

## Learning Council Minutes

Friday, January 10, 2020 1:15-2:45 pm, Board Room

**Members:** Jennifer Kepka (Faculty Council Co-Chair), Edward Earl (Classified), Laura Pelletier (LCCEA Faculty, Chair), Phil Martinez (MSC), Karen Krumrey (faculty), Ian Coronado (by position), Michael Gillette (student representative), Patrick Blaine (MSC), Paul Jarrell (Vice Chair), Tammy Salman (by position), Wendy Milbrat (Classified), Adrienne Mitchell (LCCEA President), Jennifer Frei (AVP AA), Mindie Dieu (AVP SA)

- A. Admin tasks (1:15-1:20)
  - a. Review / approve agenda
- B. Meggie Wright (1:20-1:40) [HB2213](#)
- C. Review / approve November 22, 2019 minutes (1:40-1:45) [LC 11.22.19 Minutes-DRAFT](#)
- D. Updates from Paul (1:45-2:00)
- E. Membership (2:00-2:05)
  - a. We have one more LCCEA seat
  - b. There is an open student seat
- F. LMS Review Update (2:05-2:10)
  - a. [Faculty Survey](#)
  - b. [Student Survey](#)
- G. COPPS update (2:10-2:20)  
<https://drive.google.com/open?id=1MXAw2NDegPJrhLiND7cXRpMOmHbUBkLD>
- H. Statement of Teaching Excellence sub-group for GP (2:20-2:25)
- I. LC Chair replacement (2:25-2:30)
- J. Other business (2:30-2:40)
- K. Adjourn of official meeting (2:45)

Next Meeting: Friday January 24, 2019 - Work Meeting

Minutes/Notes

Attendees:

**Jennifer Kepka (Faculty Council Co-Chair), Yes**

**Edward Earl (Classified), Yes**

**Laura Pelletier (LCCEA Faculty, Chair), Yes**

**Phil Martinez (MSC), Yes**

**Karen Krumrey (faculty), Yes**

**Ian Coronado (by position), Yes**

Michael Gillette (student representative), No

**Patrick Blaine (MSC), Yes**

**Paul Jarrell (Vice Chair), Yes**

**Tammy Salman (by position), Yes**

**Wendy Milbrat (Classified), Yes**

Adrienne Mitchell (LCCEA President), No

**Jennifer Frei (AVP AA) yes**

Mindie Dieu (AVP SA), No

Call to Order: 1:21 pm

Welcome to the first meeting of 2020

Meggie Wright will be joining us (soon)

Agenda - call for items to add/modify?

Ed asks about COPPS update and Adrienne's email (added as G.a., refer to edited agenda)

Motion to approve with addition by Patrick, Seconded by Ed

Phil walked in during the vote

**Vote 10-0-0 motion carried**

Review Minutes

Please take a moment to look at those, they are from November 22, 2019

Any questions, clarifications, or additions to the minutes?

Motion to Approve by Ed, Second by Jen **Vote 8-0-2 motion carried**

Paul (jokingly) moves we approve Ed's Haircut. Unanimous approval

Updates by Paul - "where to begin.."

Personnel changes and tentative Reorg - so you can be aware..

Many of you may know Brian Kelly accepted a college president position in Iowa

Karen joined at 1:27

Transition dates/timing on the Kelly departure (end of January). Vice president of college services reimagined position had been edited and posted, looking at how we are going to go out to take on wha.... Jen Steele work is under me/ASA temporarily.. How are we... what is the position we want to recruit.. Two key areas where we need to provide support leadership and direction: Institutional Effectiveness & Accreditation...(Accreditation Liaison Officer) ALO role will be taken back by me/Paul and leadership/direction for IR. Those are the two big key areas. We will continue to keep this body and the campus community posted on any developments with that. You may have read or heard water cooler convo.. Reorg within ASA. Mentioned in Marge's last email.. We are looking at doing some restructuring in ASA, which would allow us to consolidate some of the responsibilities at the dean level..but that creates needs in other areas, so as we go down that road..

Meggie entered at 1:29..

(Paul Continues) I suspect some of that might impact some of our work in policies and procedures and structures around Faculty Chair, Department Coordinator type models and provide support as we merge those together.. Dean positions that are currently vacant or have interims (library, arts, math, and advanced tech) we are looking at those four already. Already started some reorg work at the dean level at student affairs.. That impacts our work, and there will be looking at some reorg to other areas on campus as well...

