Tech Council Business		- Any additions to today's agenda? None - New meeting schedule - 1st and 3rd Mondays, except February 18 meeting moved to February 20. (see schedule @ (https://docs.google.com/spreadsheets/d/1EnJGPs1Lrd2VN9A4E593Hq5MWGbDkstqU8CtNBvfYhQ/edit?usp=sharing)) - Approve Minutes for December 3, 2018: Linda moved to approve, Tony seconded, unanimously approved
General Business **Attending: Carl, Brandon, Bill, Linda, Barb, Matt, Tony, Meredith, Mira, Tony, and Anne** **Guests: Helen Faith** **Recorder: Carl Yeh** **Quorum (8): Met**		**Planned Topics:** - Review Workplan for 2019 - any updates? We reviewed and updated deadlines. - Review Subcommittee Meeting Schedule - Student Communications Policy Change Recommendation (Helen Faith) Helen asked if Tech Council would add the following (original edited by Tech Council during meeting): "In order to ensure emails are appropriate, relevant, and timely, reasonable restrictions may be placed on email use by employees when communicating with students. This does not affect instructor emails with students currently enrolled in their classes, including through Moodle messaging." Tony said this could be added to #4 of the Employee Communications Policy. Policy committee will work on fine-tuning the language to give authority to set restrictions. - Updates: - Survey update Ian said 313 responses, but no paper responses as of yet - Any other Sub-committee updates? None - Governance System - Updates and Changes - Open Forum Report Bill said College is currently reviewing the governance system and that there was a public forum yesterday. - Council Structure Recommendations <--We reviewed the Technology Council Presentation - Anything Else?

Resources		**Technology Council Charter**
		● **Tech Council Charter in workplan format**
		● **Technology Council Charter on the web**
		2015-2020 Technology Plan
		● **Five Year Plan**
		● **Five Year Plan Graphic**
		2016-2017
		● **Tech Council Work plan 2017**
		● **Tactical Initiatives - Technology Plan 2016-17**
		● **Annual Plan Mapped to Core Themes and Strategic Directions 2016-2017**
		2017-2018
		● **Tech Council Work plan 2018**
		● **Annual Plan Mapped to Core Themes Report 2017-2018**
		2018-2019
		● **Sample Technology Plans**
		   ○ *Moraine Valley Community College Strategic Technology Plan*
		   ○ Moorpark College Strategic Technology Plan
		● **Tech Council Work plan for 2019**
		● **LCC Technology Plan - Draft**

New Business:		●

Future Topics:		● Future Topics
		  ○ February - Digital Signage Guidelines (5 min)
		    ■ *New information has been posted to the web*
		    ■ *Alen is joining us to discuss the need for a policy and will work with Bill on a procedure if needed*

Meeting Schedule (3pm - 4:30pm)		(see schedule table below)

~~October 3, 2018~~	~~October 17, 2018~~	~~November 7, 2018~~	~~November 19, 2018~~
~~December 3, 2018~~	~~December 17, 2018~~	~~January 7, 2019~~	~~January 23, 2019 -room conflict~~
February 4, 2019	February 20, 2019	March 4, 2019	March 18, 2019
April 1, 2019	April 15, 2019	May 6, 2019	May 20, 2019
June 3, 2019	June 17, 2019		

Membership for 2018 - 2019:		- CIO for Information Technology (1) – Bill Schuetz (co-chair) - Division Dean of Academic Technology (1) – Ian Coronado - Classified (3) – Matt Danskine, Brandon Gibson and Mira Mason-Reader - Faculty (2) – Peter Lerner and Anne McGrail - Managers (2) – Tony Sanjume, Carl Yeh - Students (2) – Shana Santry-Weiland, Ama Wayne - Additional members by position (0-4) – Linda Schantol and Barbara Barlow Powers (chair) - Recorder: Carl Yeh