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| <p><b>Tech Council Business</b></p>  | <ul style="list-style-type: none"> <li>● Any additions to today's agenda? (1 min) <ul style="list-style-type: none"> <li>○ Membership</li> <li>○ <i>Recommendation for Chair, Barb is willing. Linda moved for Barb to chair, Roger seconded, unanimously approved.</i></li> </ul> </li> <li>● Vote on Technology Council meeting structure for next year (one all members meeting and one workgroup/subcommittee meeting monthly vs. bi-monthly meeting for all members) (1 min)</li> <li>● Reminder: Last meeting this year is TODAY (1 min)</li> <li>● Approve Minutes for <a href="#">May 2, 2018</a> (6 min) Kyle moved, Ian seconded, unanimously approved.</li> </ul>   |
| <p><b>General Business</b><br/> Attending:<br/> Guests:<br/> Recorder: Carl<br/> Quorum (7): Ian, Linda, Tony, Peter, Roger, Kevin, Bill, Mira, Kyle, and Carl</p> | <p><b>Planned Topics:</b></p> <ul style="list-style-type: none"> <li>● Report on All Councils Meeting on May 23, 2018 <ul style="list-style-type: none"> <li>○ <i>Bill said employee communications policy was approved</i></li> </ul> </li> <li>● Updates on current planned work: <ul style="list-style-type: none"> <li>○ <a href="#">Instructional Technology Plan</a> - any additional news/updates? No</li> <li>○ <a href="#">Digital Signage Guidelines</a> <ul style="list-style-type: none"> <li>■ Subcommittee (Kyle, Ian, Tony and Alen) - any updates? No</li> </ul> </li> <li>○ <a href="#">Survey Development update</a>: (Carl &amp; Ian) <ul style="list-style-type: none"> <li>■ <i>We talked about whether the survey should be put out now, now and fall, or just fall.</i></li> <li>■ <i>We talked about having real-life signs and paper surveys.</i></li> <li>■ <i>We decided to roll out the survey (1) fall in-service for employees, (2) early- to mid-fall for students, (3) spring for everyone</i></li> </ul> </li> <li>○ Policy Review Subcommittee Update (Anne, Carl, and Kyle) - have all the policy/procedures been updated on COPPS? - Yes <ul style="list-style-type: none"> <li>■ <a href="#">Information Technology: Bring Your Own Device (BYOD) Wireless Access</a></li> <li>■ <a href="#">Information Technology: Virtual Private Network (VPN)</a></li> <li>■ <a href="#">Student Communications</a> - updated and approved!</li> <li>■ <a href="#">Information Technology: Student Communications</a></li> <li>■ Accessible Purchasing of IT policy/procedure <ul style="list-style-type: none"> <li>● <a href="#">Information Link</a></li> <li>● <a href="#">Technology Accessibility Policy</a> “Content Creation: All electronic content created by the college, except where explicitly excluded by Section 508, must adhere to the guidelines established in the Section 508 guidelines.” and</li> </ul> </li> </ul> </li> </ul> </li> </ul> |

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|                      | <p><i>“Technology Procurement: The college must ensure that any technology procured, whether hardware or software must meet accessibility guidelines as outlined by Section 255 of the Communications Act and/or Section 508 of the Rehabilitation Act.” Kyle moved to forward policy to College Council. Peter seconded. Approved unanimously.</i></p> <ul style="list-style-type: none"> <li>○ <a href="#">General Data Protection Regulation (GDPR)</a> <ul style="list-style-type: none"> <li>■ <a href="https://wcetfrontiers.org/2017/11/27/e-u-regulations-that-are-enforceable-against-us-he/">https://wcetfrontiers.org/2017/11/27/e-u-regulations-that-are-enforceable-against-us-he/</a> - updates? <i>No updates.</i></li> </ul> </li> <li>○ Annual Plan Mapping <ul style="list-style-type: none"> <li>■ <a href="#">Annual Plan Mapped to Core Themes Report May 1, 2018</a></li> <li>■ Discussion for clarity on process</li> <li>■ <i>Linda said the plan was divided into four sections. For next year, the goal is to get next year’s plan done before the year begins.</i></li> </ul> </li> <li>○ <a href="#">Moorpark College Strategic Technology Plan</a> - A possible template for modeling our own technology plan</li> <li>○ Any other updates?</li> <li>● Anything Else? <ul style="list-style-type: none"> <li>○ In or out for next year? <ul style="list-style-type: none"> <li>■ <i>In: Peter, Roger, Mira, Carl, Tony, Linda, Ian</i></li> <li>■ <i>Out: Kevin</i></li> <li>■ <i>Unknown: Denise, Anne, Kyle</i></li> </ul> </li> <li>○ Plan?</li> <li>○ Outage Window Notifications: <i>6-10 pm on Fridays, update college community on a week-by-week basis, we should track the number and duration of outages (include as part of strategic plan for next year)</i></li> </ul> </li> </ul> |
| <b>Resources</b>     | <ul style="list-style-type: none"> <li>● <a href="#">Tech Council Charter</a></li> <li>● <a href="#">Tech Council Work plan 2017</a></li> <li>● <a href="#">Tech Council Work plan 2018</a></li> <li>● <a href="#">Tactical Initiatives - Technology Plan 2016-17</a></li> <li>● <a href="#">Annual Plan Mapped to Core Themes and Strategic Directions 2016-2017</a></li> <li>● <a href="#">Annual Plan Mapped to Core Themes Report 2017-2018</a></li> <li>● <a href="#">Five Year Plan</a></li> <li>● <a href="#">Five Year Plan Graphic</a></li> </ul>   |
| <b>New Business:</b> |  |

