

LEARNING COUNCIL MINUTES (Draft)
January 22, 2016, 1:10 to 2:55 in the Boardroom

Present from Learning Council: Dawn DeWolf, Lida Herburger (member by position), Lesley Stine, Ce Rosenow, Claire Dannenbaum, Jennifer Frei.

Absent: Sarah Ulerick (ex officio), Steve McQuiddy, Anastasia Vail (student), _____ (student). Alyse Stone, Christina Howard, Marleena Pearson, Kerry Levett, Jim Salt, Phil Martinez.

Notetaker: Anna Kate Malliris

Guests:

Item	Notes
Admin Tasks	<ul style="list-style-type: none"> • Approve agenda- approved with the following change. <ul style="list-style-type: none"> ○ Math report delayed • December 11, 2016, minutes- no quorum to approve.
Student Success Report- Math Division (Postponed)	<ul style="list-style-type: none"> • Brief overview of Board Presentation (curriculum, outcomes, and learning resources) • Suggestions for questions to raise in developing an institutional Learning Plan
Learning Plan	<ul style="list-style-type: none"> • Handout #2 • Summary of subcommittee working draft and process <ul style="list-style-type: none"> ○ Questions arose very quickly about what statements should be in the purpose statement and what would go into the plan itself. ○ Wanted to address the whole campus and not just what happens in the classroom since all parts of the college affect the classroom. • Discussion considerations for revision and refinement <ul style="list-style-type: none"> ○ The charge of all councils by the governance charter is to develop a plan so the learning council needs to develop the Learning Plan. ○ The relationship between the Learning Plan and the Strategic Directions- Handout #1 <ul style="list-style-type: none"> ▪ The graphic on the page 2 shows how each plan needs to align with the Core Themes through the lens of the current Strategic Directions. ▪ As the Learning Plan is developed, will need to try to align with the Core Themes with thought to the aligning with the Strategic Directions. ○ The statement of purpose will help get people involved and provide input into the Learning Plan.

	<ul style="list-style-type: none"> ○ Once the Learning Plan is developed, it would go to College Council and then to the IEC to assure alignment among the plans and other initiatives. ○ “Core Themes” need to be incorporated into the purpose statement before “strategic directions”. ○ Edit to read; “An institutional Learning Plan is intended to...” ○ Edit to read: “...toward achieving an exemplary learning environment.” ○ Need to better/more clearly incorporate co-curricular activities into the purpose statement. Edit to read: “...Core Themes, Strategic Directions, and student experiences and outcomes, across all areas of the College.” ○ Edit to read: “...toward the goal. The Plan will include a process for assessing whether the desired outcome for each goal was achieved.” ○ “biannually” is in [] to indicate that this may change. ○ Edit to read: “In order to reflect the College’s Mission and Core Values accurately...” ○ Edit to read: “...Lane’s Learning Plan development, implementation and review will required the participation of college faculty, administrators, students and staff.” ● Discussed an example <ul style="list-style-type: none"> ○ Need to balance the details with the need to be at an overarching level. For example, the goal may need to be at the level that either there are appropriate (\$ or %) resources available to fund technology in the classroom rather than that there need to be a certain number of seats in a smart classroom. The plan sets out the goal and the administration is then responsible for the implementation. Needs to be specific enough that it is meaningful to staff as they try to attain the goal. ○ The goal would be aligned to the Core Theme and there would be objectives and indicators to show whether there is goal attainment.
Future Agenda Items	<ul style="list-style-type: none"> ● Feb 12th – Finalize statement of purpose for Institutional Learning Plan; COPPS Subcommittee Update; Review of council decision-making process and rules of order/operation ● Feb 26th – IEC Presentation; Assessment: Visioning and Planning Update; Learning Plan subcommittee planning ● Finance Council Questions – Date for LC discussion TBD ● Achieving the Dream Presentation and Discussion - TBD ● Others ?
Other Business	<ul style="list-style-type: none"> ●
NEXT MEETING	February 12, 2016, 1:00 to 2:50, Boardroom