Governance Work Group (redesign) called their first meeting on January 31st - what we are looking at is producing strategies to recommend to college council on how to implement the recommendations that came from last year. Any changes there will impact our work here... Adrienes letter.. One of our priorities from college council this week was - agenda setting (priority) - be very clear about that and how we do our work. Those are some of the big things coming down the road over the next 6 mos.

Chair Welcome's Meggie Wright, joining us from the Library

Meggie is ready 1:32

Meggie - I want to talk about a New HB 2213 passed last year (brought a few paper copies of) created [tinyurl.com/housebill2213](http://tinyurl.com/housebill2213) note that it is linked in the agenda as well. This was passed by the state last year, the main gist of the bill is that it is requiring all the higher ed institutions in the state to develop a textbook affordability plan. The reason I am bringing it to this group is partly because that is what Paul suggested I do, and this is bigger than what I should just do.. My perspective is a little bit radical.. It may be that my perspective might not be the one for the college wants to take on this.. Might want to include some more conservative perspectives in formulating a campus-wide plan... That is why I am here today. Ian do you have any.. I will put you on the spot as my dean.

Ian - At the moment, no.. but I agree that it should be a broad-based input process on how to address this. How to do it in a way.. Striking the balance between meeting the needs.. It can get bogged down really quick in implementation,... how to negotiate that..

Meggie - I think what we need to do moving forward is to establish some sort of task force or working group, not sure what title that might need but I agree some sort of group needs to be established to take this on and move it forward. Take a moment to read the bill, there are a number of requirements in the bill for what should be included but it is not prescriptive .. the HECC has not given us clear directions on what we should do, it is really open to interpretation. There is also not a deadline for this. This is another one of those things.. They did not fund it either.. State OER coordinator thinks it would be nice to have plans by the end of this biennium (next school year).

Phil - Just skimming this quickly.. there seems to be no clear targets... we are probably one of the leaders in the state on this, we probably have already met these standards.. It seems redundant and wasteful for us to try to get another meeting when we can simply document what we have done and establish we are already ahead the legislation (multiple years ago).

Patrick - We are already doing most of it.. There may be a thing or two we want to clarify.. How to let folks know about it, in terms of notifying students and indicating when courses meet those reqs it seems we are pretty much there.

Ian - If I may, we already have the OER steering committee where we address a lot of this already, we have not set targets in the past.. Need broad based input on choosing where that line is.. Ideally above where we are already at.. Bolster the efforts of that group, as it waxes and wanes..

Meggie it is not really an official group, there is just sort of this large group of interested people, whoever shows up for that meeting shows up - very casual..

Paul agrees with Phil, re: compliance, but documenting the compliance.. If we did set a goal to increase OER by X% or reduce/save students X\$.. that would be meaningful for us as an institution as we continue to move the work forward.Unless there is trailer language re requirements of the plan... document where we are and what we are doing.. Mechanism benchmarks and goals, that would be worthwhile if the steering committee is the correct place to do that...we could vet the plan here.

Ian - It would be nice to see some connection to this council... leadership position... pockets of initiative and innovation. Opportunity to maintain that, keep moving forward...

Laura - are there any students on that group?

Ian - .. We have in the past, but they were not official.. They came from OSPIRG...

Meggie - concern point B “how to best mitigate economic impact” revenue in the bookstore.. Could get good ideas... might need to get more perspectives.. Difficulty connecting with the new bookstore folks, their voice is not being heard right now in our meetings.. Don’t want to screw anybody over..

Karen - as a sometimes member of this committee... OSPIRG is represented often.. Meggie’s point is really well taken - they’re already calling faculty members and wanting us to sign forms if we are doing OER’s and things like that... I think a broader base of stakeholders is a good idea.. We do tend to have the same points of view on this topic.. Police ourselves..

Laura - Would it be a good idea for the OER Steering Committee to take charge of this? To call on members to work on this plan, to take charge of this project and call in folks who should be represented...

Ian - I am not the only one grimacing..

Meggie - Not sure that group (steering) has the sway to get people to sign on, which is why I think something like learning council may be a place to get the ball moving.

