

ADA 504 Compliance Committee Meeting Minutes
February 12, 2016
CEN 303

Attended: Mary Jeanne Kuhar, Dennis Carr, Terrie Minner, Sharon Daniel, Kerry Levett, Renee Mackey, Derek Nelson, Ian Coronado, Todd Smith, Mark Richardson, Ezra Gabbert (student rep), Rachel Bell (student rep) and Julie Skidgel (recorder)

Guests: Masayo Chilton (guest), Faculty member Karin Almquist, (guest), and Library director Lori Wamsley (guest)

Absent: Dawn Barth, Jace Smith

Reminders

- Both Mary Jeanne and Dennis (the college's ADA/504 Compliance Officers) must be able to attend the ADA/504 meetings in order for the meeting to take place. If one cannot attend, the meeting will be canceled and rescheduled.
- Facilities Management and Planning (FMP) will send one rep to each meeting.
- Student representation on the committee includes one student identified by ASLCC and two students identified by Center for Accessibility Resources (CAR).

Old Business

- **Signage/Wayfinding**
 - Update color identification of buildings
Current signage is based on the fire marshal. FMP is not recommending color at this time. Will consider putting building number at main entrance used by students with mobility issues. FMP completed a work order for monument signage. Working with Funk/Leavitts on complete update of interior signage. Plan to complete by the end of summer.
 - Public safety signs
FMP is looking at updating the perimeter way finding maps. Todd Smith met with Academic and Student Affairs to go over names. Hoping to get that done in the next couple of weeks. FMP is also working on getting better lighting. Plan to complete by the end of summer.
- **Accessibility**
 - No concerns raised regarding accessibility since the completion of CLASS construction project.
 - Comment from Terrie Minner regarding construction time – anytime there was a need, FMP got things handled quickly.

NOTE: Access issues – email to disabilityresourcestaff@lanecc.edu. Renee will submit a work order and email Mark Richardson, Mary Jeanne Kuhar, and Dennis Carr. Mark Richardson highlights these work orders as high priority.

- **Main Campus Areas of Concern**

- Center building 4th floor elevator getting stuck. FMP discovered electronic eye was past service time and was replaced. Todd Smith reports all elevators are in good working order.
- Building 11 automatic door opener is on FMP list of requests, may need to move this request to highest priority. Update: Terrie Minner said we need an automatic door opener installed in building 11 to help a student. Todd Smith said FMP can get the opener for that location. Current locations and number of automatic door openers exceed the ADA requirements. Ian Coronado suggest looking at high traffic areas to assess future placement of automatic door openers. Lever handles are ADA compliant and are less costly. These can be difficult for students on crutches or with decreased upper body strength.
- Resting places for students/employees. How they are identified and advertised. Update: Center for Accessible Resources (CAR) will identify where the resting places are on campus and work with facilities to incorporate identified resting places on the campus map. Currently the map shows ramps, accessible parking, and accessible restrooms. Once identified and placed on the map, Terrie Minner will bring information back to the committee.

- **CAR Update and New Information**

- Furniture accommodations: In the fall CAR did an outreach for lost chairs. CAR chairs have gold paint on the bottom to identify them. Furniture issues/concerns from students have dropped drastically. Placement time for furniture has decreased. CAR has more aggressive screening for chairs and are working with students regarding utilizing the chairs.
- Faculty education: CAR is now messaging tips in the Lane Weekly and is providing a faculty newsletter. CAR held a Q and A session for faculty. New Q and A sessions for students are faculty are scheduled different times in April to encourage more attendance. Terrie Minner has been going to division meetings to educate faculty. CAR is still working on a survey for student needs and faculty.

- Universal accommodations for visually impaired students
- CAR to initiate broad survey to assess student needs
- Nancy Hart memorial bench taskforce: The sub-committee received feedback and suggestions regarding placement of the bench and what to put on the plaque. Suggestion of placing the bench near the Center building, however now that construction is complete there is a lot of outdoor seating there. Will look for a different location and work with FMP.

