

Student Affairs Council
Minutes October 21, 2016
1:00-3:00pm in the Boardroom

Attending: Kristina, Kerry, Carl, Bob, Bobby, Tim, Casey,

Excused: Sue Norton, Christina Walsh

Recorder Leanne Guthrie

Quorum was met 7/10

Agenda Item	Notes	Actions/Notes
Past meeting minutes	<ul style="list-style-type: none"> • Minutes from October 7, 2016 	<ul style="list-style-type: none"> • Reviewed and Motion to Approved Oct 7th minutes by Bobby was 2nd by Tim motion passed unanimously
Agenda Changes	<ul style="list-style-type: none"> • Review for changes • Approve 	<ul style="list-style-type: none"> • No Changes to Agenda •
Work plan review and development	<ul style="list-style-type: none"> • Consideration of items for 2016-2017 SAC Work Plan 2016-2017.docx 	<ul style="list-style-type: none"> • Draft Attached <ul style="list-style-type: none"> ○ Items were cleaned out from last year ○ Think about some of the things we will attempt to accomplish this year, and what we would like the strategies to be going about those. <ul style="list-style-type: none"> ▪ A big piece of our charter is always policy. We will be having another policy coming to us that is tied to selective admissions. ▪ MJ Kuhar will be coming to address this at our next meeting to talk about the accreditation of programs with selective admission, PTA, Nursing, Dental ○ Making sure our policies are aligned with our philosophy and have a list of links to the Student Affairs affiliated policies. ○ We would like to split the student organizations from the employee organizations. SAC would craft the student organization policy. If there is a need for an employee organizations then College Council will take a look at it. ○ Student Government was taken to College Council a few years ago and was not approved. We will need to review it and make changes and submit it again. ○ Bobby asked is we could assign a target date to investigate why the Student Government policy was

not approved a few years ago. Bobby will be the lead looking into that and check in with Christina Walsh

- We don't really have an umbrella policy on regards to student travel. Both from a risk management, safety and organizational/operational perspective it would be good to have a student travel policy. (Refer to the information that Owen did last Year)
- As far as the Travel Policy procedures, we need to look at what is there, who owns it. It will also involve communicating out once we have procedures drafted. (Kerry will take this on) because it involves risk management.)
- There may be policies that need to be changed do to the Student Affairs transformation.
- Where are we on the policies that needed to be translated? This was a directive from the OCR Report. We are still trying to identify a source to start the translation process. This will include many of our web pages also.
- For clarification we as a Governance Council do not own procedures
- Strategic plan is typically 5 years; it is always a working document because things change.
 - We would like to see it done by the end of the year.
 - There are a couple of big questions that need to be answered with our strategic plan development this term. Next term we will really work on the plan and key priorities and also get feedback and input during Winter term
- Student Affairs redesign implementation
 - Another question is to whom does this plan pertain?
 - Key critical players that might like to have some input on the new components.
 - What are the operational priorities are.
 - What is Student Affairs at Lane and who are our students? We have a lot of people who do Student Affairs work outside of the Student Affairs structure.
 - Governance seems to be focused on the credit side of Lane. There isn't a lot of representation of the non-credit side. (ABSE, GED, Message Therapy)

Discussion of Strategic Documents influencing SAC Strategic Plan

- Lane Strategic Directions
- Lane Core Themes

- Student Success Oversight Committee Strategic Plan
- HECC plan

- Lane Strategic Directions

- We are trying to challenge Learning Council to think about learning outside of the credit classes. What does that look like and is it still student learning?
- We need to be the trend setters and incorporate the holistic institution.
- The driving force that is changing how we view students is Title 9, which is Gender, equity in higher education.
- More discussion about selecting a chair of SAC.
 - We recognized that we were perhaps acting outside of our bylaws by having a student as chair.
 - As stated someone has to be on the council for 1 year to act as chair, this is not working because student may not be on the council for a year.
 - We talked about drafting an amendment to that and sending it to College Council to make an exception because of the belief and importance of allowing our students the opportunity to chair a council.
 - Training and recruiting people to Student Affairs council.
- At the Nov 4th meeting we will review the work plan again so it will be ready to go forward to College Council.