Paul - can I propose an ad hoc subcommittee from this group to tackle this? Ian would you serve as the point person from this group, work with Meggie to identify stakeholders, potentially from the steering committee..- if that seems reasonable I will make a motion.

Motion by Paul to create an ad-hoc sub committee (on OER HB 2213), Second by Patrick, **Vote 10-0-1 Motion passes** for ADHoc Group \*\*\*Note: Phil voted thumb sideways, which is not technically an abstention\*\*\* Phil has a 'whole spiel on the voting mechanism (item for a later date). Do we have a deadline? Ian - We will aim for Policy Recommendation by the end of this academic year. Paul corrects Plan Development by the end of this academic year, Ian agrees.

Meggie departs.

Laura - Membership: reached out as chair to Adrienne who is going to put out a call to identify/appoint a faculty member to this body as well as seats on other councils. Not sure when that call is going out. Also still have a student seat open, ... spoke to ASLCCSG - they are down to 2 senators. They were at six... He is no longer an active member of ASLCCSG at this time because of eligibility... Not sure what that does for the council, but it is not going well for student government..

ED- question about whether or not the student had to be a student government member. Our system may be able to handle that but we do not know if their structure can. (brief discussion re ASLCCSG)

#### LMS Review

Ian - We concluded the student survey at the end of last term, and we had 1461 student respondents. We were gifted some tuition waivers and we were able to motivate students with those, we feel that helped get to that result. Over the break Eric/a (Umisaki?) from Poli-Sci took the qualitative data and did an analysis based on grounded theory.. Report we started reviewing today.. Did that with both the student and the faculty surveys .. questions for vendors.. Non technological issues that arose from that survey.. That would probably be of interest to this council. Overwhelmingly support having an LMS but factors like consistent organization... can hinder their progress.. Stuff that we knew, but hearing that really gives it life and makes it indisputable.

Laura - will that help with online trainings?

Ian - If someone were to point to... how do you know that having a consistent format makes a difference... over 500 comments centered... sizeable dataset. Laura asked how many Faculty survey responses were received. Ian responded 150. "We exceeded both of our targets"

#### COPPS Update

Laura - I don't know - Have any workgroups started the subgroup work?

Question (Tammy) How do we know if the committee does not exist anymore (curriculum process) not a change, but an elimination... College council...

Paul - as a body we would recommend - workgroup would recommend, it would come here for convection and vote, and that would be a recommendation we make to college council.

Tammy - that is as far as we got..now that we know that, we will keep going

#### Chair calls for Updates from any other SubGroups

Laura - let's address Adrienne's letter re grading policy - we talked about that in COPPS policy review, put it in there as one that needs to be reviewed... We were talking about a subgroup, and I know Patrick, you were talking about being on it.. It's really going through Faculty council...

Chair invites Co-Chair to speak on that. Lee and I had a discussion about this... Faculty Council is grateful that Learning Council is looking and recommending the changes... embrace them and work collaboratively to fix them. Outcome can come back to both bodies for approval, that is what we want.

Laura - That was the purpose of our small group - to review these policies.. We just kind of basically took everything that is under Paul, what are they and when were they last revised, what are the groups that should be involved - that is how we compiled our list... not that we are going to create or change the policy, they were identified as *needing to be reviewed*.. May have been some misunderstanding..

Paul - At the end of the day we have COPPS, and we also have board policy ... we need to have a collaborative process that works these things through. Regardless, the only mechanism to move (policy) through college system is through governance.. Disconnect ... something we are trying to fix

through the redesign is that.. Faculty Council being a lowercase G governance, not officially part of the process.. Respect language in the contract... not academic in grading policy.. The only way is for Faculty to come to Learning then it goes to College Council. That flow of information still has to happen. To get in a place ... work together I think for this group and Faculty Council to work together on that first piece of getting the language.. Changes in the language... Not in anybody's best interest if we have two groups working on the same thing and we take something up through to College Council by that mechanism only to have to come back because we have a grievance that we didn't follow the.. We still have to bring things through the governance structure... The contract does not indicate anything regarding planning.. There's no purview for.. I'm not saying they don't need to be involved... We need to make sure we are following planning through...and reaching out to faculty Council.. That is not something that is supposed to be called out contractually. And we also have the issue we have been struggling with about alignment of these things in COPPs as procedure vs policy.. Opportunity to work jointly with Faculty Council, build good rapport... ultimately we need to bring items up through learning to college council.

