

LEARNING COUNCIL MINUTES
December 2, 2016, 1:10 to 2:55 in the 4/104

Present from Learning Council: Adrienne Mitchell (Faculty Council), Claire Dannenbaum (LCCEA), Phil Martinez, Jessica Alvarado (Faculty Council Co-Chair), Christina Howard (LCCEA), Jim Salt (LCCEA), Ce Rosenow (by position), Dawn DeWolf, Ian Coronado, Lesley Stine, Jennifer Frei, and Marleena Pearson.

Absent: Kerry Levett, Tammy Salman (by position), Alyse Stone, Sean Goddard (student), and Paul Bixel (aslccsenatorseat5@gmail.com) (student).

Notetaker: Anna Kate Malliris

Guests:

| Item | Notes |
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| Admin Tasks | <ul style="list-style-type: none"> • Review/approve agenda – with add NWCCU Accreditation status discussion & may also want to add accreditation as a standing report item. • November 4th minutes- approved without corrections • November 18th minutes- approved without corrections • Winter and Spring Resume 2nd and 4th Friday in the Board Room |
| Invited Presentation: | <ul style="list-style-type: none"> • None |
| Chair Report | <ul style="list-style-type: none"> • APROC debrief – if there is a particular person who needs to be available and appointed to do this work, the APROC chair would work with the appropriate manager to get the staff appointed. Need to have a discussion about Learning Council’s role in APROC’s work. • ATD Inquiry – Frei: Looking to integrate ATD into student success work. There is not a team formed yet. Still in the information gathering phase to see how the work that is being done might integrate with ATD and that will inform who needs to be part of the team. DeWolf: Lane has been an ATD college. In order to continue as a Leader College there needs to be some reconfiguration. There will be a clearer implementation plan will be established in January (not December 15th) and will bring it back to Learning Council in January. Mitchell: The core team that had been functioning but they have gotten no information about their future participation/role of the previous core team. Faculty and classified staff will be included in the visioning. • COPPS database review- Pearson has created an updated list which will be available soon. There were 2 policies that moved from Learning Council oversight to Student Affairs Council oversight and it is unclear how this happened. Salt: Oversight of policies are decided by College Council and if a council asks for oversight, College Council has granted it and multiple councils can have oversight of one policy. |

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| Vice Chair Report | <ul style="list-style-type: none"> • Strategic Direction Implementation Update <ul style="list-style-type: none"> ○ December 15th, the responsible councils are updating their plans to incorporate the strategic directions. There are some bargaining and grievance processes that may delay some of the implementation work. • IEC- Core Themes leads have just finished a draft of the indicators. The Dec. 6th IEC meeting will be canceled. In the January IEC meeting, the indicators will be finalized and we will start populating the indicators with data. The report will be presented to the Board in June. • Accreditation warnings on Diversity policy implementation and Program Review and Assessment. <ul style="list-style-type: none"> ○ Mid-cycle written report will be prepared in the spring. Rosenow is the primary writer. ○ Will be using Communication and PTA program reviews as examples. |
| COPPs Subcommittee Report | <ul style="list-style-type: none"> • There is a chart of the recommendations/observations that the subcommittee made and discussed 2 examples to see the process. • Procedure: Grades – Changes <ul style="list-style-type: none"> ○ Subcommittee reviewed and found it to be both a policy and procedure but mostly procedural language. Sometimes the policy and procedure language is conflicting. There may need to be both a policy and a procedure. This procedure needs to have a focused review. ○ Board policy has changed so that needs to be updated. ○ Salt: Some of the policy/procedure language is governed by contract language and that may need to be referenced. • Procedure: Grades - Posting <ul style="list-style-type: none"> ○ Board policy has been changed so that needs to be updated ○ This needs a focused review to clarify if this needs to be policy or whether it is a procedure. |
| Curriculum Committee Report (Salman) | <ul style="list-style-type: none"> • None |
| Assessment Team Report | <ul style="list-style-type: none"> • None |
| Learning Plan Subcommittee Reports | <ul style="list-style-type: none"> • Draft plan review: <ul style="list-style-type: none"> https://docs.google.com/document/d/1gHJomZ8t_agyQnDzCBpVt641ZXyGpLRZ1oy5CO3x2_I/edit?usp=sharing ○ Student Affairs Council (Christina Walsh joined the subcommittee) has been reviewing this and is actively participating/commenting. ○ Reviewed comments made and document updated. ○ Dannenbaum: This document that provides a structure for the plan is not prescriptive about what should be included in the plan. It needs to be a lot more about why it is structured in a specific way and what the main points are. None of this talks about how the Learning Plan will come |

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| | <p>about. It seems ahead of where it should be and does not focus on how questions would be integrated into the process.</p> <ul style="list-style-type: none"> ○ Feedback to subcommittee: <ul style="list-style-type: none"> ▪ Would help to clarify what this is. ▪ Who writes this? ▪ Next steps. ▪ How move from structure to the plan. ▪ How plan will align with the structure. ● Question-raising: <ul style="list-style-type: none"> • https://docs.google.com/document/d/1GtUE765x6EIxat0Q_rmJ3ZzixJVn4bCdEdY47PXqMc/edit?usp=sharing |
| <p>Future Agenda Items and Other Business</p> | <ul style="list-style-type: none"> ● Finance Council Questions- Date for LC discussion- TBD ● Achieving the Dream Presentation and Discussion- TBD ● Student Retention Data: Strategic Enrollment Management Update ● Curriculum Mapping Tool presentation – Spring 2017 |
| <p>NEXT MEETING</p> | <ul style="list-style-type: none"> ● January 13, 2016, from 1:00-2:50 in the Boardroom |