

***Student Affairs Council  
Minutes: April 15, 2016  
1:00-3:00pm in the Boardroom***

**Attending:** Bob, Christina, Sue, Owen and Helen

**Excused:** Kristina Holten, Kerry Levett

**Recorder** Leanne Guthrie

Agenda Item	Notes	Actions/Notes
<p>Past meeting minutes Agenda Changes</p>	<ul style="list-style-type: none"> <li>• Minutes from April 1, 2016</li> <li>• Review for changes</li> <li>• Approve</li> </ul>	<ul style="list-style-type: none"> <li>• Reviewed, changes made and approved</li> <li>•</li> </ul>
<p>Strategic Planning Overview</p>	<ul style="list-style-type: none"> <li>• Guest: Jennifer Steele (30 minutes) – Institutional Effectiveness Committee</li> </ul>	<ul style="list-style-type: none"> <li>• Jen will be sharing the draft / emerging strategic directions that have been developed in support of the Core Themes.</li> <li>• The Strategic directions are where the college will focus their energy over the next 5 years to achieve our Core Theme objectives.</li> <li>• These are the Strategic Directions that has emerged               <ul style="list-style-type: none"> <li>○ Commitment to Student Learning and Success</li> <li>○ A Culture of Learning, Assessment and Innovation</li> <li>○ A Diverse and Culturally Inclusive College</li> <li>○ Community Responsiveness</li> <li>○ Financial and Environmental Sustainability</li> </ul> </li> <li>• In what ways do these Strategic Directions align with your work?</li> <li>• What would you add to this list of Strategic Directions? What might be missing?</li> <li>• Bob voiced concerns about once again having directions/Core Themes that are so all inclusive that they have no practical value. The draft that was presented is not a Strategic Plan. It does not tell us what we will or will not do. In reference to what we will do if that happens, there is no guidance in prioritizing what needs to be done.</li> <li>• The board and budget committee will determine what we do and won't do through the budget.</li> <li>• Jen responded that this was not a Plan and what they learned from the old Strategic Plan is that it did not have any specific outcomes or goals and it was very lacking.</li> </ul>

		<ul style="list-style-type: none"> <li>• Jen also stated that when the Draft Strategic Plan is submitted to College Council it will have specific goals or action items and outcomes related to each of these strategic directions.</li> <li>• We are hoping that through the feedback process we will get some information of which are a priority.</li> <li>• We are slowly transforming the culture to be more open and to have our planning efforts be aligned.</li> <li>• With our newly envisioned department planning and program review we are trying to have everything aligned to these areas of focus which support the Core Themes.</li> <li>• Helen suggested that we somehow add to the planning principle # 5, a piece that addresses financial sustainability on the part of our students. Encouraging the student long term financial sustainability. By helping with better career planning, plan while they are in school.</li> <li>• Once the plan is developed, there will be organization around implementation. Possibly small work groups to lead each planning principle. There is an annual assessment that is shared with the campus community and board and we will be looking at the performance measures or outcomes.</li> <li>• Next meeting is Wed 4/27/16 at 3:00 pm in the CML</li> </ul>
<p>Identifying Essential Documents</p>	<ol style="list-style-type: none"> <li>1. Determining a common understanding of “essential”</li> <li>2. Review COPPS Section: Students to determine which policies and procedures are essentials</li> </ol>	<ol style="list-style-type: none"> <li>1. Example: Policies and procedures that could impact a students’ status or rights and responsibilities (i.e. anything enrollment, code of conduct, Title IX, etc.)</li> <li>2. See attached list of policies and procedures (<b>no list was attached</b>) <ul style="list-style-type: none"> <li>• A short discussion about what is essential and should we look at the governing body as a guide on how to decide what we should look at.</li> <li>• Possible looking at other Oregon Colleges have done in regards to deciding what policies &amp; procedures should be translated.</li> <li>• Owen created a list by governing body and what directly relates to student affairs.</li> <li>• The council then went through the list and labeled with a “yes” which policies/procedures they thought were essential.</li> <li>• Leanne will condense the list down to the items relevant to students and will send out the list to council and post on OrgSync.</li> </ul> </li> </ol>
<p>Consideration of sponsoring a deliberative dialog</p>	<ul style="list-style-type: none"> <li>• Ashley</li> </ul>	<ul style="list-style-type: none"> <li>• Not in attendance so no report given.</li> </ul>
<p>Additional items Information Sharing</p>	<ul style="list-style-type: none"> <li>• Changing meeting time for the remainder of the term.</li> </ul>	<ul style="list-style-type: none"> <li>• Discussion on changing the meeting time for the remainder of the term to 12:30 – was approved and has been changed.</li> </ul>

## Requests for future agendas

- For May 20: Review of proposed changes to policies: Student government; student organizations
  - Review of catering costs for student functions
  - Review of OCR report (not been received by the college as of yet)
- Invitation extended to Mat Kline, determining date for discussion

**NOTE: Documents for the meeting are available on the SAC portal of OrgSync.**

**Adjourned** at: 2:19 pm

Next meeting: May 20, 2016 1:00pm in Boardroom.