|   |  |                  |                            |  |                 |                  |                  |                   |                  |                   |                 |                  |                  |                   |               |                            |               |                |             |              |              |               |  |  |
|---|--|------------------|----------------------------|--|-----------------|------------------|------------------|-------------------|------------------|-------------------|-----------------|------------------|------------------|-------------------|---------------|----------------------------|---------------|----------------|-------------|--------------|--------------|---------------|--|--|
| <p><b>Future Topics:</b></p>                  | <ul style="list-style-type: none"> <li>● Future Topics                             <ul style="list-style-type: none"> <li>○ None</li> </ul> </li> </ul>  |                  |                            |  |                 |                  |                  |                   |                  |                   |                 |                  |                  |                   |               |                            |               |                |             |              |              |               |  |  |
| <p><b>Meeting Schedule (3pm - 4:30pm)</b></p> | <table border="1"> <tr> <td data-bbox="334 363 631 426">October 4, 2017</td> <td data-bbox="631 363 948 426">October 18, 2017</td> <td data-bbox="948 363 1269 426">November 1, 2017</td> <td data-bbox="1269 363 1549 426">November 15, 2017</td> </tr> <tr> <td data-bbox="334 426 631 489">December 6, 2017</td> <td data-bbox="631 426 948 489">December 20, 2017</td> <td data-bbox="948 426 1269 489">January 3, 2018</td> <td data-bbox="1269 426 1549 489">January 17, 2018</td> </tr> <tr> <td data-bbox="334 489 631 583">February 7, 2018</td> <td data-bbox="631 489 948 583">February 21, 2018</td> <td data-bbox="948 489 1269 583">March 7, 2018</td> <td data-bbox="1269 489 1549 583">March 21, 2018 (cancelled)</td> </tr> <tr> <td data-bbox="334 583 631 646">April 4, 2018</td> <td data-bbox="631 583 948 646">April 18, 2018</td> <td data-bbox="948 583 1269 646">May 2, 2018</td> <td data-bbox="1269 583 1549 646">May 16, 2018</td> </tr> <tr> <td data-bbox="334 646 631 709">June 6, 2018</td> <td data-bbox="631 646 948 709">June 20, 2018</td> <td data-bbox="948 646 1269 709"></td> <td data-bbox="1269 646 1549 709"></td> </tr> </table> |                  |                            |  | October 4, 2017 | October 18, 2017 | November 1, 2017 | November 15, 2017 | December 6, 2017 | December 20, 2017 | January 3, 2018 | January 17, 2018 | February 7, 2018 | February 21, 2018 | March 7, 2018 | March 21, 2018 (cancelled) | April 4, 2018 | April 18, 2018 | May 2, 2018 | May 16, 2018 | June 6, 2018 | June 20, 2018 |  |  |
| October 4, 2017                               | October 18, 2017   | November 1, 2017 | November 15, 2017          |  |                 |                  |                  |                   |                  |                   |                 |                  |                  |                   |               |                            |               |                |             |              |              |               |  |  |
| December 6, 2017                              | December 20, 2017  | January 3, 2018  | January 17, 2018           |  |                 |                  |                  |                   |                  |                   |                 |                  |                  |                   |               |                            |               |                |             |              |              |               |  |  |
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| June 6, 2018                                  | June 20, 2018  |                  |                            |  |                 |                  |                  |                   |                  |                   |                 |                  |                  |                   |               |                            |               |                |             |              |              |               |  |  |
| <p><b>Membership for 2016 - 2017:</b></p>     | <ul style="list-style-type: none"> <li>● CIO for Information Technology (1) – Bill Schuetz (co-chair)</li> <li>● Division Dean of Academic Technology (1) – Ian Coronado</li> <li>● Classified (3) – Rodger Gamblin, Denise Brinkman and Mira Mason-Reader</li> <li>● Faculty (2) – Peter Lerner and Anne McGrail</li> <li>● Managers (2) – Tony Sanjume, Carl Yeh</li> <li>● Students (2) – Vacant (1), Will Schuh</li> <li>● Additional members by position (0-4) – Linda Schantol, Kevin Steeves, Kyle Schmidt, and Barbara Barlow Powers (chair)</li> <li>● Recorder: Carl Yeh</li> </ul>  |                  |                            |  |                 |                  |                  |                   |                  |                   |                 |                  |                  |                   |               |                            |               |                |             |              |              |               |  |  |