

Financial Aid

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## Developmental Credit Limit

Read this letter carefully as it requires action on your part.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Student Number

\_\_\_\_\_  
e-mail

*Only complete this process if you have a Developmental Credit Limit hold on your Financial Aid account. This letter would have been mailed to you, but is available online for your convenience.*

You are receiving this notice because it appears you may exceed the developmental credit limit. Per federal regulations, a maximum of 45 attempted developmental credits are eligible to be funded by financial aid. This is a lifetime limit and applies to your enrollment at all colleges. There is no appeal process to extend past this limit. This does not mean you cannot take developmental courses, but it does mean that our office will not count your enrollment in developmental credits when determining your awards once you reach the 45 credit limit.

- Developmental courses currently being offered at Lane include all courses numbered 001-099 (unless the course is published as required for your current program [such as a lower math]); and ENG 116.

We have placed a hold on your financial aid disbursements until you complete this form and it has been reviewed by our office. A written response will be mailed within 4 weeks and may include additional conditions and/or recommendations.

### Complete the following steps and submit to Financial Aid for review:

#### STEP 1

Schedule placement exams (if applicable) - *If you have not finished your math requirement and have not taken a math course or placement exam in the past year, you must complete new placement exam before completing the next steps. The reading and writing placement exams do not expire.*

#### STEP 2

Answer the following questions to determine what developmental courses are still needed:

- What is the minimum math requirement for your program? MTH \_\_\_\_\_  
Note: *Math courses numbered below this minimum requirement are considered developmental.*
- Do you still need to take developmental math courses in order to register for your required math?  
 Yes    No   What courses? \_\_\_\_\_
- Do you need to take any other courses numbered 001-099, or ENG 116?    Yes    No  
What courses? \_\_\_\_\_

#### STEP 3

Develop a term-by-term plan with your academic advisor showing how you intend to complete your developmental courses. Attach the plan to this form and submit it to our office for review. Note: If you reach the maximum 45 credits developmental and intend to receive loans, you will need to schedule at least 6 credits per term of **eligible** coursework (courses that apply to your program), above and beyond your developmental credits.