

<p>Tech Council Business</p>	<ul style="list-style-type: none"> ● Any additions to today's agenda? <i>none</i> ● Meredith Keene will be re-joining the Technology Council beginning Winter term as a member by position. ● New meeting schedule - 1st and 3rd Mondays, except January 21 meeting moved to January 23 and February 18 meeting moved to February 20. ● Vote on Technology Council meeting structure for this year (one all members meeting and one workgroup/subcommittee meeting monthly vs. bi-monthly meeting for all members?) <i>8 thumbs ups, 4 sideway thumbs. Main council meets once/month while subcommittees meet at other times TBD. First main council meeting January 23, 2019. Next meeting will be December 17, 2018, 3 pm @ 03/216</i> ● Approve Minutes for November 7, 2018 (Did not meet on 11/19/2018) <i>Minutes approved unanimously.</i>
<p>General Business Attending: Bill, Matt, Ian, Peter, Anne, Ama, Shana, Brandon, Linda, Mira, Tony, and Carl Guests: Recorder: Carl Quorum (8): met</p>	<p>Planned Topics:</p> <ul style="list-style-type: none"> ● Review Workplan for 2019 - any updates? ● Updates on work started last year: <ul style="list-style-type: none"> ○ Survey update (10 min) <ul style="list-style-type: none"> ■ Draft of survey is here: https://goo.gl/forms/ytM9TvDUBa5BHP363 ■ Survey Results https://docs.google.com/forms/d/1eVtRZiOnuIGGls388jYgrhnZAEvtQ4YQM37T4QleT30/edit#responses ■ <i>Survey went live last Monday and got more than 200 responses, more than half are students (some of them may be employees). Peter said he would have liked a question that asked the person's primary way they preferred to access the college. The group reviewed the early responses, and Ian was excited by the initial data.</i> ○ Instructional Technology Plan - any additional news/updates? <i>Group reviewed.</i> ○ Digital Signage Guidelines <ul style="list-style-type: none"> ■ <i>Alen was not present, so no discussion about signage today</i> ○ Policy Review Update <ul style="list-style-type: none"> ■ <i>Accessible Purchasing of IT policy/procedure - ready to be sent to College Council</i> ■ <i>Others Identified?</i> ● <i>Governance System Goals - as defined at the chair/vice-chair meeting</i>

	<ul style="list-style-type: none"> ○ Review the operations manual ○ Review charters and align with them ○ Keep Governance webpage up to date ○ Review decision making protocols listed in the Governance Manual ○ Evaluate outcomes for each Council as part of the Governance evaluation <ul style="list-style-type: none"> ■ Carl, Ian, Peter, and Anne will draft a BP 325 self-evaluation document to present to the Tech Council at the next meeting. ○ Develop a Work Plan for each Council ● Anything Else?
Resources	<p>Technology Council Charter</p> <ul style="list-style-type: none"> ● Tech Council Charter in workplan format ● Technology Council Charter on the web <p>2015-2020 Technology Plan</p> <ul style="list-style-type: none"> ● Five Year Plan ● Five Year Plan Graphic <p>2016-2017</p> <ul style="list-style-type: none"> ● Tech Council Work plan 2017 ● Tactical Initiatives - Technology Plan 2016-17 ● Annual Plan Mapped to Core Themes and Strategic Directions 2016-2017 <p>2017-2018</p> <ul style="list-style-type: none"> ● Tech Council Work plan 2018 ● Annual Plan Mapped to Core Themes Report 2017-2018 <p>2018-2019</p> <ul style="list-style-type: none"> ● Sample Technology Plans <ul style="list-style-type: none"> ○ Moraine Valley Community College Strategic Technology Plan ○ Moorpark College Strategic Technology Plan ● Tech Council Work plan for 2019 ● LCC Technology Plan - Draft
New Business:	<ul style="list-style-type: none"> ● <i>None</i>
Future Topics:	<ul style="list-style-type: none"> ● <i>None</i>

Meeting Schedule (3pm - 4:30pm)	October 3, 2018	October 17, 2018	November 7, 2018	November 19, 2018
	December 3, 2018	December 17, 2018	January 7, 2019	January 23, 2019 -room conflict
	February 4, 2019	February 20, 2019	March 4, 2019	March 18, 2019
	April 1, 2019	April 15, 2019	May 6, 2019	May 20, 2019
	June 3, 2019	June 17, 2019		
Membership for 2018 - 2019:	<ul style="list-style-type: none"> ● CIO for Information Technology (1) – Bill Schuetz (co-chair) ● Division Dean of Academic Technology (1) – Ian Coronado ● Classified (3) – Matt Danskine, Brandon Gibson and Mira Mason-Reader ● Faculty (2) – Peter Lerner and Anne McGrail ● Managers (2) – Tony Sanjume, Carl Yeh ● Students (2) – Shana Santry-Weiland, Ama Wayne ● Additional members by position (0-4) – Linda Schantol and Barbara Barlow Powers (chair) ● Recorder: Carl Yeh 			