> <td>December 6, 2017</td> <td>December 20, 2017</td> <td>January 3, 2018</td> <td>January 17, 2018</td> </tr> <tr> <td>February 7, 2018</td> <td>February 21, 2018</td> <td>March 7, 2018</td> <td>March 21, 2018 (cancelled)</td> </tr> <tr> <td>April 4, 2018</td> <td>April 18, 2018</td> <td>May 2, 2018</td> <td>May 16, 2018</td> </tr> <tr> <td>June 6, 2018</td> <td>June 20, 2018</td> <td></td> <td></td> </tr> </table>	October 4, 2017	October 18, 2017	November 1, 2017	November 15, 2017	December 6, 2017	December 20, 2017	January 3, 2018	January 17, 2018	February 7, 2018	February 21, 2018	March 7, 2018	March 21, 2018 (cancelled)	April 4, 2018	April 18, 2018	May 2, 2018	May 16, 2018	June 6, 2018	June 20, 2018		
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<p>Membership for 2016 - 2017:</p>	<ul style="list-style-type: none"> ● CIO for Information Technology (1) – Bill Schuetz (co-chair) ● Division Dean of Academic Technology (1) – Ian Coronado ● Classified (3) – Rodger Gamblin, Denise Brinkman and Mira Mason-Reader ● Faculty (2) – Peter Lerner and Anne McGrail ● Managers (2) – Tony Sanjume, Carl Yeh ● Students (2) – Vacant (1), Will Schuh ● Additional members by position (0-4) – Linda Schantol, Kevin Steeves, Kyle Schmidt, and Barbara Barlow Powers (chair) 																				

- Recorder: Carl Yeh