Student Affairs Council
Meeting Minutes: February 5, 2016
1:00-3:00pm in the Boardroom

Attending: Ashley Jackson, Sue Norton, Kristina Holton and Owen Morgan (guest Randa Law)

Excused: Christina Walsh, Kerry Levett, Helen Faith, Fiora Starchild, Bob Baldwin and Anastasia Vail
Note taker: Leanne Guthrie

Agenda Item	Notes	Actions
Past meeting minutes	• Minutes from December 4, 2015	Minutes not approved – no quorum
Agenda Changes	• Review for changes • Approve	Not done because of no quorum No quorum A motion was expressed that we find an alternative date and time to meet so more council members can attend
SEM Plan Update	• Visitor – Jennifer Steele will update	New blog – lanecc.edu/SEM- questions & feedback SEM plan – update from the SEM plan showing what the SEM team has been doing SEM consultant findings Hired a new degree evaluator A data task force has been convened so we have access and transparence to enrollment and student retention data. Bring in a facilitator from Epic to do student focus groups. All campus forum on Enrollment March 1, 2016
Request from Finance Council	• Visitor – Jennifer Steele (Finance Council)	Finance Council is working on a long term financial plan for the college. Brief discussion of the 9 questions that financial council has and how it pertains to SAC.
Update on Core Theme	• Visitor – Jennifer Steele (IEC)	There are 4 new Core Themes. They have been approved by the Board of Education and College Council. #1 Responsive Community Engagement.

		#2 Accessible and Equitable Learning Opportunities.
		#3 Quality Educational Environment.
		#4 Individual Student Achievement.
		The Strategic plan is being updated.
		It will be organized around the Core Themes
		Meetings with all the Governance Councils have been started.
		IEC is mapping the new Core Themes to the existing Strategic direction.
		How can Student Affairs Council be involved?
		  o Be part of a group, attend workshops
		  o As a Council, do planning & policy work, aligning with the Core Theme?

Identifying Essential Documents	• What is essential? • What policies and procedures are essential for students?	Motion to revisit this when we have quorum. Discussion about what is the definition of essential? Sorting through COPPS by students. Making a list of what will be essential. Then they need to be translated to Spanish. We need to talk to Diversity Council.
Information Sharing	• Davis Jenkins February 19th -Consider alternative meeting day 3rd week of February	This was not done so there was no meeting on 2/19/16
Other items	• Hold the Date: All Council Meeting Feb. 18, 3-5pm Location (TBD •	Discussion with Owen about uploading Agendas and Minutes to Governance Council site All agendas need to be posted 24 hrs in advance of meeting. Owen reported on his finding about the travel policy of other Community Colleges in Oregon. He will post his findings on our resource page. Lane's policy is weak.
Adjourn		

NOTE: Documents for the meeting are available on the SAC portal of OrgSync.

Adjourned at 2:50 pm

Next meeting to be determined 1:00pm in Boardroom.