Laura - Agree, that is my opinion as well - some things go from one council to another, being kicked back, not productive - and we've all experienced that.. This is probably one of the reasons some of them have not been revised in so long. Collaboration is the only way to go to move things through..

Paul - There are some folks who should be in the conversation who by classification are not Members of Faculty council, or some other items where there are no faculty involved.

Laura - Our Intent - these need to be reviewed, who can take charge of that?

Phil - a delay (witnessed for 7 years or longer) we never get to the content because we struggle with who has authority - request that this council (but also the Administration) take the lead to clarify that first.. Have not read the most recent... establishment of policy .. Administration, this body (and All Councils really) only has the authority to recommend policy or policy changes. Interpretation on who has authority to establish policy.. Changes in wording, goes back and forth - no recognition of where the authority resides. Clarify that point first. Process and Authority..

Ed - my reading of Adrienne's email was that it is not necessarily a call for collaborations.. Some confusion.. Doesn't really align with what I just heard here. Credit for Prior Learning - I backed off over concern over violating someone's contract.. I don't understand why Labor relations is involved in..



Jen - committed to collaborating.. Association has a separate take on how this works..

Paul - Decision Making Protocol (takes over the screen).. Substantive Issues.. {Visual Aid, mousing over items on the flowchart}. We have the ability to recommend, primacy in getting us to this point.. Rely on the process that got it to that point.. Should not be a lot of conflict.. In the redesign, we will have to make sure everyone understands and accepts this as the interpretation... procedure development.. Respect what Faculty Council brings to the process but they are a Stakeholder group.. The point of governance is to get all stakeholders involved in the process to move along that work, without too much turmoil.. or grievance.

Any discussion on Prioritizing ... (Tammy) wish we would prioritize.. Impactful..

Paul stepped out at 210

Ed - probably could have mentioned that Mindie and Grant in Career Tech... they both want to be part of the work... much bigger thing than what I should be working on as a level 10 classified professional should be working on.. We are out of compliance on Oregon standards... hasn't been updated in 17 years.. "To be totally frank - I'm mad as hell. This college has cost students hundreds of thousands (if not millions) of dollars through inaction and I don't understand why people have been so complacent for so long..." Will find a bunch of stuff on the shared drive if you look, for prior learning..

Jen - We do not want to be starting from scratch...

Other questions/comments about that topic?

Laura - Guided Pathways statement of teaching excellence.. Sub group volunteers?

Paul returns

Call for Volunteers? Jen Kepka volunteered, recommendation of Nancy Wood, Karen volunteered to help, ... (center for teaching and learning discussion group? Ian mentioned asking for volunteers there... )

Laura - Next order of business - Laura feels a need to step down as chairperson, I am spread too thin. Plan to stay involved, will still be here... NOW looking for volunteers for that.. Classified or faculty or student, one year+ members are eligible. Paul thinks Ed would be great (he is pursuing law school in

the next academic year, initially declines). [Clarification of timeline] Is this Immediate?... 5 months to the end of this academic year. Ed is willing for interim/finish this academic year only... reconsiders and accepts recommendation. Paul moves to nominate Ed as chair, Tammy (and literally everyone else except Ed) seconds, **Vote 10-0-1** Ed abstains. Thank You ED. Paul mentions the process if he had not served a full year, but Ed meets the 1-year prereq.

Any other business?

Ian: Subject broached - meetings happening re center for teaching and learning.. Heading up the efforts FPD, ATC, Assessment Team, GP, OER, Library, SOTL, Find a way to structurally make it more sustainable... space.. APR.... there is interest, good participation at the end of last year that carried through to fall.. Structural needs re: scheduling, messaging. Identified a 3rd floor space in Center Building.. Name will not have the word Center in it..

Any other business anyone would like to address?

The group thanked Laura for her service, (applause).

Next (Work) Meeting... Friday January 24th.. Sub Group work session

Credit for Prior Learning group

Motion to adjourn by Laura, Second by Karen, Clarification Ed will begin to chair in February. Motion to adjourn made and seconded - **Vote 11-0-0 Motion Carries**

End Minutes

tw