- Kerry looked at some to the state initiatives and how some of the state wide work would align with our local work. Because it may influence some of the things that we may want to set as priorities.
- We will discuss this more at our next meeting.
- Kerry is a part of the Student Success Oversight Committee as a representative of the Community College Student Service Administrators.
 - This committee helps to organizational some of the HECC and State initiatives. Our big focus is Preparation, Progression and Completion.
 - The Student Success Oversight Committee is working to coordinate the effort of college preparation.
 - One of those is having one strategy around placement testing which is largely focused around multiple measures.
 - One of the things we might want to include in our Strategic Plan is to include a service mind set. What should the student experience be consistently?

Discussion on Philosophy of Student Affairs at Lane	<ul style="list-style-type: none"> • Lane Core Themes • Documents Influencing Student Affairs Strategic Plan Development.docx 	<ul style="list-style-type: none"> ○ This is a working guiding document to get us thinking. ..\student success 2016 2020 Draft 7.docx
	<ul style="list-style-type: none"> • Review of revised draft statement (attached) 	<ul style="list-style-type: none"> • Lane Community College Student Affairs Draft Philosophy Statement • Kerry would like one last look before taking it to the Student Affairs Transition Meeting. Is it holistic enough? • Lane as an institution is trying to push state and nationally that community colleges are not just about Degrees and Certificates. It is about the GED students or ALS students • It is about the student individual goals, not about state or federal reporting methods. • If the statement looks good we will share it out?
Procedure	<ul style="list-style-type: none"> • Student Activity Fee Procedure (Christina Walsh & Kerry Levett) 	<ul style="list-style-type: none"> • New board policy 715, new process for doing the Student fees. • We are trying to incorporate student voice and how the activity fee is and protect viewpoint and neutrality of how the decision is allocated. • We are creating a new committee see doc ..\SAFC Procedure 4.13.16.docx • We negotiated the process and see how it works. • Accountability of how the student fees were used. • Communication across campus. We need more signage in the outlying areas of this campus.
Updates	<ul style="list-style-type: none"> • OCR Report (carried forward from last year) 	<ul style="list-style-type: none"> • Last spring we had a visit from a team from the state level looking at compliance for Office of Civil Rights related to Career and Technical Education. • The team did a visit along with a document review and provided us with the report. • There were a lot of little things on the physical side, like pressure of the doors, accessibility parking lot locations. • Bob raised concern about the college lack of prioritizing the larger ADA accommodations. • In the last few budget cycles deferred maintenance has always been cut. • Kerry suggested that we invite Facilities Council to joint us for a discussion.

		<ul style="list-style-type: none"> • If Facilities Council will be the entity that will decide on the physical plan for the next 5 or 10 years, then surely one of the strategic initiatives should be every decision should be viewed through the lens of accessibility. • It would seem like accessibility on campus is something that within facilities is a major component. There should be someone from the Center of Accessible Resources that sits on the Facilities Council by position to help guide some of the conversations. • How can SAC make a case for accessibility and the importance in all areas? • It comes back to the equity lens, when we are thinking about creating equity across the board for all our students. • If we are creating equitable learning opportunities for all of our students, if we are creating an equitable environment this is a component that is being over looked. • Learning council is developing a learning plan. CAR is advocating for a universal design in classes. • Universal design for all students. There was to be some notion of accessibility •
Additional items	<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> •
Information Sharing	<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> •
Future Agenda Items	<ul style="list-style-type: none"> • None at this time 	

NOTE: Documents for the meeting are available on the SAC portal of OrgSync.

Adjourned at: 2:58 pm

Next meeting: November 4, 1:00-3:00pm