New Business

- **Signage/Wayfinding**
 - Building 1 main floor sign has small text and non-contrasting colors. FMP had worked with Helen Garrett on this and will continue to work on it after she leaves. The opaque nature of the sign was fixed. Note: FMP is working on a policy for interior signs. Would like this policy to be brought to ADA/504 compliance committee.
- **Accessibility**
 - Building 1 fire doors were locked for testing. This only happened on one day.
 - The evacuTrak trainer has not been present on more than one occasion
 - Automatic doors at the entrance to the Center building close too soon. Complicated because it is a double door. FMP will see if there is a way to lengthen the amount of time the door is automatically held open.
- **Main campus area of concern**
 - Accessible parking in front of building 1 is spread-out. Suggestion to dedicate the parking space that is now dedicated as 15 minute/temporary parking on the other side of the bus lane near building 1. Todd Smith says we would have to look at spacing to make sure it is safe and has enough room. Todd Smith will do some research on this.
 - Painted yellow curbs are slippery.
 - Center building
 - Scraping sounds of furniture: Students with hearing issues and students with PTSD have difficulty with sounds. Chairs with heavy bases are not meant to be moved without the assistance of FMP. Pads may have been added to some of the chairs, FMP can look at other chairs.
 - Chairs and tables at awkward heights: shorter tables do not work for disabled students. FMP ordered a variety of furniture. Possible to swap out some of the lower tables for higher tables. Todd Smith asks Ian Coronado and Lori Wamsley to get some student

feedback. CAR and IT request to be represented when discussing furniture purchasing in the future.

- Library
 - Not enough accessible work stations
 - Lack of signage regarding elevator access for students with disabilities. CAR can help with messaging
 - Need for clarification for process of students with disabilities that have regular or ongoing needs to gain access to the elevator. Currently students can get a key from the desk, it does require a staff assist, but students may have to wait depending on the time of the day and desk coverage. Students may get stranded at the top. Possible solution is to staff auxiliary desk on the 3rd floor. It is the number one priority of FMP to get this fixed. Sub-committee is developed to work on possible solutions. Todd Smith will be the convener, other members are Lori Wamsley, Ian Coronado, Terrie Minner, and student Ezra Gabbert.
- Glass panels make navigation difficult, people have been walking into them. Update: Todd Smith says this has been solved by adding a row of shading in the class.
- **Technology Needs**
 - Software MyMathLab: cost prohibitive to put on all computers, better to have it on some computers in designated quiet spaces. Suggestion to have signage on computers. Next step: Lori Wamsley, Brian McMurray and an IT liaison to work with CAR to get appropriate software and locations.
 - Hearing assisted loops technology in renovated Center classrooms is not working. Hearing aids have to be able to work with induction loops and needs a t-coil. This requires additional software if the person's hearing aide doesn't have this installed in it already. The technology is not adequate. Suggestion to update with what the Downtown Center has in its rooms. Also, questions on who will be trained on it once it is operational.
 - CAR representative should be consulted with all software purchases.
- **Other Topics**
 - Office of Civil Rights (OCR) visit in Florence Center on February 29, and on main campus March 1-4, 2016. It's been over 11 years since Lane has had a visit. College will be gathering documents to show compliance. Kerry Levett has been in contact with the OCR team lead. As part of their visit, the OCR team would like to talk with Lane students.

- Medical implants: This was brought as an informational item to the committee by Karin Almquist. She reports medical implants can have a negative impact by exposure to electromagnetic radiation (EMR). Karin Almquist also reports that 8-10% of people have an implant of some kind. Some EMR can cause interference between implants when people have more than one implant. She suggests adding informational signage in elevators, wireless access points, and utility rooms.

Announcements/Suggestions

Closing

- **Next meeting Spring term 2016.** Keep the meeting on Friday afternoons, sometime between the 3-5 week of term, prefer the 5th Friday of the month when possible, but not before a three day weekend. – [Julie Skidgel will send out a date/time for Spring term meeting.]