

Tech Council Business	<ul style="list-style-type: none">● Meeting Minutes for January 13, 2016 meeting approved with changes.
General Business	<p>Planned Topics:</p> <ul style="list-style-type: none">● Institutional Effectiveness Committee (IEC) and planning subcommittee of College Council. - - discuss the college's new Core Themes and Strategic Planning process<ul style="list-style-type: none">○ The concept of Core Themes is part of our accreditation requirement.○ Our Core Themes are supposed to reflect the essentials elements or our mission.○ The Institutional Effectiveness Committee has created Core Themes that were more reflective of our comprehensive mission.● There are 4 new Core Themes. They have been approved by the Board of Education and College Council.<ul style="list-style-type: none">○ #1 Responsive Community Engagement.○ #2 Accessible and Equitable Learning Opportunities.○ #3 Quality Educational Environment.○ #4 Individuals Student Achievement.● Within each Core Theme there are one or more primary objectives along with some drafted indicators of achievement. These indicators will need more work.● Why are Core Themes important?<ul style="list-style-type: none">○ All of our Strategic planning work should be aligned to our Core Themes.○ The Strategic plan is being updated.○ Highlights about the principles<ul style="list-style-type: none">■ The plan will span a 5 year time horizon.■ It will be organized around the Core Themes.■ We are going to inform planning efforts through broad based input to get diverse perspectives.■ Data will be transparent and accessible.■ All subsequent planning efforts will be connected with the strategic plan.

- The Strategic Plan must be updated by June per the Board of Education's request.
- A campus wide communication will be sent out.
- Meetings with all the Governance Councils have been started.
- IEC is mapping the new Core Themes to the existing Strategic direction.
- Invitations have been extended to Council members, IEC, planning subcommittee members and anyone else who want to join focus workshops for each Core Theme.
 - We would like to zoom in on strengths and opportunities.
 - We would like to determine where we want to focus our efforts for the next five year.
- How can Tech Council be involved?
 - Be part of a group that is working on the indicators of achievement.
 - Participate in the workshops involving the new strategies
 - Because we are focusing on alignment, the strategies are really important.
 - As a Council, as we do our planning & policy work, how are we aligning with the Core Theme?
- Jen Steel asked if there were any other ideas on how Tech Council could be connected in.
 - We welcome the opportunity to work on developing the indicators, what has been drafted so far makes a lot of sense for instruction, but how does it make sense for the help desk or other parts of IT or other service department?
 - Is there an opportunity for feedback from different departments that will affect the outcome?
 - The Core Themes and Objectives have been approved by the Board of Education but there is opportunity to contribute to the indicators.
 - Are our Core Values going to be changing?
 - Our Core Values are who we are. They describe why and how we do our work and they are more enduring.
 - They will be revisited as we do our process. Our Values are the lens through which we do our work.
 - Is our Mission Statement going to change?
 - No, the Board of Education reaffirmed our Mission Statement last year.

	<ul style="list-style-type: none"> ○ Is Customer Service and student experience going to be considered anywhere? <ul style="list-style-type: none"> ■ During the Strategic Planning, we might identify as an institution the need to really focus on Custom Service and Student Experience as a strategy to insure access, equity and student success. ● The dates for the work sessions are being firmed up and Jen will get them out to us. ● Request for feedback from Finance Council https://docs.google.com/document/d/1NNoPsSds7VyH6NTsbymWpG7ZqXkJQpUx4pRQ1u48Zuo/edit?usp=sharing <ul style="list-style-type: none"> ○ Robin Reported that Finance Council is working on a long range Financial Plan. ○ A letter was sent to Tech Council asking for help identifying assumptions, data and models currently used for analysis and the types of analysis engaged in within the LCC community regarding finances and the college's mission. ○ The 9 questions were reviewed and answered as a group during the Tech Council meeting. <ul style="list-style-type: none"> ■ The questions and answers are available within the Tech Council's folder on the shared Google drive. ● GroupWise Email Survey - <ul style="list-style-type: none"> ○ survey to be released? ○ email to market Gmail? ● Workgroup reports (The Tactical Initiatives List was updated) ● Email communication draft <ul style="list-style-type: none"> ○ Review and discuss ● Employee and Student Email Communications Policy review and approval
<p>Future Topics:</p>	<ul style="list-style-type: none"> ● Review and finalize workplan for this year ● Electronic student evaluations feedback (MyLane not compatible with smartphones) <ul style="list-style-type: none"> ○ instructors want survey to work on phones and do it in class ● Employee Communications Policy ● Student Communications Policy ● COPPs policy reviews ● Annual plan updates

Meeting Schedule (3pm - 4pm) 1/27/16 - 03/216 2/10/16 - 03/216 2/24/16 - 02/128 3/02/16 - 03/216 3/16/16 - 02/128 4/06/16 - 03/216 4/20/16 - 02/128 5/04/16 - 03/216 5/18/16 - 02/128 6/01/16 - 03/216	October 7, 2015	October 21, 2015	November 4, 2015	November 18, 2015
	December 2, 2015	December 16, 2015	December 30, 2015	January 13, 2016
	<i>January 27, 2016</i>	<i>February 10, 2016</i>	<i>February 24, 2016</i>	<i>March 2, 2016</i>
	<i>March 16, 2016</i>	<i>April 6, 2016</i>	<i>April 20, 2016</i>	<i>May 4, 2016</i>
	<i>May 18, 2016</i>	<i>June 1, 2016</i>		
Membership for 2015 - 2016:	<ul style="list-style-type: none"> • CIO for Information Technology (1) – Bill Schuetz • Division Dean of Academic Technology (1) – Ian Coronado • Classified (3) – Rodger Gamblin, Denise Brinkman and Robin Geyer • Faculty (2) – Meredith Keene-Wilson and John Thompson • Managers (2) – Russ Pierson, Tony Sanjume • Students (2) – John Hernandez and Sora Boyd • Additional members by position (0-4) – Linda Schantol, Kevin Steeves, Kyle Schmidt, and Barbara Barlow Powers • Recorder: Leanne Guthrie 			