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| **Finance Council Business:** | * Call to order
* Welcome Aneita Grogan, Manager Representative
* Agenda Review/Changes/Approval - *Approved*
* Approve minutes from Oct. 19, 2017 - *Approved*
* Report/Announcements –
	+ Student Representation
		- Robin sent an email to Wilgen and hasn’t received a response back regarding student representation.
		- Jen will reach out to Amadeo and suggest that a business student might be interested
	+ Goverance Council Chairs and Vice Chairs Meeting Nov. 8, 2017 -
		- Robin shared our work plan. Participants were interested in the scenario planning discussion items.
		- Interest in assessing the effectiveness of the governance system as a whole. This will be on the agenda for an upcoming joint meeting.
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| **General Business:** **Attendance:**Robin GeyerDennis GilbertAneita GroganGreg HolmesBrina KellyJennifer Steele  | **Planned Topics:** * Approve Work Plan FY 17/18 -
	+ Add:
		- Begin Comprehensive Review of Enterprise and Auxiliary Units – Spring 2018
		- OPE Rate Assessment – January 2018 (Greg will check with Rose on timeline)
		- Budget Cycle Review – Summer 2018
* Review and Discuss Planning and Budget Development Calendar -
	+ Defer to December meeting
* Update Budget Development Subcommittee Charter – Jen
	+ Jen is working with the Budget Development Subcommitee to update their charter, which currently reads the same as the Finance Council. The updated charter will focus on their role in annual budget development
	+ Jen will check with the archivist
* Finance Council Sub Committee Updates:
	+ LRFP Forecasting Tool
		- Roll out in January
		- Jen and Dennis will work on updates and enhancements and bring them to the council at the December meeting

**Other Ideas/Discussion Points/Future Agenda Items:*** + Staffing reports, Dennis
	+ Review of ~~ancillary~~ Services and Programs, connected to tuition discussion
	+ CTE vs transfer credit, depth and breadth of instructional offerings, Dennis
	+ Student FTE by Term, Dennis
	+ Price point analysis
	+ OPE - Cheat sheet that explains line items, Dennis & Greg
	+ Revisit BP260 according to Feb. 1, 2017 minutes, Greg
	+ Questions from March 15, 2017 meeting
	+ Schedule Scenario Planning
		- Prediction Model, Dennis and Greg
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| **ACTION ITEMS:** |  |  |
| **Adjourn** | * 3:25
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| **Meeting Schedule (2:00pm- 3:30pm in 03/216):** | *~~October 5, 2017\*\*~~ ~~October 19, 2017~~ ~~November 2, 2017\*\*~~ ~~November 16, 2017~~* *December 7, 2017 \*December 21, 2017 \*January 04 , 2018 January 18, 2018* *February 1 , 2018 February 15, 2018 March 1, 2018 March 15, 2018 April 5, 2018* *April 19, 2018 May 3, 2018 May 17, 2018 June 7, 2018* *\*cancel – outside academic schedule \*\* cancel – used for subcommittee work* |  |
| **Membership for** **2017-2018:** | * VP for College Services (1) – Brian Kelly
* VP for Academic and Student Affairs (1) - Dawn DeWolf
* Chief Financial Officer (1) – Greg Holmes
* Classified (2) – Robin Geyer and Paula Sena
* Faculty (2) – Dennis Gilbert and vacant
* Managers (2) – Aneita Grogan and Russ Pierson
* Students (2) – vacant
* Strategic Planning and Budget Officer (1) - Jennifer Steele
* Additional members by position (0-4) – vacant
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